

**MINUTES OF REGULAR MEETING**  
**BOARD OF FIRE COMMISSIONERS**  
**NORTH CASTLE FIRE DISTRICT No. 2**  
**Armonk, NY**  
**March 11, 2019**

Constituting a quorum ready to transact business, the meeting was called to order by Chairman Fisher at 7:04 p.m. with the following present:

Donald Dehmer	Commissioner
William Fisher	Commissioner
Joseph Gallagher	Commissioner
Douglas Ross	Commissioner
Edwin Schulz	Commissioner
Adam Ross	Treasurer
Bruce Wuebber	Secretary

Commissioner Schultz made a motion to approve the minutes of the February 11<sup>th</sup> 2019 Regular Meeting pending one correction. The correction was:

- Firefighter Kornev was approved as a driver on Engine 287, not 2876 (typo)

The motion was seconded by Commissioner Ross.

All were in favor.

Secretary Wuebber reported that he will make the corrections to the minutes.

Treasurer Ross reported expenses in the amount of \$122,615.56 for bills received. In addition the treasurer reported that he had a bill from VCI regarding the new ambulance for \$226,906.00. The treasurer was advised by Commissioner Fisher that the ambulance bill was not to be paid until the ambulance was delivered by VCI and inspected and accepted by the Board. He further stated that at the 11/13/17 Board meeting the Board of Fire Commissioners authorized the Treasurer to withdraw up to \$250,000.00 to pay for this ambulance. In addition he stated that a Permissive Referendum had been published in the Journal News newspaper, and that the District had not received any comments regarding the withdrawal of funds from Capital reserve Fund A.

The attached bills were moved to be paid, and the \$226,906.00 bill for the new ambulance be paid only after inspection and approval by the Board of Fire Commissioners on a motion by Commissioner Gallagher, seconded by Commissioner Ross. All were in favor.

Treasurer Ross presented his monthly Treasurers Report to the Board. His report is attached.

## **COMMITTEE REPORTS**

### House Committee:

- The Committee still needs to determine the type of door to replace the existing front door. The committee's review is ongoing.
- The Committee reported that the window in the radio room had been repaired at no cost to the District.

- The request from Air Solutions regarding annual maintenance will be scheduled after April 1<sup>st</sup>.
- The hot water circulator in the Boiler room is noisy and may need replacement
- The relief valves in the Boiler room have not been inspected since 2014. The committee will research this further.
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Truck Committee:

- The parts for Tanker 9 repair are scheduled to arrive shortly from Bulldog. Hudson Valley is waiting for the parts; after arrival they will repair the Tanker.
- The ATV key is now attached to the vehicle with a wire to prevent it from being lost.

New Ambulance Committee:

The new ambulance is approximately 1-2 weeks away from delivery.

New Apparatus Committee:

Specifications have been received from the Seagraves, the committee reports that they plant to use the HGAC purchase process. The committee is still looking at other manufactures. In the future, the committee will hold discussions on how to finance the new truck, possibly with a bond to pay for 50% of the cost, the other half would be paid for out of the Reserve Truck fund.

EMS Committee:

Nothing to report.

Inspection Dinner Committee:

The 2019 Inspection dinner will be held at the Mount Kisco Country club on October 5, 2019 at 7:00pm.

**CHIEFS REPORT**

*Summary is below, full report is attached*

The Chief reported that during the month of February there were 34 fire calls and 49 ambulance calls for a total of 83 alarms. There were 21 false alarms for the month.

The Chief reported that 24 members attended 110 hours of training for the month.

The mileage on the 2021 car was 107,214 miles.

The mileage on the 2022 car was 76,083 miles.

The mileage on the 2023 car was 83,876 miles.

The Chief reported that Captain of Patrol Alex Kornev was driving the WEMS paramedic car back to the hospital following a call when he struck the mirror of a passing vehicle.

The Chief reported that 2<sup>nd</sup> Lieutenant Timothy Weise was driving ambulance 51-B3 responding to an EMS call on Bedford Road when he struck the patients house with the ambulance.

The Chief told the Board that he would still like to replace the existing bailout equipment and replace it with an updated system at a cost of \$16,200. He also requested that additional members be trained as trainers for a cost of \$2,150 for eight firefighters. *The Board asked the Chief to find out what the lead time to purchase the equipment would be, and any decisions would be tabled until the April meeting.*

The Chief advised the Board that additional snow chain tensioners were needed for the apparatus and asked the Board to purchase.

The Chief reported that ATT had been awarded a contract to build a first responder phone network. This network would provide responders with priority service during emergencies. He asked the District to sign up.

The Chief said that he was providing the previously distributed OSHA/Firefighter 1 skill sheets. He gave a link on how to properly and safely perform the skills.

The Chief reported that the New York State Recruit NY recruitment weekend would be April 27<sup>th</sup> and 28<sup>th</sup> this year. He asked the Board to purchase \$200.00 of Facebook advertising.

Due to multiple errors on members spelling on the new run sheets, the Chief has asked that the run sheets be corrected. *The Board will investigate who the responsible party was for the errors and then make a decision as to what to do next.*

## **Executive Session**

In order to discuss a matter pertaining to a specific person or persons the meeting went into Executive session at 7:45pm. Executive session ended at 7:50pm.

## **OLD BUSINESS**

*District Website* – Commissioner Gallagher reported the process is moving forward and that he would like Secretary Wuebber to assist in the design process.

*Tanker 9 repairs.* Repairs are pending based on arrival of parts.

*Sexual Harassment Training* – Commissioner Gallagher reminded the Board that the Sexual Harassment training will be conducted for the District and Fire Department on April 1, 2019 at 7pm. Dr. Natasha Bowman will be conducting the training. The Board will advise the Chief to notify the members of this mandatory training.

*Gear Washer and Dryer:* AAA is following up on the arrival of the Gear Dryer. AAA states that they will stand behind the unit if support or repairs are needed once it arrives.

*Air Packs* –Packs 3 is still unaccounted for. Packs 11 and 14 need to be flow checked.

*Thermal Imaging Camera* – Purchase of the small FLIR imaging camera for the Chiefs vehicle has been completed. It is model Flir K2 TIC, serial number 73715646. The Charger serial number is AT005067. Hopewell will be contacted to install the camera and charger in car 2021.

*Rescue Squad members* - The EMT recertification and grace period research regarding regulations and requirements for the District is ongoing.

*Fire Ring* – This project is ongoing.

*Age of Bailout Equipment* – Secretary Wuebber reported that the District received 30 bailout units on January 27, 2010. The purchase was approved by the Board at the July 2009 meeting and the initial training began in February of 2010.

*ISO* – The District received the results of the recent ISO review. They determined the Districts classification to be 05/5Y which is the same as our previous classification.

*Firehouse Care Taker* – Secretary Wuebber reported that the process to hire a caretaker would be to complete a form LJ-3 with the Westchester County Department of Human Resources. The District would need to complete the form and list such things as the duties and hours. Once the form was completed, the County would make a determination as to what the job title would be and then whether the hiring would come off a County list or be hired locally by the District.

## **NEW BUSINESS**

*Join ATT Network* - Commissioner Gallagher made a motion to join the ATT network at no charge. Commissioner Schultz seconded the motion. All were in favor.

*Snow Chain Tensioners* - Commissioner Schultz made a motion to purchase 12 replacement snow chain tensioners. Commissioner Gallagher seconded the motion. All were in favor.

*Facebook advertising* - Commissioner Gallagher made a motion to purchase \$200.00 of Facebook advertising with the requirement that the copy be approved by the District prior to ads being placed.. Commissioner Schultz seconded the motion. All were in favor.

*New Member Zachary Cogan* – Commissioner Gallagher made a motion to accept Zachary Cogan as a member. Mr. Cogan had previously been a Junior member. He had previously been reviewed by the Fire Company membership Committee and been voted into the Fire Company. He had passed his physical during his application for Junior member. Commissioner Schultz seconded the motion. All were in favor.

*New Member Lauren Shapiro* – Commissioner Schultz made a motion to accept Lauren Shapiro as a member. She had previously been reviewed by the Fire Company membership Committee, passed her physical and been voted into the Fire Company. Commissioner Ross seconded the motion. All were in favor.

There being no further business to transact, the Meeting stood adjourned on a motion by Commissioner Gallagher, seconded by Commissioner Schultz at 9:33 p.m.

Respectfully submitted

Bruce Wuebber  
Secretary