

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

April 12th, 2021

Constituting a quorum ready to transact business, the meeting was called to order by Chairman William Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Commissioner
Donald Dehmer	Commissioner
Joseph Gallagher	Commissioner
Douglas Ross	Commissioner
Edwin Schultz	Commissioner
Adam Ross	Treasurer
Joseph McConnell	Secretary
Frank Simeone	Attorney

PUBLIC COMMENT – None

TREASURER REPORT (attached)

COMMITTEE REPORTS

House – Commissioner Schultz reported:

- The replacement bay door installation will be installed the week of April 12th.

Truck/Equipment – Commissioner Fisher reported:

- The new Utility 82 and Seagrave Pumper delivery will be early June, 2021.
- The final Seagrave Pumper inspections will be April 20th.
- Engine 287 replacement public referendum and factory order is tentatively planned for late Summer, 2021.

- Commissioner Schultz will contact Hopewell Service for a valuation of Engine 288.
- Commissioner Ross will inspect all vehicle tires and advised the Board how many are seven years or older for replacement.
- Recall notices were received for the two 2007 Suburban Chief vehicles.
- Car 2022 and 2023 brakes will be replaced in April.

EMS – Commissioner Gallagher reported:

- Nothing to report.

CHIEFS REPORT (attached)

Chief Goulet reported in February there were 28 fire calls, 45 ambulance calls totaling 73 alarms.

OLD BUSINESS

-No old business was discussed.

NEW BUSINESS

Minutes

- The March 8th, 2021 Regular Meeting minutes were read and approved on a motion by Commissioner Schultz, seconded by Commissioner Ross. All in favor.

April Expenses

- A motion was made by Commissioner Schultz, seconded by Commissioner Ross to pay the February expenses totally \$165,642.09. All in favor.

Funds Transfer

- A motion was made by Commissioner Gallagher, seconded by Commissioner Schultz to make a budget line transfer of \$6,200.00 from “Public Drills and Inspections” to “LOSAP”. All in favor.
 - A motion was made by Commissioner Schultz, seconded by Commissioner Gallagher to make a budget line transfer of \$1,700.00 from “Equipment Purchased” to “Public Liability”. All in favor.

LOSAP Program

- The Commissioners requested the LOSAP administrator Hometown Firefighter Services, Inc. update the Board on the program’s status.

Fire District Tax Revenue

-The Board and the Fire District Attorney discussed the timeline for receiving its annual tax revenue under Town Law. It was agreed the Board will contact the Town of North Castle to discuss expediting the transfer of tax receipts to the Fire District.

Promulgation – Personal Protective Equipment

-A motion was made by Ross Commissioner Schultz, seconded by Commissioner to adopt the following Promulgation regarding Personal Protective Equipment. All in favor.

The use of personal protective equipment (PPE) to reduce the spread of infectious disease is important to supporting the health and safety of our firefighters and emergency responders. PPE which may be needed can include:

- Surgical Grade Masks
- Face shields
- Gloves
- Disposable gowns and aprons
- Hand Sanitizer Gel approved by the CDC to combat viruses.
- Spray Disinfectant approved to combat viruses
- Disinfectant Towels
- Antibacterial Soap

Note that while cleaning supplies are not PPE, the Fire District recognizes that there is a related need for cleaning supplies used to sanitize surfaces, as well as hand soap and hand sanitizer. The cleaning of all Fire District buildings and vehicles provided by a contractor who will be required to use supplies that disinfect, as well as clean. Firefighters and emergency responders working a staggered shift will be required to sanitize/clean their own workspaces daily, or as needed.

Protocols for providing PPE include the following:

1. PPE will be provided for all firefighters and emergency responders. PPE will also be provided to any non-essential employees who must access their work location as approved by the Fire District.
2. Procurement of PPE
 - a. The Fire District will provide at least two pieces of each required type of PPE to each firefighter and emergency responder during any given shift for at least six months.
 - b. The Fire District is required to mitigate supply chain disruptions to meet this requirement by procuring this six-month supply of necessary PPE, cleaning supplies, and disinfectants and storing it in advance of any pandemic.
3. Storage of, access to, and monitoring of PPE stock
 - a. PPE for the Fire District will be stored in the firehouse to prevent degradation.
 - b. Surgical Masks will be maintained on hand, enough for a stockpile of six months in addition to eight gallons of Hand Sanitizer Gel, Disinfectant Sprays and Towels (which meet CDC guidance for treating viruses), and Antibacterial Soap.
 - c. Firefighters and emergency responders shall have immediate access to PPE in the event of an emergency by requesting PPE from the Office of the Chief.
 - d. The supply of PPE will be monitored by the Office of the Chief to ensure integrity and to track usage rates.

Staff Exposures, Cleaning, and Disinfection

Staff Exposures

Staff exposures are organized under several categories based upon the type of exposure and presence of symptoms. Following CDC guidelines, we have established the following protocols:

- A. If Firefighters, emergency responders or contractors are exposed to a known case of communicable disease that is the subject of the public health emergency (defined currently as being within six feet of that person for a prolonged period of 15 minutes or more):
 1. Potentially firefighters, emergency responders or contractors who do not have symptoms should remain at home or in a comparable setting and practice social distancing for the lesser of ten (10) days or other current CDC/public health guidance for the communicable disease in question.
 - a. The Office of the Chief must be notified to ensure these protocols are followed.
 2. CDC guidelines for COVID-19 provide that critical essential personnel may be permitted to continue work following potential exposure, provided they remain symptom-free and additional precautions are taken to protect them, other firefighters, emergency responders and contractors, and our constituency/public.
 - a. Additional precautions will include the requirement of the subject firefighter, emergency responder or contractor, as well as others working in their proximity, to wear appropriate PPE at all times to limit the potential of transmission.
 - b. In-person interactions with the subject firefighter, emergency responder or contractor will be limited as much as possible.
 - c. Work areas in which the subject firefighter, emergency responder or contractor are present will be disinfected according to current CDC/public health protocol at least every hour, as practical. See the section on Cleaning and Disinfection for additional information on that subject.
 - d. If at any time they exhibit symptoms, refer to item B below.
 - e. The Board of Fire Commissioners is the decision-maker in these circumstances and who is responsible for ensuring these protocols are followed.
- B. If a firefighter, emergency responder or contractor exhibits symptoms of the communicable disease that is the subject of the public health emergency:
 1. Firefighters, emergency responders and contractors who exhibit symptoms in the workplace should be immediately separated from other firefighters, emergency responders, contractors and visitors. They should immediately be sent home with a recommendation to contact their physician.
 2. Firefighters, emergency responders and contractors who exhibit symptoms outside of work should notify the Office of the Chief and stay home, with a recommendation to contact their physician.
 3. Firefighters, emergency responders and contractors may not return to work until they have met the criteria to discontinue home isolation per CDC/public health guidance and have consulted with a healthcare provider and the results of a negative test result.

4. The Fire District will require sick firefighters, emergency responders and contractors to provide test results for the disease in question or healthcare provider's note to validate their illness or return to work.
5. The Board of Fire Commissioners must be informed in these circumstances to ensure these protocols are followed.

C. If a firefighter, emergency responder or contractor has tested positive for the communicable disease that is the subject of the public health emergency:

1. Apply the steps identified in item B, above, as applicable.
2. Areas occupied for prolonged periods of time by the subject firefighter, emergency responder or contractor will be closed off.
 - a. CDC guidance indicates that a period of 24 hours is ideally given before cleaning, disinfecting, and reoccupation of those spaces will take place. If this time period is not possible, a period of as long as possible will be given. CDC/public health guidance for the disease in question will be followed.
 - b. Any common areas entered, surfaces touched, or equipment used shall be cleaned and disinfected immediately.
 - c. See the section on Cleaning and Disinfection for additional information on that subject.
3. Identification of potential exposures will be conducted
 - a. If a firefighter, emergency responder or contractor is confirmed to have the disease in question, the Office of the Chief should inform all contacts of their possible exposure. Confidentiality shall be maintained as required by the Americans with Disabilities Act (ADA).
 - b. Apply the steps identified in item A, above, as applicable, for all potentially exposed personnel.
4. The Board of Fire Commissioners must be notified in these circumstances to ensure these protocols are followed.

The Fire District recognizes there may be nuances or complexities associated with potential exposures, close contacts, symptomatic persons, and those testing positive. We will follow CDC/public health recommendations and requirements and coordinate with our local public health office for additional guidance and support as needed.

Cleaning and Disinfecting

CDC/public health guidelines will be followed for cleaning and disinfection of surfaces/areas. Present guidance for routine cleaning during a public health emergency includes:

1. To the extent possible, firefighters, emergency responders and contractors will clean their own workspaces daily (when used) and as needed. Additionally:
 - a. If fire house is open to the public, high traffic/high touch areas and areas which are accessible to the public/constituents will be disinfected a minimum of three times a day or more often if needed.

- b. The Fire District's Contractor will be responsible for cleaning common areas as often as possible in accordance with the direction of the Board of Fire Commissioners.
2. Staff tasked with cleaning and disinfecting areas will be issued, and required to wear, PPE appropriate to the task.
3. Soiled surfaces will be cleaned with soap and water before being disinfected.
4. Surfaces will be disinfected with products that meet EPA criteria for use against the virus in question and which are appropriate for that surface.
5. Staff will follow instructions of cleaning products to ensure safe and effective use of the products.

Documentation of Work Hours and Locations

In a public health emergency, it is necessary to document work hours and precise locations of each firefighter, emergency responder and contractor to support contact tracing efforts. Identification of locations shall include on-site work and off-site. This information may be used by the Fire District to support contact tracing within the organization and may be shared with local public health officials.

A log of hours and locations of calls will be kept.

COVID -19 Procedures/Policies

- Attorney Simeone advised the Board of Fire Commissioners that the District can mandate a Volunteer Member be COVID-19 vaccinated if they wish to participate in fire department activities and emergency responses.

Public CPR Classes

- Attorney Simeone advised the Board of Fire Commissioners that the District can mandate proof of COVID – 19 vaccination to participate in the CPR training classes.

Executive Session

-A motion was made by Commissioner Schultz, seconded by Commissioner Ross to enter into executive session to personal matters dealing with a particular person or persons at 7:49 PM. All in favor.

-A motion was made by Commissioner Schultz, seconded by Commissioner Ross to exit executive session at 8:15 PM. All in favor.

Personnel Matter

- Commissioner Fisher offered the following resolution and moved its adoption:

WHEREAS, following receipt of a claim of harassment by an under-18 firefighter in the Summer of 2020, the matter was investigated by Commissioner Fisher, who reported his findings to the Board of Fire Commissioners (the "Board") at a Board meeting of August 11, 2020; and

WHEREAS, at the time Commissioner Fisher reported his findings to the Board, he had understood that all available written materials had been provided to him by the involved parties; and

WHEREAS, at the Board meeting of August 11, 2020, based on the information then available, the Board decided to reprimand one of the participants, with the letter of reprimand to remain in his personnel file; and

WHEREAS, on or about October 31, 2020 the Board has received additional printed material from one of the involved parties;

WHEREAS, the Board, upon reconsideration of the matter, has now decided to withdraw the letter of reprimand from the file of one of the involved parties;

NOW, IT IS THEREFORE RESOLVED as follows:

1. The Board adheres to and reaffirms its prior decision to issue a letter of reprimand.
2. Upon reconsideration and based upon subsequently-received documents, the Board determines to remove the letter of reprimand from the involved party's personnel file.
3. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Commissioner Ross and duly put to a vote on roll call which resulted as follows:

AYES: Commissioners Fisher, Dehmer, Ross and Schultz

NOES: Commissioner Gallagher

The resolution was declared adopted.

Junior Member Policy

-Attorney Simeone advised the Board to hold a workshop with the Chief Officers for the purpose of creating policies for Junior members firehouse access, supervision and participating in emergency response participation. The Board agreed to take the matter under consideration.

Gym Equipment

-A motion was made by Commissioner Ross, seconded by Commissioner Dehmer to purchase a commercial grade Peloton exercise bike with a five (5) year subscription fee/license. All in favor.

Vehicle Radios

- A motion was made by Commissioner Ross, seconded by Commissioner Schultz to install APX8500 radios in addition to XTL2500 and remove low band radios in the three chief vehicles by MetroCom Wireless, Inc. at cost of \$4,135.00. All in favor.

There being no further business to transact, a motion was made by Commissioner Schultz and seconded by Commissioner Gallagher to adjourned the meeting at 9:42 PM.

Sincerely,

Joseph P. McConnell
Secretary

Treasurer's Report

April 12, 2021

Final Payment Batch for March:	\$503,916.61	Down \$76,791.21 from 2020 or 13.2%
Total Deposits for March:	\$404,774.00	
Number of check payments:	37	
Number of EFT payments:	5	

The new computer workstation for the Treasurer's office was completed during the month and under budget.

The audit of the 2020 budget year by RBT CPAs is still in progress. The audit is being performed remotely and files are being sent as requested by RBT.

Reimbursement payments to members of the fire district have been increasing over the years. Some are being submitted many months after the expense is incurred. All reimbursements should be submitted as soon as possible with all supporting documents.

Hometown Benefits were informed that the district budgeted \$50k for 2021 LOSAP contributions. We were invoiced for \$56,200.00 (including administration fees) and told we would need additional funding by the end of the year to cover monthly contributions.

<u>Requested Budget Transfer</u>		
<u>Amount</u>	<u>From</u>	<u>To</u>
\$6,200.00	Public Drills and Inspections	LOSAP
Total: \$6,200.00		

\$1,700.00	Equipment Purchased	Public Liability
Total: \$1,700.00		

North Castle Fire District #2

Abstract of Claims

April 2021

Check	Claimant	Amount
4039	AAA Emergency Supply Co.	\$ 751.20
4040	ABM Air Conditioning & Heating, Inc.	\$ 4,497.00
4041	Adam F. Ross	\$ 2,585.69
4042	Alexander Greene	\$ 397.17
4043	Armonk Garage	\$ 76.00
4044	Armonk Hardware Co.	\$ 40.99
4045	Better Water Well Systems, Inc.	\$ 573.00
4046	Bound Tree Medical, LLC	\$ 186.59
4047	Hermans Performance	\$ 417.42
4048	Hometown Benefits, Inc.	\$ 56,200.00
4049	Hopewell Fire Apparatus Service Co., Inc.	\$ 795.50
4050	Hubbinette-Cowell Associates, Inc.	\$ 52,373.37
4051	Joseph McConnell	\$ 1,466.75
4052	Konica Minolta Business Solutions	\$ 45.42
4053	MISTRAS Group Inc.	\$ 580.00
4054	Mt. Kisco Refrigeration & AC Co.	\$ 405.85
4055	Municipal Emergency Services	\$ 999.86
4056	Nicholas E. Langer	\$ 1,442.39
4057	North Shore LIJ Medical	\$ 57.00
4058	Northern Westchester Hospital	\$ 416.00
4059	Optimum	\$ 157.51
4060	Sprint	\$ 66.61
4061	Stanley Convergent Security Solutions Inc	\$ 1,116.72
4062	Starnet Emergency Services, Inc.	\$ 11,283.76
4063	Susan Macellaro	\$ 580.31
4064	The Niles Agency	\$ 16,822.92
4065	Town of North Castle	\$ 2,266.34
4066	Verizon	\$ 901.72
4067	Verizon Wireless	\$ 82.45
4068	Westchester County Dept of Health	\$ 130.00
4069	Westchester Health Medical, P.C.	\$ 516.08
4070	Konica Minolta Business Solutions	\$ 12.00
4071	FDM Preferred Insurance Co., Inc.	\$ 928.00
EFT	Cardmember Service	\$ 1,427.54

North Castle Fire District #2

Abstract of Claims

April 2021

Check	Claimant	Amount
EFT	Con Edison	\$ 2,787.05
EFT	Crystal Rock LLC	\$ 79.20
EFT	NYS Dept. of Taxation and Finance	\$ 355.47
EFT	United States Treasury	\$ 1,821.21
Check Total		Batch Total
33		\$ 165,642.09

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through March 2021

	<u>Jan - Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	400,000.00	1,674,925.00	-1,274,925.00	23.88%
Total A1001 · Real Property Taxes	<u>400,000.00</u>	<u>1,674,925.00</u>	<u>-1,274,925.00</u>	<u>23.88%</u>
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	0.00	19,000.00	-19,000.00	0.0%
Total A2262 · Fire Protection Services Other	<u>0.00</u>	<u>19,000.00</u>	<u>-19,000.00</u>	<u>0.0%</u>
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	66.23	300.00	-233.77	22.08%
Total A2401 · Interest and Earnings	<u>66.23</u>	<u>300.00</u>	<u>-233.77</u>	<u>22.08%</u>
A2680 · Insurance Recoveries	4,774.00	0.00	4,774.00	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	0.00	750.00	-750.00	0.0%
A2705 · Gifts and Donations - Other	0.00	250.00	-250.00	0.0%
Total A2705 · Gifts and Donations	<u>0.00</u>	<u>1,000.00</u>	<u>-1,000.00</u>	<u>0.0%</u>
A2770 · Other Income				
.999 · Miscellaneous	0.00	500.00	-500.00	0.0%
Total A2770 · Other Income	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>0.0%</u>
A3389 · State Aid, Other Public Safety				
.700 · Received From NYS	0.00	0.00	0.00	0.0%
.800 · Grant Monies	1,409.91	0.00	1,409.91	100.0%
Total A3389 · State Aid, Other Public Safety	<u>1,409.91</u>	<u>0.00</u>	<u>1,409.91</u>	<u>100.0%</u>
RA2401 · Interest Earned - Res Fund A	211.24	100.00	111.24	211.24%
RB2401 · Interest Earned - Res Fund B	46.94	100.00	-53.06	46.94%
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	0.00	0.00	0.00	0.0%
TA50.2 · Foreign Insurance Rec'd	0.00	0.00	0.00	0.0%
Total TA50 · Foreign Fire Ins 2% Monies	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Income	<u>406,508.32</u>	<u>1,695,925.00</u>	<u>-1,289,416.68</u>	<u>23.97%</u>
Gross Profit	<u>406,508.32</u>	<u>1,695,925.00</u>	<u>-1,289,416.68</u>	<u>23.97%</u>
Expense				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	0.00	14,000.00	-14,000.00	0.0%
Total A1930 · Judgement and Claims	<u>0.00</u>	<u>14,000.00</u>	<u>-14,000.00</u>	<u>0.0%</u>
A3410.1 · Personal Services				
.110 · Treasurer	6,523.89	26,095.56	-19,571.67	25.0%
.111 · FICA	1,352.82	6,000.00	-4,647.18	22.55%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	6,020.31	24,081.24	-18,060.93	25.0%
.130 · Caretaker	5,140.00	20,809.67	-15,669.67	24.7%
.170 · Temporary				
.101 · Data Entry Clerk	0.00	2,513.53	-2,513.53	0.0%
Total .170 · Temporary	<u>0.00</u>	<u>2,513.53</u>	<u>-2,513.53</u>	<u>0.0%</u>
Total A3410.1 · Personal Services	<u>19,037.02</u>	<u>79,500.00</u>	<u>-60,462.98</u>	<u>23.95%</u>
A3410.2 · Equipment				

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual

January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
.230 · Equipment Purchased	3,761.68	90,000.00	-86,238.32	4.18%
Total A3410.2 · Equipment	3,761.68	90,000.00	-86,238.32	4.18%
A3410.4 · Contractual Expenditures				
.40050 · EMT Services	33,851.28	145,000.00	-111,148.72	23.35%
.40100 · Office Supplies				
.40101 · Postage	408.25	500.00	-91.75	81.65%
.40130 · Office Supplies - general	105.70	0.00	105.70	100.0%
.40131 · Secretary Supplies	0.00	0.00	0.00	0.0%
.40140 · Bank Fees	0.00	500.00	-500.00	0.0%
.40100 · Office Supplies - Other	0.00	6,000.00	-6,000.00	0.0%
Total .40100 · Office Supplies	513.95	7,000.00	-6,486.05	7.34%
.40200 · Travel Expenses				
.40201 · Convention	0.00	1,000.00	-1,000.00	0.0%
.40202 · Motel	0.00	0.00	0.00	0.0%
.40203 · Travel	0.00	1,000.00	-1,000.00	0.0%
Total .40200 · Travel Expenses	0.00	2,000.00	-2,000.00	0.0%
.40300 · Subscriptions				
A40302 Community Awareness	808.53	4,000.00	-3,191.47	20.21%
.40301 · Dues / Subscriptions	1,293.22	3,500.00	-2,206.78	36.95%
Total .40300 · Subscriptions	2,101.75	7,500.00	-5,398.25	28.02%
.40400 · Uniforms				
.40500 · Public Drills & Inspections				
.40501 · Installation Dinner	0.00	11,500.00	-11,500.00	0.0%
.40502 · Awards	0.00	1,500.00	-1,500.00	0.0%
.40500 · Public Drills & Inspections - Other	0.00	0.00	0.00	0.0%
Total .40500 · Public Drills & Inspections	0.00	13,000.00	-13,000.00	0.0%
.40600 · Election Expense				
.40602 · Public/ Legal Notices	0.00	1,000.00	-1,000.00	0.0%
.40604 · Election Teller	0.00	1,200.00	-1,200.00	0.0%
Total .40600 · Election Expense	0.00	2,200.00	-2,200.00	0.0%
.40700 · Consultants				
.40701 · Training	664.00	3,000.00	-2,336.00	22.13%
.40703 · Consulting	1,216.25	7,000.00	-5,783.75	17.38%
Total .40700 · Consultants	1,880.25	10,000.00	-8,119.75	18.8%
.40800 · Building and Grounds				
.40801 · Fuel, Light, Water	13,578.06	45,000.00	-31,421.94	30.17%
.40804 · Building & Grounds Improvement	0.00	20,000.00	-20,000.00	0.0%
.40805 · Building & Grounds Maintenance	18,165.71	62,500.00	-44,334.29	29.07%
.40806 · Maintenance Supplies	779.00	5,500.00	-4,721.00	14.16%
Total .40800 · Building and Grounds	32,522.77	133,000.00	-100,477.23	24.45%
.40900 · Fire Apparatus and Equipment				
.40901 · Tech Equipment	2,014.65	2,250.00	-235.35	89.54%
.40902 · Equipment Repair	8,886.39	80,000.00	-71,113.61	11.11%
.40903 · Gas,Oil, Lubricants	2,675.03	12,000.00	-9,324.97	22.29%
.40904 · Banksville Contract Share	0.00	6,650.00	-6,650.00	0.0%
.40905 · Medical Supplies	2,725.39	15,000.00	-12,274.61	18.17%
Total .40900 · Fire Apparatus and Equipment	16,301.46	115,900.00	-99,598.54	14.07%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual

January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
.41000 · Fire Alarm System				
.41001 · Telephones	3,633.35	15,000.00	-11,366.65	24.22%
.41002 · Alarm Maintenance	<u>1,116.72</u>	<u>4,750.00</u>	<u>-3,633.28</u>	<u>23.51%</u>
Total .41000 · Fire Alarm System	4,750.07	19,750.00	-14,999.93	24.05%
.41100 · Hydrant Rentals	0.00	35,000.00	-35,000.00	0.0%
.41200 · Insurance				
.41202 · Public Liability & Prop Damage	51,638.37	50,000.00	1,638.37	103.28%
.41203 · Insurance - Accident/Sickness	3,917.00	0.00	3,917.00	100.0%
.41204 · Other Insurance	<u>22,979.72</u>	<u>30,000.00</u>	<u>-7,020.28</u>	<u>76.6%</u>
Total .41200 · Insurance	78,535.09	80,000.00	-1,464.91	98.17%
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	0.00	8,000.00	-8,000.00	0.0%
.43102 · Legal Fees	<u>0.00</u>	<u>10,000.00</u>	<u>-10,000.00</u>	<u>0.0%</u>
Total .41300 · Legal and Auditing Fees	0.00	18,000.00	-18,000.00	0.0%
Total A3410.4 · Contractual Expenditures	170,456.62	596,350.00	-425,893.38	28.58%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	0.00	50,000.00	-50,000.00	0.0%
.865 · LOSAP - Admin Fee	4,200.00			
A9025.8 · Local Pension Fund - Other	52,000.00			
Total A9025.8 · Local Pension Fund	56,200.00	50,000.00	6,200.00	112.4%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	<u>39,828.00</u>	<u>40,000.00</u>	<u>-172.00</u>	<u>99.57%</u>
Total A9040.8 · Workers' Compensation	39,828.00	40,000.00	-172.00	99.57%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total A9050.8 · Unemployment Insurance	0.00	0.00	0.00	0.0%
A9060.8 · Hospital, Medical & Accidnt Ins				
.806 · Medical Exams	<u>2,141.24</u>	<u>28,000.00</u>	<u>-25,858.76</u>	<u>7.65%</u>
Total A9060.8 · Hospital, Medical & Accidnt Ins	2,141.24	28,000.00	-25,858.76	7.65%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	360,000.00	360,000.00	0.00	100.0%
.650 · PCSB Truck Bond Principal	<u>0.00</u>	<u>105,000.00</u>	<u>-105,000.00</u>	<u>0.0%</u>
Total A9710.6 · Redemption of Bonds	360,000.00	465,000.00	-105,000.00	77.42%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	50,000.00	94,600.00	-44,600.00	52.85%
A9710.7 · Interest on Bonds - Other	<u>0.00</u>	<u>18,475.00</u>	<u>-18,475.00</u>	<u>0.0%</u>
Total A9710.7 · Interest on Bonds	50,000.00	113,075.00	-63,075.00	44.22%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	0.00	145,000.00	-145,000.00	0.0%
.905 · Transfer to Fund B from GF	<u>0.00</u>	<u>75,000.00</u>	<u>-75,000.00</u>	<u>0.0%</u>
Total A9901.9 · Transfer to Other Funds	0.00	220,000.00	-220,000.00	0.0%
Total Expense	701,424.56	1,695,925.00	-994,500.44	41.36%
Net Income	<u>-294,916.24</u>	<u>0.00</u>	<u>-294,916.24</u>	<u>100.0%</u>

Chief's Report to Board of Fire Commissioners

April 2021

Calls:

During the month of March there were 28 fire calls and 45 ambulance calls for a total of 73 alarms.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 8,864

2022: 100,000

2023: 100,120

Car 2021 needs its tires rotated

Car 2022 and 2023 needs new brakes.

Gear:

I would like approval to order up to 10 sets of turnout or EMS gear this year.

Phil Goulet
Chief of Department