

MINUTES OF THE ORGANIZATIONAL MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

January 8th, 2024

Constituting a quorum ready to transact business, the meeting called to order by Commissioner Ernie Lombardi at 7:00 p.m. with the following Commissioners present:

William Fisher	Commissioner
Donald Dehmer	Commissioner
Ernie Lombardi	Commissioner
Mario Dushi	Commissioner
Edwin Schultz	Commissioner

Adam Ross	Treasurer
Joseph McConnell	Secretary

Commissioner Lombardi administered the oath of office to Mario Dushi as Commissioner of the North Castle Fire District 2.

Commissioner Schultz nominated Commissioner Fisher for the position of Chairman.

Commissioner Lombardi seconded the motion. The vote in favor was unanimous.

Commissioner Fisher nominated Commissioner Dehmer to the position of Deputy Chairman.

Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Commissioner Fisher made a motion giving the Deputy Chairman the authority to sign the district checks. Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Commissioner Schultz made a motion, seconded by Commissioner Lombardi that the 2024 annual salaries be as follows:

Treasurer:	\$35,000.00
Secretary:	\$31,500.00
Data Entry:	\$ 3,300.00

Commissioner Dehmer	Aye
Commissioner Fisher	Aye
Commissioner Lombardi	Aye
Commissioner Dushi	Aye
Commissioner Schultz	Aye

Commissioner Schultz made a motion to appoint Adam Ross as Treasurer of the North Castle Fire District Number 2. Commissioner Lombardi seconded the motion. The vote in favor was unanimous.

Chairman Fisher administered the oath of office to Adam Ross as Treasurer of the North Castle Fire District Number 2.

Commissioner Dushi made a motion to appoint Joseph McConnell as Secretary of the North Castle Fire District Number 2. Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Chairman Fisher administered the oath of office to Joseph McConnell as Secretary of the North Castle Fire District Number 2.

Commissioner Lombardi made a motion to appoint Edwin Schultz as the Purchasing Officer for the Fire District. Commissioner Dushi seconded the motion. The vote in favor was unanimous.

Chairman Fisher administered the oath of office to Edwin Schultz as Purchasing Officer of the North Castle Fire District No. 2.

Commissioner Schultz made a motion to retain the firm Kornfeld, Newman, Rew and Simeone as the Districts Legal Counsel at \$275.00 per hour with a minimum of two hours. Commissioner Dushi seconded the motion. The vote in favor was unanimous.

Commissioner Fisher made a motion to appoint Brian Fenster as Chief of the Department. Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Commissioner Lombardi made a motion to appoint Michael Giaccio as 1st Assistant Chief of the Department. Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Chairman Fisher appointed Secretary McConnell as the District Records Access Officer.

The Board determined Chairman Fisher will function as the District Appeals Officer.

The Treasurers bond will be \$3.0 million dollars' coverage.

Commissioner Schultz made a motion to appoint Dr. Donald Cohen of Northwell Health Physician Partners as the district's physician. Commissioner Dushi seconded the motion. The vote in favor was unanimous.

Commissioner Schultz made a motion to designate The Journal News as the Official Newspaper for the District. Commissioner Lombardi seconded the motion. The vote in favor was unanimous.

Commissioner Schultz made a motion to use the Webster Bank for the General Fund checking and the Reserve Fund "B" accounts. Commissioner Lombardi seconded the motion. The vote in favor was unanimous.

Commissioner Lombardi made a motion to use the Putnam County Savings Bank the Reserve Fund "A" accounts. Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Pursuant to Town Law 177, at the Organizational Meeting, The Treasurer shall:

- Account with the Board of Fire Commissioners for all monies received and dispersed during fiscal year 2023, and
- File a detailed statement in writing of the receipts and disbursements of the preceding year, and
- Produce all books, records, receipts, orders, vouchers, and cancelled checks (or check images) for examination anytime.

Due to the December 2023 checking account statements not being available, the audit will be completed at the February 2024 meeting.

Commissioner Schultz made a motion to have the following vendor invoices considered recurring monthly payments and to pay through Electronic Funds Transfers (EFT).

Commissioner Lombardi seconded the motion.

- Consolidated Edison
- Webster Bank – Master Card
- Staples
- Optimum
- Verizon & Verizon Wireless
- Crystal Rock
- Amazon Business Account
- Ricoh USA, Inc.
- Clearfly

The vote in favor was unanimous.

Commissioner Dushi made a motion to have the district join the Association of Fire Districts of New York, Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Commissioner Schultz made a motion to have the district join the Association of Fire Districts of Westchester County, Commissioner Lombardi seconded the motion. The vote in favor was unanimous.

Commissioner Lombardi made a motion to have the district join the National Fire Protection Association, Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Chairman Fisher appointed Commissioner Fisher and Commissioner Dehmer to the Truck Committee, Commissioner Schultz and Dushi to the Building and Grounds Committee and Commissioner Lombardi to the EMS Committee.

Commissioner Schultz made a motion to approve all existing maintenance contracts, mutual aid agreements and the contract to provide ambulance service to the Fire Protection District No. 3. Commissioner Lombardi seconded the motion. The vote in favor was unanimous.

The regular monthly meetings of the Board of Fire Commissioners of the North Castle Fire District No. 2 for 2024 will be held on the following Dates:

North Castle Fire District No. 2 2024 Meeting Schedule	
Monday, January 08, 2024	Organizational Meeting
Monday, January 08, 2024	Regular Meeting
Monday, February 12, 2024	Regular Meeting
Monday, March 11, 2024	Regular Meeting
Monday, April 08, 2024	Regular Meeting
Monday, May 13, 2024	Regular Meeting
Monday, June 10, 2024	Regular Meeting
Monday, July 08, 2024	Regular Meeting
Monday, August 12, 2024	Regular Meeting
Monday, September 09, 2024	Regular Meeting
Monday, October 14, 2024	Public Budget Hearing
Monday, October 14, 2024	Regular Meeting
Monday, November 11, 2024	Regular Meeting
Monday, December 09, 2024	Regular Meeting
Monday, January 06, 2025	Organizational Meeting

All meetings take place at the Armonk Fire Station, located at 400 Bedford Road, Armonk, NY. These meetings will be advertised in the Journal News, open to the public and posted on the Armonk Fire District website.

Commissioner Lombardi made a motion to ratify the district investment policy (Policy #23). Commissioner Schultz seconded the motion. The vote in favor was unanimous.

Commissioner Fisher made a motion to ratify the district purchasing policy (Policy #5). Commissioner Schultz seconded the motion. The vote in favor was unanimous.

The Board approved the following Driver Training Examiners for 2023:

Ambulances	William Fisher, Edwin Schultz, Michael Giaccio, Ron Macellaro, Ernie Lombardi, Alex Greene, Bruce Wuebber
Engine 288	Ron Macellaro, William Fisher, Alex Greene, Bruce Wuebber
Engine 286	Ron Macellaro, William Fisher, Alex Greene, Bruce Wuebber
Engine 287	Ron Macellaro, Gary Boyd, Bruce Wuebber

Tanker 9	William Fisher, Ron Macellaro, Gary Boyd, Alex Greene, Bruce Wuebber
Rescue 85	William Fisher, Ron Macellaro, Gary Boyd, Alex Greene, Bruce Wuebber
Boat	Michael Giaccio and Ron Macellaro
ATV	Carlos Cano, Michael Giaccio, Tim Wiese

Commissioner Schultz made a motion to update the 2024 Driver Training Examiners.
Commissioner Lombardi seconded the motion. The vote in favor was unanimous.

Commissioner Fisher made a motion to have all motions and seconded considered unanimously approved, unless stated otherwise. Commissioner Schultz seconded the motion.
The vote in favor was unanimous.

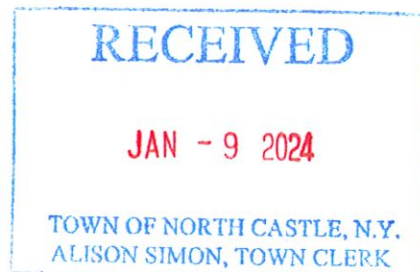
On a motion by Commissioner Lombardi, BE IT RESOLVED that the provisions of Section 176-D of Town Law and Section 18 of the Public Officers Law, providing for the defense and indemnification of the Fire District Employees, Fire District Officers and the Volunteer Firefighters be applicable to the North Castle District No. 2 and be it further resolved that this resolution shall remain in force and effect until rescinded. Commissioner Schultz seconded the motion. The vote in favor was unanimous.

There being no further business to transact, the Meeting stood adjourned on a motion by Commissioner Schultz, seconded by Commissioner Lombardi at 6:51 PM.

Respectfully submitted.

Joseph P. McConnell
Secretary

OATH OF OFFICE



STATE OF NEW YORK)
)
COUNTY OF WESTCHESTER) ss.:

I, MARIO DUSHI, do Solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Commissioner of the North Castle Fire District No. 2. according to the best of my ability.

(Signed) _____

Mario Dushi

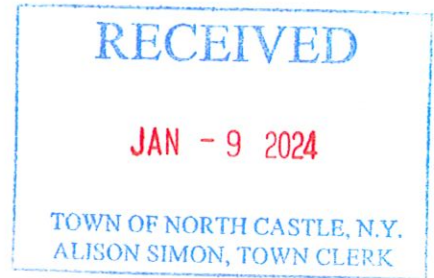
Subscribed and sworn to before me
this 8th day of January, 2024

(Signed) _____

Fire Commissioner


TITLE

OATH OF OFFICE



STATE OF NEW YORK)
)
COUNTY OF WESTCHESTER) ss.:

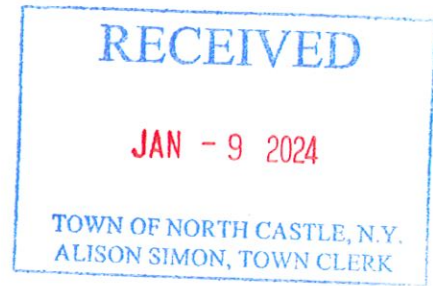
I, ADAM ROSS, do Solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Treasurer of the North Castle Fire District No. 2. according to the best of my ability.

(Signed) 
Adam Ross

Subscribed and sworn to before me
this 8th day of January, 2024

(Signed) 
COMMISSIONER
TITLE

OATH OF OFFICE



STATE OF NEW YORK)
)
COUNTY OF WESTCHESTER) ss.:

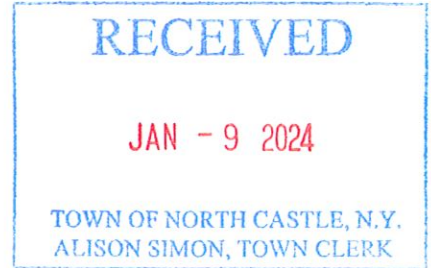
I, JOSEPH McCONNELL, do Solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Secretary of the North Castle Fire District No. 2 according to the best of my ability.

(Signed) Joseph C. McConnell
Joseph McConnell

Subscribed and sworn to before me
this 8th day of January, 2024

(Signed) [Signature]
Commissioner
TITLE

OATH OF OFFICE



STATE OF NEW YORK)
)
COUNTY OF WESTCHESTER) ss.:

I, EDWIN SCHULTZ, do Solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of District Purchasing Officer of the North Castle Fire District No. 2. according to the best of my ability.

(Signed) 
Edwin Schultz

Subscribed and sworn to before me
this 8th day of January, 2024

(Signed) 
Commissioner
TITLE

NOTICE

PLEASE TAKE NOTICE that the Board of Fire Commissioners of the North Castle Fire District No. 2 will hold its organizational meeting on Monday, January 8, 2024 at 8:00 p.m. The meeting will take place at the firehouse located at 400 Bedford Road, Armonk, New York with the regular monthly meeting to follow.

JOSEPH P. McCONNELL, SECRETARY
NORTH CASTLE FIRE DISTRICT NO. 2

KORNFELD, REW, NEWMAN & SIMEONE

ATTORNEYS AND COUNSELLORS AT LAW

139 LAFAYETTE AVENUE
POST OFFICE BOX 177
SUFFERN, NEW YORK 10901

845-357-2660
FAX 845-357-6977

FRANK T. SIMEONE
COUNSEL EMERITUS

THOMAS J. NEWMAN, JR.
OF COUNSEL

ROBERT E. REW JR. (1912-1960)
THOMAS J. NEWMAN (1928-2012)
JEROME M. KORNFELD (1923-2012)

SCOTT A. DOW

JEROME S. JEFFERSON

December 20, 2023

OUR FILE # _____

(Via e-mail: legals@lohud.com)

The Journal News
1133 Westchester Avenue
Suite N110
White Plains, New York 10604

Attention: News Item Department

Re: North Castle South Fire District No. 2 - Organizational Meeting –
For Informational Purposes

Dear Sir or Madam:

In accordance with the provisions of the Open Meetings Law, this is to advise you that the Board of Fire Commissioners of the North Castle Fire District No. 2 will hold its organizational meeting on Monday, January 8, 2024 at 8:00 p.m. at the firehouse located at 400 Bedford Road, Armonk, New York with the regular monthly meeting to follow.

Very truly yours,

Jerome S. Jefferson

Jerome S. Jefferson

JSJ:kl

cc: Joseph McConnell, Secretary
North Castle Fire District No. 2

KORNFELD, REW, NEWMAN & SIMEONE

ATTORNEYS AND COUNSELLORS AT LAW

139 LAFAYETTE AVENUE

POST OFFICE BOX 177

SUFFERN, NEW YORK 10901

845-357-2660

FAX 845-357-6977

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THOMAS J. NEWMAN (1928-2012)
JEROME M. KORNFELD (1923-2012)

SCOTT A. DOW

JEROME S. JEFFERSON

OUR FILE # _____

January 9, 2024

(Via e-mail: legals@lohud.com)

The Journal News

Attn: News Item Dept.

Re: North Castle Fire District No. 2 – 2024 Monthly Meetings – For Informational Purposes

Dear Sir or Madam:

In accordance with the provisions of the Open Meetings Law, this is to advise you that the Board of Fire Commissioners of the North Castle Fire District No. 2 will hold their regular monthly meetings for 2023 on the second Monday of each month as follows:

February 12, 2024

March 11, 2024

April 8, 2024

May 13, 2024

June 10, 2024

July 8, 2024

August 12, 2024

September 9, 2024

October 14, 2024

November 11, 2024

December 9, 2024

The meetings will be held at 7:00 p.m. at the firehouse located at 400 Bedford Road Armonk, New York.

Very truly yours,

Jerome S. Jefferson

Jerome S. Jefferson

JSJ:sr

cc: North Castle Fire District No. 2
Attention: Joseph McConnell, Secretary
Via email

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March 11, 2024
April 8, 2024
May 13, 2024
June 10, 2024
July 8, 2024

August 12, 2024
September 9, 2024
October 14, 2024
November 11, 2024
December 9, 2024

The meetings will be held at 7:00 p.m. at the firehouse located at 400 Bedford Road Armonk, New York.

JOSEPH McCONNELL, SECRETARY
NORTH CASTLE FIRE DISTRICT NO. 2