

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

June 8th, 2020

Constituting a quorum ready to transact business, the videoconference meeting was called to order by Chairman William Fisher at 7:00 p.m. with the following Commissioners present:

Donald Dehmer Commissioner

William Fisher Commissioner

Joseph Gallagher Commissioner

Douglas Ross Commissioner

Edwin Schultz Commissioner

Adam Ross Treasurer

Joseph McConnell Secretary

PUBLIC COMMENT - None

The minutes of the May 11th, 2020 Regular Meeting were read and approved on a motion by Commissioner Fisher and seconded by Commissioner Dehmer.

TREASURER REPORT (attached)

The Treasurer reported expenses during the month of April in the amount of \$76,847.53. A motion was made by Commissioner Schultz and seconded by Commissioner Dehmer to pay the bills. All in favor.

COMMITTEE REPORTS

Building/Grounds

- Commissioner Fisher advised the Board the replacement and addition of seven security cameras inside and outside the Firehouse has been completed. Additional cameras can be added to the server at a later date.
- Skyline Electric has up graded all the outside electrical receptors with weather covers.

- Commissioner Schulz will be contacting a roof contractor for estimates to repair the roof water leaks in the building.
- The HVAC service contractor advised the District a one 10-ton roof AC unit needs replacement immediately and recommended replacing an addition 7-ton roof AC unit.
- Commissioner Schultz reported Dutchess Overhead Doors replaced Bay #1 door motor and preformed general maintenance on two other doors. He suggested having the vendor inspect the other bay doors to ensure the safety bumpers are operating properly.

Truck/Equipment

- Commissioner Ross informed the Board that R-85 the interior passenger cowling was repaired and the power winch replaced. He suggested Hopewell mechanics lubricate the winch 2 to 3 times yearly.
- Commissioner Ross reported the estimate for 51-B3 body to be between \$2,800 to \$3,800 not including body trim. The Commissioner confirmed Daniele's Auto Body Shop has experience working on ambulances.

EMS

- Commissioner Gallagher reported the seven AEDs withs accessories ordered from G.E. Pickering, Inc. should be delivered shortly.

CHIEFS REPORT (attached)

Chief Goulet reported that there were 35 fire calls, 33 ambulance calls totaling 68 alarms for the month.

OLD BUSINESS

Firehouse Caretaker Interview – The Board interviewed Thomas Baroni for the caretaker position.

Firehouse Caretaker Selection – A motion was made by Commissioner Schultz, seconded by Commissioner Dehmer to select Nicholas Langer for the position of firehouse caretaker. The vote was as follows:

Chairman Fisher	Aye
Commissioner Schultz	Aye
Commissioner Dehmer	Aye
Commissioner Gallagher	Aye
Commissioner Ross	Aye

The District Secretary was instructed to contact Mr. Langer with the decision and advise him the position starting date of Monday June 15, 2020.

NEW BUSINESS

Annual Audit - A motion was made by Commissioner Schultz to accept RBT CPAs, LLP audit of the North Castle Fire District #2 financial statements as of December 31, 2019, seconded by Commissioner Ross. All in favor.

Funds Transfer - A motion was made by Commissioner Dehmer to transfer \$24,000 from the Truck Serial Bond budget line to Buildings & Grounds Improvement budget line, seconded by Commissioner Schultz. All in favor.

Power Wash – The Board approved Alex Greene's request to power wash the District sign and front entrance at 400 Bedford Road.

Roof AC Units – Commissioner Ross made a motion to replace one 10 ton and one 7-ton roof air conditioning units, seconded by Commissioner Schultz. All in favor.

Tree Pruning – A motion was made by Commissioner Schultz to prune the parking lot tree by GTA Tree & Shrub Care, Inc at a cost of \$500.00. The motion was seconded by Commissioner Dehmer. All in favor.

Accident Reporting & Firehouse Devices – The Board reminded the Chief, 1st Assistant Chief and 2nd Assistant Chief of the District's policy to notify the Board immediately of any accident and/or damages to personnel or vehicles. Additionally, the senior officers were advised installing, modifications or use of any device on District property requires prior Board approval.

COVID-19 Reopening – Chairman Fisher stated during the State authorized reopening phases the Fire District will operate under the NYS COVID guidelines for the firehouse and member safety.

LOSAP COVID-19 Points – Chairman Fisher advised the Board the NYS Legislature passed a bill authorizing Fire Districts to award volunteer members up to five points each month during the emergency. The bill is now with the Governor for signature. The District will consult its LOSAP manager for the legislative details.

COVID-19 Member Service Recognition – A motion was made by Commissioner Schultz in recognition of volunteer members COVID-19 service the District purchase sixty-five maltase crosses for mounting on members vehicles at a cost not to exceed \$1,000.00. Seconded by Commissioner Dehmer. All in favor.

Member Assistance Program (MAP) – Chairman Fisher informed the Board of a behavior assistance program for Company Members provided by the District's insurance carrier. Promotional material explaining the program services will be distributed at the July Company meeting.

Mitch Sime Recognition – The Board approved dedicating Rescue 85 in the memory of Mitch Sime. His name and years of service will be stenciled on the vehicle.

EMT Employer Verifications – Commissioner Dehmer made a motion to approve signing Terence Cathy's employer's request of verification as an EMT, seconded by Commissioner Schultz. All in favor.

Membership – A motion was made by Commissioner Schultz to approve Olivia Picca application for junior membership, seconded by Commissioner Gallagher. All in favor.

Vehicle Driver Approval – Commissioner Schultz made a motion to approve Tim Wiese having completed Tanker 9 vehicle driving requirements and passed department testing. The motion was seconded by Commissioner Dehmer. The roll call of votes was as follows:

Chairman Fisher	Aye
Commissioner Schultz	Aye
Commissioner Dehmer	Aye
Commissioner Gallagher	Aye
Commissioner Ross	No

Car 2022 Repair – Commissioner Schultz made a motion to replace Car 2022 brakes and daytime running front light, seconded by Commissioner Dehmer. All in Favor.

Tanker 9 Rear Camera – The Board asked Commissioner Ross to investigate the feasibility and cost to add a rear camera on Tanker 9.

There being no further business to transact, a motion was made by Commissioner Schultz and seconded by Commissioner Ross to adjourned the meeting 8:30 PM.

Sincerely,

Joseph P. McConnell
Secretary

Correspondence:

- Mr. Bruce Wuebber re: Fire District COVID-19 Opening
- Mr. Nicholas Langer re: Firehouse Caretaker Position
- NYS Department Of Health re: EMS Week 2020 State EMS Citation
- ABM Air Conditioning re: Carrier Roof Top Replacement

Chief's Report to Board of Fire Commissioners

June 2020

Calls:

During the month of May there were 35 fire calls and 33 ambulance calls for a total of 68 alarms. There were 23 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 1,826

2022: 90,765

2023: 90635

Tim Wiese has completed driver training on the Tanker. Since January, Tim has been our third most driver on fire apparatus. He has gained experience on a numerous variety of calls, in various weather conditions. Tim has successfully pumped at various fires, to include structure fires and shown his ability in teaching others to drive and pump fire apparatus. I recommend Tim be approved as a driver on the tanker.

On May 16th Ron Macellaro damaged the bottom right compartment of the Rescue. An apparatus maintenance form was filled out and the Commissioners were notified. As per policy, Ron had been suspended from driving for three days on May 18 – 20.

The Knox box and repeater in 2023 has been installed.

Membership:

David Arany has completed his probationary requirements and will be given badge number 244

Department Safety:

Following the New York State guidelines, we have slowly begun reopening the firehouse to normal. I will continue to follow recommended guidelines for our reopening throughout the next few months. I am happy to report that despite responding on numerous COVID-19 calls in the past few months not a single responding member contracted the virus. Additionally, no member has reported positive antibody test results. This signifies that all our safety measures, PPE, internal contact tracing, decontamination and cleaning procedures have been successful.

Phil Goulet
Chief of Department