

Millwood Board of Fire Commissioners Meeting Minutes August 22nd, 2022

On August 22, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn, Jordan Schiffman; Secretary Joseph McConnell, Treasurer Rose Cohen; Chiefs Chris Raguso and Robert McCarthy, Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report

No update

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Wolfensohn to accept the July 25th, 2022 Regular Meeting Minutes, seconded by Commissioner Olenik. All in favor.

The Board agreed to hold a 2023 budget working session on September 14, 2022 at 7:00 PM.

The Board tabled a vote on a "Whistle Blower Policy" pending further investigation.

The Board approved extend for one year the Station 1 and 2 waste removal contracts with Suburban Carting Company pending confirmation of the removal fees.

The Board approved Captain Santone to proceed with acquiring and outfitting a 2022 Chevrolet Tahoe under New York State contract pending the expiration of public comment of the Permissive Referendum on August 28, 2022.

Commissioner Schapiro made a motion to adjourn, seconded by Commissioner Wolfensohn. All in favor. The time 8:18 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

11:40 AM
08/22/22
Accrual Basis

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

	Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.	Bill	08/15/2022	A408.4 · Equipment	59.00	59.00
Total AAA Emergency Supply Co., Inc. Advance Auto Parts				59.00	59.00
Total Advance Auto Parts	Bill	08/19/2022	A408.52 · Chief 2252	9.79	9.79
Aliclean Building Maintenance	Bill	08/19/2022	A34.443 · Maintenance Supplies	213.50	223.29
				223.29	223.29
Total Aliclean Building Maintenance	Bill	08/03/2022	A34.456 · Custodial Svc New Fire House	860.00	860.00
Candix, Inc.	Bill	08/03/2022	A34.442 · Custodial Svc Sta 2	194.00	1,054.00
				1,054.00	1,054.00
Total Candix, Inc.	Bill	08/19/2022	A34.443 · Maintenance Supplies	289.60	289.60
Capital Markets Advisors, LLC				289.60	289.60
Total Capital Markets Advisors, LLC	Bill	08/15/2022	A406 · Legal Notices	750.00	750.00
Chase Card Services				750.00	750.00
Total Chase Card Services	Bill	08/03/2022	A410.4 · Computer Software	4.00	4.00
Cohen, Rose	Bill	08/03/2022	A19.412 · Miscellaneous	53.77	57.77
	Bill	08/03/2022	A3410 · Equipment purchases	19.50	77.27
				77.27	77.27
Total Cohen, Rose	Check	08/19/2022	A19.412 · Miscellaneous	250.00	250.00
				250.00	250.00
Total Corsi tire	Bill	08/15/2022	A408.51 · Chief 2251	694.05	694.05
				694.05	694.05
Total Corsi tire	Check	08/19/2022	A402.2 · Training	0.00	0.00
Dorst, Jeffrey	Check	08/19/2022	A402.2 · Training	1,031.01	1,031.01
				1,031.01	1,031.01
Total Dorst, Jeffrey					
Hudson Sign Co					

11:40 AM
08/22/22
Accrual Basis

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

August 2022

	Type	Date	Account	Amount	Balance
Total Hudson Sign Co	Bill	08/08/2022	A408.02 · Apparatus Repairs paid by Ins	903.00	903.00
Interstate Fire & Safety Equipment Co, In				903.00	903.00
Total Interstate Fire & Safety Equipment Co, In	Bill	08/19/2022	A407.80 · Inside Maint. New Fire House	1,126.85	1,126.85
JP McHale Account				1,126.85	1,126.85
Total JP McHale Account	Bill	08/08/2022	A34.419 · Inside Maintenance Sta 2	320.00	320.00
MetTel Acct 0100413954	Bill	08/08/2022	A407.80 · Inside Maint. New Fire House	0.00	320.00
Total MetTel Acct 0100413954				320.00	320.00
Millwood Hardware	Bill	08/03/2022	A34.439 · Phone Service	96.87	96.87
Total Millwood Hardware	Bill	08/08/2022	A408.54 · Trailer	35.67	35.67
Municipal Emergency Services (M.E.S.)	Bill	08/08/2022	A34.415 · Outside Maintenance Sta 2	32.46	68.13
Total Municipal Emergency Services (M.E.S.)				68.13	68.13
New England Sportswear	Bill	08/19/2022	A3410 · Equipment purchases	148.02	148.02
Total New England Sportswear				148.02	148.02
New York Power Authority Acct 2363579	Bill	08/08/2022	A34.429 · Dress Uniforms	245.00	245.00
Total New York Power Authority Acct 2363579				245.00	245.00
Nicks Electric Service of NY, LLC.	Bill	08/15/2022	A34.450 · Electricity New Fire House	2,170.13	2,170.13
Total Nicks Electric Service of NY, LLC.	Bill	08/15/2022	A34.449 · Electricity Station 2	681.98	2,852.11
Open Systems Metro				2,852.11	2,852.11
Total Open Systems Metro	Bill	08/08/2022	A407.80 · Inside Maint. New Fire House	755.00	755.00
Optimum				755.00	755.00
	Bill	08/08/2022	A407.80 · Inside Maint. New Fire House	402.00	402.00
				402.00	402.00

11:40 AM
08/22/22
Accrual Basis

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

August 2022

	Type	Date	Account	Amount	Balance
Total Optimum	Bill	08/03/2022	A34.437 · Cable On-Line Services	105.72	105.72
	Bill	08/03/2022	A34.437 · Cable On-Line Services	223.88	329.60
	Bill	08/03/2022	A407.54 · Cable TV	216.94	546.54
	Bill	08/03/2022	A34.439 · Phone Service	211.59	758.13
				758.13	758.13
Ossining Lawn Mower Service Inc					
	Bill	08/15/2022	A408.4 · Equipment	320.00	320.00
				320.00	320.00
Total Ossining Lawn Mower Service Inc					
	Quality Elevator Inspection				
Total Quality Elevator Inspection	Bill	08/15/2022	A407.80 · Inside Maint. New Fire House	650.00	650.00
				650.00	650.00
Regina Landscaping Corp.					
	Bill	08/08/2022	A407.83 · Outside Maint. New Fire House	708.00	708.00
	Bill	08/08/2022	A34.415 · Outside Maintenance Sta 2	345.00	1,053.00
				1,053.00	1,053.00
Total Regina Landscaping Corp.					
	Rescuestuff Inc				
	Bill	08/15/2022	A34.429 · Dress Uniforms	117.00	117.00
				117.00	117.00
Total Rescuestuff Inc					
	Sprint				
	Bill	08/03/2022	A34.438 · Cellular Service	350.08	350.08
				350.08	350.08
Total Sprint					
	Staples Credit Plan				
	Bill	08/22/2022	A34.471 · Office supplies & sundry	113.88	113.88
				113.88	113.88
Total Staples Credit Plan					
	Suburban Carting Co.				
	Bill	08/08/2022	A407.82 · Sanitation Svc New Fire House	133.97	133.97
	Bill	08/08/2022	A34.417 · Sanitation Svc Sta 2	32.86	166.83
				166.83	166.83
Total Suburban Carting Co.					
	Town of New Castle				
	Bill	08/03/2022	A34.460 · Hydrant fee	68,739.76	68,739.76
				68,739.76	68,739.76
Total Town of New Castle					
	Verizon				
	Bill	08/03/2022	A34.439 · Phone Service	73.97	73.97

11:40 AM
08/22/22
Accrual Basis

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

		August 2022			
Type	Date	Account	Amount	Balance	
Total Verizon					
VFIS Claims Management					
Deposit	08/01/2022	A2690 · Insurance Proceeds	-903.00	-903.00	
			-903.00	-903.00	
Total VFIS Claims Management					
Westchester County Board of Elections					
Deposit	08/22/2022	A2410 · Rentals	-500.00	-500.00	
			-500.00	-500.00	
Total Westchester County Board of Elections					
WEX Bank					
Bill	08/01/2022	A408.11 · diesel	997.96	997.96	
Bill	08/01/2022	A408.22 · gasoline	1,418.40	2,416.36	
			2,416.36	2,416.36	
			84,701.21	84,701.21	
Total WEX Bank					
SUBTOTAL					
		Payroll	1,667.44	1,667.44	
		Payroll	683.39	683.39	
		Payroll	480.22	480.22	
		Payroll	584.76	584.76	
			86,117.02	86,117.02	
TOTAL					

11:31 AM
08/22/22
Accrual Basis

MILLWOOD FIRE DISTRICT
Balance Sheet
As of July 31, 2022
Jul 31, 22

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,232,524.75
Total A200 · Cash - Budget Operating Fund	1,232,524.75
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	659,806.88
Total A230 · Cash - Cap RF	659,806.88
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,160,757.76
Total A231 · Cash - ERF	1,160,757.76
Total Checking/Savings	3,053,089.39

Other Current Assets

A200.4 · Petty Cash	16.74
Total Other Current Assets	16.74

Total Current Assets 3,053,106.13

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & Improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & Improvements	14,800,485.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	86,734.00
Total K104 · Furnishings & Equipment	356,043.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,122,437.86
K106.2 · Equipment	488,910.00
Total K106 · Other fixed assets	3,611,347.86
Total Fixed Assets	21,130,317.12

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	41,367.90
A461.8 · Glens Falls National Bank	1,993,693.04
Total A461 · Service Award Program Assets	2,035,060.94

Total Other Assets 2,035,060.94

TOTAL ASSETS 26,218,484.18

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities	63.59
-----------------------------	-------

11:31 AM
08/22/22
Accrual Basis

MILLWOOD FIRE DISTRICT

Balance Sheet

As of July 31, 2022

	<u>Jul 31, 22</u>
Total Other Current Liabilities	63.59
Total Current Liabilities	63.59
Long Term Liabilities	
W828 - Bonds Payable	6,755,000.00
Total Long Term Liabilities	6,755,000.00
Total Liabilities	6,755,063.59
Equity	
32000 - Retained Earnings	875,794.16
A878.8 - Gen Retained Earnings	285,407.00
A878.9 - Fund balance - BOF	259,648.22
A878.RA - Fund balance - Cap RF	609,369.55
A878.RB - Fund balance - ERF	565,822.32
A895 - Restricted for LOSAP Program	2,035,060.04
A917 - Unassigned Fund Balance--LOSAP	-413,461.44
K878.9 - Fund balance - Prop & Equip	21,130,318.76
W125 - Amt needed for bond refunds	-6,755,000.00
Net Income	870,461.99
Total Equity	19,463,420.60
TOTAL LIABILITIES & EQUITY	<u>26,218,484.19</u>