

**MINUTES OF REGULAR MEETING**  
**BOARD OF FIRE COMMISSIONERS**  
**NORTH CASTLE FIRE DISTRICT No. 2**  
**Armonk, NY**  
**June 3, 2019**

Constituting a quorum ready to transact business, the meeting was called to order by Chairman Fisher at 7:10 p.m. with the following present:

Donald Dehmer	Commissioner
William Fisher	Commissioner
Joseph Gallagher	Commissioner
Douglas Ross	Commissioner
Edwin Schulz	Commissioner
Adam Ross	Treasurer
Bruce Wuebber	Secretary

Commissioner Schultz made a motion to approve the minutes of the May 13<sup>th</sup> 2019 Regular Meeting. The motion was seconded by Commissioner Ross.  
All were in favor.

Treasurer Ross reported expenses in the amount of \$22,495.20 for bills received. The attached bills were moved to be paid on a motion by Commissioner Schultz, seconded by Commissioner Gallagher. All were in favor.

Treasurer Ross presented his monthly Treasurers Report to the Board. His report is attached. He also reported that all payments have been made for Rescue 85. It is paid in full.

## **COMMUNICATIONS**

- A letter was received from Junior member Spencer Weinhoff stating that he had resigned from the Fire Company
- A Notice of a SEQRA hearing for the Eagle Ridge Project was received from the Town of North Castle.

## **COMMITTEE REPORTS**

### House Committee:

- The Committee still needs to determine the type of door to replace the existing front door. The committee's review is ongoing.
- The Committee reported that the elevator was not working and they will be contacting our repair company, ThyssenKrupp.
- The Committee reported that HVAC unit 4 was inoperative and it was repaired by Air Solutions. The cause was determined to be a fan belt off. It was also reported that this fan belt problem may be problematic in the future.
- Commissioner Dehmer gave an update regarding our Heating and Cooling Maintenance Contract with Air Solutions:

- Commissioner Dehmer had contacted them and they are reporting that our annual contract started on May 11, 2018.
- Due to their poor performance Commissioner Dehmer believes the District should no longer do business with Air Solutions.
- He has contacted another HVAC Company, AMX who can do our service and they have offered to provide a proposal for the yearly maintenance after inspection of the Districts equipment. They indicated that the Labor rate without a contract is \$175 for the first hour and \$75 for each additional ½ hour.
- D.P. Wolfe is another contactor who would be interested in doing business with the District. Their Labor Rate without a contract was reported to be \$146 per hour. They will also provide a proposal after inspection of the Districts Equipment.
- Commissioner Dehmer will work to get proposals for the annual HVAC contract.

Truck Committee:

- The committee reporting that Rescue 85's cowling which is the fabric on the ceiling of the cab is falling down and clips need to be used to reattach.
- Chairman Fisher requested that the Truck Committee put together a spreadsheet by vehicle and maintenance cost for review by the Board.

New Ambulance Committee:

Nothing new to report.

New Apparatus Committee:

The committee reported that at this point they have only worked with Seagraves. At this time the estimate for a Seagraves pumper is approximately \$780,000.00. If the District utilizes the HGAC process it is estimated that it may save the District \$20,000. Decisions still have to be made to determine if the District will purchase via the current truck fund, Bond or a combination of both. The Board is seriously considering using HGAC and possibly getting an estimate from an additional manufacturer. One of the questions that came up is whether or not the District could get two separate estimates for two different truck manufacturers via HGAC.

EMS Committee:

The ePCR proposal by WEMS was sent to the Districts Attorney for review. Currently discussions are on-going between our attorney and Don Cottle of WEMS.

Inspection Dinner Committee:

The 2019 Inspection dinner will be held at the Mount Kisco Country club on October 5, 2019 at 7:00pm.

## **VFIS Presentation**

Ken Andrews, the Districts Insurance agent for VFIS, attended the meeting and reviewed the Districts VFIS insurance policies with the Board and answered any questions members of the Board had.

## **CHIEFS REPORT**

*Summary is below, full report is attached*

The Chief reported that during the month of May there were 32 fire calls and 42 ambulance calls for a total of 74 alarms. The Chief did not report the number false alarms for the month.

The Chief reported that 30 members attended 174 hours of training for the month.

The mileage on the 2021 car was 108,931 miles.

The mileage on the 2022 car was 78, 744 miles.

The mileage on the 2023 car was not reported.

The Chief reported that Mario Dushi had completed driver training on 51-B1 and recommended that he be approved as a driver. *The Board advised the Chief that they had not received documentation that Mr. Dushi had completed the required EVOC course. They advised the Chief that once the documentation is received they would consider his request.*

The Chief reported that Michael Gagliardi III had completed driver training on 51-B3 and recommended that he be approved as a driver.

The Chief reported that Sonny Vataj had completed driver training on Engine 288 and recommended that he be approved as a driver. *The Board advised the Chief that one year had not elapsed since Mr. Vataj was appointed as a driver on his last ambulance. District Policy requires that before he can be considered as a driver on Fire Apparatus members must have one year of driving on the last ambulance they were approved on. Mr. Vataj will be eligible on August 9, 2019. The Board asked the Chief to resubmit the request on or after that date.*

The Chief requested that the Board sign an automatic mutual aid agreement with the Purchase Fire Department.

The Chief requested the purchase of 4 iPads and required accessories to support the ePCR software.

The Chief attached an overview of the current OSHA program (attached).

The Chief advised the Board that he is requesting a forcible entry door from the Stayin Alive grant this year. He reported that the overall cost of the door is \$6,650. He asked the Board to pay for any of the cost of the door that the Stayin Alive grant does not cover.

The Chief asked permission to take Tanker 9, Rescue 85 and an ambulance to parades in Katonah on June 5, Mamaroneck on June 28, Mt Kisco on July 12 and Bedford on July 6.

The Chief advised the Board that the manufacturer of the Districts EMS gear no longer makes the gear.

## OLD BUSINESS

*District Website* – Commissioner Gallagher reported no change.

*Gear Washer and Dryer*: The permanent electrical installation has been complete by Skyline Electric.

*Air Packs* – Pack 3 is still unaccounted for. Packs 11 and 14 need to be flow checked.

*Rescue Squad members* - The EMT recertification and grace period research regarding regulations and requirements for the District is ongoing.

*Fire Ring* – This project is ongoing.

*Firehouse Care Taker* – Secretary Wuebber will submit Westchester County Form LJ-3 to the County.

*NY State Police use of Parking Lot* – After observing the State Police utilizing the Districts parking lot, Secretary Wuebber spoke to the officer and received information regarding a contact. Secretary Wuebber spoke to the Lieutenant in Salt Point regarding our parking area. He was advised by the State Police that they will no longer be using our parking lot for vehicle safety checks.

*Physicals for 2018* – Secretary Wuebber reported that there are still six members that had not yet completed their required physicals for 2018.

*Bailout Equipment*- 25 sets of new Bailout equipment will be purchased in October, 2019

*ePCR's* – The proposed contract with WEMS for ePCR's is still under review by the Districts attorney, no action will be taken until his review is complete.

*EMS Gear* – An attempt will be made by the Board to find appropriate EMS gear now that the manufacturer no longer makes what the District is currently utilizing.

*Gear for non-EMT's*- Purchases of ten EMS pants of various sizes are pending. Purchase of additional yellow rain jackets still had not been determined.

*Quick Books* - Treasurer Ross reported that the District copy of Quick Books had been updated to the latest version.

## **NEW BUSINESS**

*Line Item Transfer* - Commissioner Schultz made a motion to transfer \$2,500.00 from Workman's Compensation to Training. Commissioner Ross seconded the motion. All were in favor.

*Draft Financial Audit* – Treasurer Ross reported that the draft District Financial audit for 2018 had been received from RBT. Commissioner Ross made a motion to accept the draft. Commissioner Schultz seconded the motion. All were in favor.

*Gagliardi III Driver 51-B3* – Commissioner Gallagher made a motion to approve Michael Gagliardi III as a driver on Ambulance 51-B3. Commissioner Ross seconded the motion. All were in favor.

*Purchase Automatic Aid agreement* – Commissioner Schultz made a motion to send the proposed automatic mutual aid agreement with the Purchase Fire Department to the Districts attorney for review. Commissioner Gallagher seconded the motion. Four were in favor, one was against, motion passed.

*Forcible Entry Door* – Commissioner Dehmer made a motion to spend up to \$1,650.00 to supplement any grant money received from the Stayin Alive foundation to put towards the purchase of a Forcible Entry training door. The full purchase price of this door is \$6,650. Commissioner Shultz seconded the motion. All were in favor.

*Parade Approvals* – Commissioner Schultz made a motion to permit the Chief to bring Tanker 9, Rescue 85 and an ambulance to parades in Katonah on June 5, Mamaroneck on June 28, Mt Kisco on July 12 and Bedford on July 6. Commissioner Gallagher seconded the motion. All were in favor.

There being no further business to transact, the Meeting stood adjourned on a motion by Commissioner Schultz, seconded by Commissioner Gallagher at 10:45 p.m.

Respectfully submitted

Bruce Wuebber  
Secretary