

MINUTES OF REGULAR MEETING
BOARD OF FIRE COMMISSIONERS
NORTH CASTLE FIRE DISTRICT No. 2
Armonk, NY
July 8, 2019

Constituting a quorum ready to transact business, the meeting was called to order by Chairman Fisher at 7:10 p.m. with the following present:

Donald Dehmer	Commissioner
William Fisher	Commissioner
Joseph Gallagher	Commissioner
Douglas Ross	Commissioner
Edwin Schulz	Commissioner
Adam Ross	Treasurer
Bruce Wuebber	Secretary

Commissioner Schultz made a motion to approve the minutes of the June 3rd 2019 Regular Meeting. The motion was seconded by Commissioner Ross.
All were in favor.

Treasurer Ross reported expenses in the amount of \$80,116.41 for bills received. The attached bills were moved to be paid on a motion by Commissioner Schultz, seconded by Commissioner Dehmer. All were in favor.

Treasurer Ross presented his monthly Treasurers Report to the Board. His report is attached.

Secretary Wuebber Distributed copies of the recently received final financial audit report from RBT.

Secretary Ross reviewed the audit report in detail with the Commissioners. He indicated that he would be following through and implementing any controls that the audit recommended.

COMMUNICATIONS

- A letter was received from Westchester County stating that the District's request for a Caretaker position was approved.
- A Notice of a Negative Declaration zoning petition for Mariani Gardens was received from Town of North Castle.

COMMITTEE REPORTS

House Committee:

- The Committee still needs to determine the type of door to replace the existing front door. The committee's review is ongoing.
- The Committee reported that the elevator was serviced and repaired by the District's repair company, ThyssenKrupp.

Truck Committee:

The Committee reported the following:

- Work is underway regarding the spreadsheet containing maintenance costs by vehicle.
- The new fender flares for Tanker 9 have arrived and Hudson Valley Truck repair will be contracted to remove the damaged flares and replace them with the ones received.
- The fuel cap on Rescue 85 was damaged and will have to be replaced.
- The water tank to pump fill fitting was leaking on 286 and will have to be repaired by Hopewell.

New Ambulance Committee:

Nothing new to report.

New Apparatus Committee:

Commissioner Gallagher reported that currently rates are low and it would be a good time to bond the purchase of the proposed Pumper. There was a discussion regarding the use of the truck fund for bonding to purchase. The discussion continued with the general consensus that if the new vehicle is going to be bonded then the District will probably bond the entire purchase. The Board would like our Attorney to come to one of the Districts future meeting to discuss the next step. Commissioner Fisher indicated that he will contact our attorney to arrange his attendance.

EMS Committee:

The ePCR proposal by WEMS was sent to the Districts Attorney for review. Currently discussions are on-going between our attorney and Don Cottle of WEMS.

Inspection Dinner Committee:

The 2019 Inspection dinner will be held at the Mount Kisco Country club on October 5, 2019 at 7:00pm.

CHIEFS REPORT

Summary is below, full report is attached

The Chief reported that during the month of June there were 32 fire calls and 42 ambulance calls for a total of 74 alarms. The Chief reported that there were 29 false alarms.

The Chief reported that 30 members attended 174 hours of training for the month.

The mileage on the 2021 car was 109, 914 miles.

The mileage on the 2022 car was 80,269 miles.

The mileage on the 2023 car was not reported.

The Chief reported that Mario Dushi had completed driver training on 51-B2 and recommended that he be approved as a driver.

The Chief requested that he be notified of any events that take place at the firehouse.

The Chief indicated that he has received a number of complaints regarding the high temperature of the Radio room. *The Board will be contacting an HVAC contractor to investigate the cause of the lack of cooling, if it cannot be immediately repaired, alternative measures such as a window air conditioner will be investigated.*

The Chief requested that the Board purchase four iPads and required accessories to support the upcoming ePCR program.

The Chief reported that the District had received 2 RAE Gas meters Model PGM-2500 serial numbers M02A033404 and M02A033475 with a calibrator as well as two Sense it gas detectors, Model HXG-2D15803 and 15804. The Chief asked that the Board purchase truck mounting cradles and a 12 volt charging adapter for the two gas monitors. These items were received due to settlement/agreement with Con-Ed.

The Chief reported that Tanker 9 right rear fender flares had been damaged during a call.

The Chief also reported that Car 2021 was parked on the side of the street and was stuck by a passing vehicle. *Commissioner Fisher read Fire District Regulations, Article XII, Rules and Regulations Chiefs Vehicles, to Chief Goulet and advised him that this policy is to be followed.*

The Chief reported that both Cars 2021 and 2022 had burned out warning lights that needed to be replaced. *The Board advised the Chief to coordinate repairs with Truck Committee Chair Ross.*

The Chief requested that member, ex-Chief Baroni receive a new class A uniform.

The Chief reported that Andrew Lander had completed his probationary requirements and he will be presenting him with badge 237.

The Chief reported that Leo Gagliardi had completed his probationary requirements and he will be presenting him with badge 238.

The Chief attached the proposed OSHA skill list to his report, as well as various OSHA documents relating to the PESH Fire Brigade Standard (29 CFR1910.156)

OLD BUSINESS

District Website – Commissioner Gallagher reported no change.

Air Packs – Pack 3 is still unaccounted for. Packs 11 and 14 need to be flow checked.

Rescue Squad members - The EMT recertification and grace period research regarding regulations and requirements for the District is ongoing.

Fire Ring – This project is ongoing.

Firehouse Care Taker – The Board determined that the next step will be to prepare a job description and contact our attorney for any guidance.

Physicals for 2018 – Secretary Wuebber reported that there are still three members that had not yet completed their required physicals for 2018.

Bailout Equipment- 25 sets of new Bailout equipment will be purchased in October, 2019

ePCR's – The proposed contract with WEMS for ePCR's is still under review by the Districts attorney, no action will be taken until his review is complete.

EMS Gear – An attempt will be made by the Board to find appropriate EMS gear now that the manufacturer no longer makes what the District is currently utilizing.

Gear for non-EMT's- Purchases of ten EMS pants of various sizes are pending. Purchase of additional yellow rain jackets still had not been determined.

Purchase Automatic Aid agreement – This agreement is still in discussion between the Districts Attorney and the Purchase Board of Fire Commissioners.

NEW BUSINESS

New Member Ryan Boyle - Commissioner Gallagher made a motion to accept Ryan Boyle as a new member. Mr. Boyle had previously been interviewed by the Fire Company Membership Committee, passed his Physical and was approved by the Fire Company at their last meeting. Commissioner Dehmer seconded the motion. All were in favor.

New Member John Goodman - Commissioner Gallagher made a motion to accept John Goodman as a new member. Mr. Goodman had previously been interviewed by the Fire Company Membership Committee, passed his Physical and was approved by the Fire Company at their last meeting. Commissioner Dehmer seconded the motion. All were in favor.

New Member Dan Burke - Commissioner Gallagher made a motion to accept Dan Burke as a new member. Mr. Burke had previously been interviewed by the Fire Company Membership Committee, passed his Physical and was approved by the Fire Company at their last meeting. Commissioner Dehmer seconded the motion. All were in favor.

New Apparatus HGAC – Commissioner Ross made a motion to purchase the new Fire Truck/Pumper through HGAC (Houston-Galveston Area Council). Commissioner Dehmer seconded the motion. All were in favor.

Dushi Driver 51-B2 – Commissioner Schultz made a motion to approve Mario Dushi as a driver on Ambulance 51-B2. Commissioner Ross seconded the motion. All were in favor.

Hose, Ladder and Fire Pump testing – Commissioner Ross made a motion to hire Fire-One to conduct Hose, Ladder and Fire Pump testing of the District equipment. All testing will be done to NFPA standards. Commissioner Schultz seconded the motion. All were in favor. The Fire Pump and Ladder tests will take place on August 28 and the Hose tests will be completed on September 12.

Unit 4 HVAC Replacement – Secretary Wuebber reported that four Bids had been received for replacement of Unit 4 HVAC unit. They were as follows:

- DP Wolf: \$16,950.00
- Air Solutions: \$15,354.36
- AMX: \$18,000
- ABM \$16,370

Commissioner Schultz made a motion to accept the bid of ABM at the cost of \$16,370.00. Commissioner Dehmer seconded the motion. Air Solutions was not considered due to problems with their past workmanship. As an example, immediately after they performed the Spring semi-annual maintenance on the Districts HVAC equipment in 2019, HVAC unit 3 no longer provided cooling. Another contractor was brought in for repairs and the drive belt was found to be off and the condenser coil unit was found to be dirty and blocked due to heavy accumulation of dirt.

HVAC Maintenance Contract – The Board will be getting price estimates for an annual maintenance contract for the Heating and Ventilation system. Commissioners Dehmer and Schultz will work on the project together and ensure that all vendors are bidding on the same specifications. Commissioner Schultz pointed out that through his discussions with contractors he discovered that DP Wolfe could do maintenance on the boiler, but AMX could not. Commissioner Schultz also reminded the Board that the boiler circulator must be repaired before the next heating season.

Gas Detector chargers- Commissioner Gallagher made a motion to purchase two (2) Rae truck mount charging cradles and two (2) 12 volt charging adapters. Commissioner Ross seconded the motion. All were in favor.

Ex-Chief Baroni Uniform- Commissioner Schultz made a motion to purchase a new Class A uniform for ex-Chief Tom Baroni. Commissioner Gallagher seconded the motion. All were in favor.

There being no further business to transact, the Meeting stood adjourned on a motion by Commissioner Schultz, seconded by Commissioner Gallagher at 9:30 p.m.

Respectfully submitted

Bruce Wuebber
Secretary