

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

June 10th, 2024

Constituting a quorum ready to transact business, the meeting was called to order by Chair Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chair
Donald Dehmer	Commissioner
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Joseph McConnell	Secretary
Adam Ross	Treasurer

PUBLIC COMMENT

Town Councilman Jose Berra

- Armonk Fol-de-rol was successful and the Fire Department should consider requesting a donation from the Lion's Club.
- The Town and Bristol Assistant Living continue to discuss changes to the original site plan.
- Town investigating it is leverage with the Greenwich American Center developer.
- The Town Water District 8 will be extending its coverage to the former MBIA property and providing the option for the Water Department to connect with Westchester Joint Water Works.

TREASURER REPORT (attached)

- **2023 Financial Audit** –Received updated statements from First Security Benefit (LOSAP Annuity) and RBT CPAs confirmed the audit can proceed. Expect final drafts next week.

- **Seagrave Marauder**- The manufacturer dealer Hudson Valley Fire Equipment notified the District that check #5214 for the new apparatus payment was lost. The District placed a stop payment on the check and issued a new check #5244. A new check was sent to Seagrave Fire directly and was received on Thursday June 13th.
- **Webster Bank** – The Treasurer is enrolling in fraud protection services for the District operating.

COMMITTEE REPORTS

House -Commissioners Dushi

- A temporary front door is complete and installed while a permanent door is fabricated.
- Emergency stairwell lighting specifications were forwarded to the District's electrician for installation.
- Volunteers request the water cooler outside of the radio room to be replaced.
- Apparatus floor ice machine requires servicing.
- Dutchess Garage Door to inspect the apparatus doors for safety compliance.
- Dutchess Garage Door to provide an estimate for a remote-control unit for the Engine 288 garage door.

Truck/Equipment – Commissioner Fisher

- Eight drivers are now qualified to drive the Seagrave Engine
- Seagrave Engine 287 is at Hudson Valley Fire addressing a repair punch list.

EMS – Commissioner Lombardi

- Several Armonk Fire Department members will be receiving Westchester County EMS lifesaving awards.

CHIEFS REPORT (attached)

The Chief reported during the month of May there were 40 Fire calls, 46 EMS calls, and 29 False alarms for a total of 115 alarms.

OLD BUSINESS

Maxum Engine 287 Disposal

-The Board will investigate listing the Maxum Fire Engine on "Fenton Fire" an online bidding site for emergency equipment. The estimated cost is ten (10) percent of the selling price.

Fire Gear Racks

-The Board agreed to purchase "Ready Rack Rolling Gear Racks" from MES and pay the cost with funds from the building referendum.

Spring Cleaning Project

-The District Secretary will coordinate with the Chief a date for delivering a Suburban Carting dumpster.

NEW BUSINESS

May Minutes

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve the May 13, 2024, Regular Meeting minutes. All in favor

June Expenses

– A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve June payments totaling \$178,080.77. All in favor

EMS Level 3 Body Armor

-The Chair will investigate the cost of purchasing six (6) level 3 personal body armor vests and report to the Board at the July Regular meeting.

Mamaroneck Parade

-A motion was made by Commissioner Dushi, seconded by Commissioner Lombardi to allow the Fire Company to take E286 or E288, U82, 51B1 to the Mamaroneck Fire Department June 28th parade. All in Favor

Millwood Fire Department Standby

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to allow the Fire Company to use Engine 288 for a standby at the Millwood Fire Station 1 on June 25th, 2024. All in favor

Engine 287 Portable Equipment

-The Board tabled a decision to purchase a portable pump and hard suction for the Seagrave Engine 287 pending a review of available funds

HVAC Variable Frequency Drive (VFD) Replacement

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to accept the ABM Air Conditioning and Heating, Inc. proposal to replace a bad variable frequency drive for \$4,279.00. All in favor

Apparatus Drivers

– A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve Robin Lovell as a driver for Utility 82. All in favor

– A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve Brendan Molloy as a driver for Utility 82. All in favor

Membership

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to accept Michael Nezaj's application for a junior firefighter. All in favor

Updated Equipment Training Schedule

-The Board approved the following updated equipment training schedule for the Fire Department.

Training Schedule (Non-Ambulances)

Training Order	Vehicle	Mimumum Sessions	Driving	Hyrant	Draft	Shuttles	Double Lay	Pump to Engine	Vehicle Testers
1	Utility 85	2	2						W.Fisher,M.Giaccio, R.Macellaro, E.Lombardi
2	Engine 288	6	2	2	2				R.Macellaro, W.Fisher, A. Greene, B. Wuebber
3	Rescue 85	6	3	2	1				
4	Engine 286	6	2	2	2				
5	Engine 287	2		1	1				D.Eisenhower, W.Fisher, R.Macellaro, B. Wuebber
6	Tanker 9	8	4			2	1	1	R.Macellaro, W.Fisher, D.Eisenhower, B. Wuebber

Trailing Schedule Ambulances

Training Order	Vehicle	Mimumum Sessions	Driving						Vehicle Testers
1	51B2	6	6						W.Fisher, M.Giaccio, R.Macellaro, E.Lombardi, A.Greene, B.Wuebber
2	51B3	3	3						
3	51B1	4	4						

Trailing Schedule Marine, ATV & Trailer

Training Order	Equipement	Mimumum Sessions	CG Boater Safety Course						Vehicle Testers
1	Achilles	2	1						W.Fisher, M.Giaccio
2	Boston Whaler	3							M.Giaccio, R. Macellaro, J.Fleming
	ATV	2							C.Cano, M.Giaccio, T. Wiese
	Trailer	2							M.Giaccio

There being no further business to transact, a motion made by Commissioner Lombardi, seconded by Commissioner Dehmer adjourned the meeting at 11:50 PM.

Sincerely,

Joseph P. McConnell
Fire District Secretary

Treasurer's Report

June 10, 2024

Final Payment Batch for May:	\$1,109,189.77
Total Deposits for May:	\$2,633,299.00 (\$800k Res A)
Number of check payments:	29
Number of EFT payments:	7

- **2023 Financial Audit:** We received updated statements from First Security and RBT CPAs confirmed the audit can proceed. We should receive draft financials in the next week.
- **Seagrave Marauder Payment:** We were notified by Hudson Valley Fire Equipment that they believed the check (5214) for the truck was lost. The tracking number they supplied was not returning any updates. A stop payment order was issued for check 5144 and a new check (5244) was reissued and sent via FedEx to Seagrave Fire directly. The check was received on Thursday 6/13.
- **Webster Bank:** I began the enrollment process to add fraud protection services to our operating account. Our account will utilize ACH/Check Positive Pay which requires the district uploading a check register after each payment batch.

North Castle Fire District #2 Abstract of Claims June 2024		
Check	Claimant	Amount
5225	AAA Emergency Supply Co.	\$ 795.70
5226	Adam F. Ross	\$ 1,979.01
5227	Allclean Building Maintenance	\$ 3,600.00
5228	Amazon Capital Services	\$ 1,552.19
5229	Better Water Well Systems, Inc.	\$ 439.00
5230	Bound Tree Medical, LLC	\$ 502.83
5231	Henry Schein, Inc.	\$ 510.48
5232	Joseph McConnell	\$ 1,918.87
5233	Konica Minolta Business Solutions	\$ 12.00
5234	Metrocom Wireless, Inc	\$ 1,375.55
5235	Mt. Kisco Truck & Auto Parts	\$ 495.57
5236	Municipal Emergency Services, Inc.	\$ 2,688.08
5237	Network and Software Solutions, Inc.	\$ 405.00
5238	Prisco's Home Appliance Center, Inc.	\$ 5,000.00
5239	Rescue Products International, Inc.	\$ 1,568.00
5240	RICOH USA, Inc	\$ 6.04
5241	RICOH USA, Inc.	\$ 215.00
5242	SG Fire Protection LLC	\$ 350.00
5243	Starnet Emergency Services, Inc.	\$ 12,749.60
5244	Susan Macellaro	\$ 761.89
5245	T.C.D. Cellular Communications	\$ 31,195.79
5246	The Knox Company	\$ 4,396.00
5247	Town of North Castle April Electric: \$1,572.02 April Gasoline: \$847.74 Repairs: \$75.06 Hydrant Rental: \$33,805.75	\$ 36,300.57
5248	Verizon	\$ 358.74

North Castle Fire District #2**Abstract of Claims**

June 2024

Check	Claimant	Amount
5249	Verizon Wireless	\$ 162.61
5250	Hubbinette-Cowell Associates, Inc.	\$ 64,222.03
EFT	Cardmember Service	\$ 1,198.12
EFT	CLEARFLY	\$ 130.06
EFT	Con Edison	\$ 647.80
EFT	Crystal Rock LLC	\$ 113.91
EFT	NYS Dept. of Taxation and Finance	\$ 445.94
EFT	Optimum	\$ 217.91
EFT	United States Treasury	\$ 1,766.48
Check Total		Batch Total
25		\$ 178,080.77

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through May 2024

	Jan - May 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	1,833,165.00	1,833,165.00	0.00	100.0%
Total A1001 · Real Property Taxes	1,833,165.00	1,833,165.00	0.00	100.0%
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	0.00	20,000.00	-20,000.00	0.0%
Total A2262 · Fire Protection Services Other	0.00	20,000.00	-20,000.00	0.0%
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	448.09	2,500.00	-2,051.91	17.92%
Total A2401 · Interest and Earnings	448.09	2,500.00	-2,051.91	17.92%
A2680 · Insurance Recoveries	23,491.95	0.00	23,491.95	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	600.00	750.00	-150.00	80.0%
A2705 · Gifts and Donations - Other	0.00	250.00	-250.00	0.0%
Total A2705 · Gifts and Donations	600.00	1,000.00	-400.00	60.0%
A2770 · Other Income				
.999 · Miscellaneous	7.00	0.00	7.00	100.0%
Total A2770 · Other Income	7.00	0.00	7.00	100.0%
A3389 · State Aid, Other Public Safety				
.800 · Grant Monies	5,000.00	0.00	5,000.00	100.0%
Total A3389 · State Aid, Other Public Safety	5,000.00	0.00	5,000.00	100.0%
A5031 · Interfund Transfers				
A5031.4 · Transfer in from Reserve Fund A	800,000.00			
Total A5031 · Interfund Transfers	800,000.00			
RA2401 · Interest Earned - Res Fund A	338.74	0.00	338.74	100.0%
RB2401 · Interest Earned - Res Fund B	4,863.48	0.00	4,863.48	100.0%
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	0.00	0.00	0.00	0.0%
TA50.2 · Foreign Insurance Rec'd	0.00	0.00	0.00	0.0%
Total TA50 · Foreign Fire Ins 2% Monies	0.00	0.00	0.00	0.0%
Total Income	2,667,914.26	1,856,665.00	811,249.26	143.69%
Gross Profit	2,667,914.26	1,856,665.00	811,249.26	143.69%
Expense				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	0.00	5,000.00	-5,000.00	0.0%
Total A1930 · Judgement and Claims	0.00	5,000.00	-5,000.00	0.0%
A3410.1 · Personal Services				
.110 · Treasurer	14,583.35	35,000.00	-20,416.65	41.67%
.111 · FICA	2,182.85	5,750.00	-3,567.15	37.96%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	13,125.00	31,500.00	-18,375.00	41.67%
.170 · Temporary				
.101 · Data Entry Clerk	825.00	3,300.00	-2,475.00	25.0%
Total .170 · Temporary	825.00	3,300.00	-2,475.00	25.0%
Total A3410.1 · Personal Services	30,716.20	75,550.00	-44,833.80	40.66%
A3410.2 · Equipment				
.230 · Equipment Purchased	996,083.98	1,045,962.00	-49,878.02	95.23%
Total A3410.2 · Equipment	996,083.98	1,045,962.00	-49,878.02	95.23%
A3410.4 · Contractual Expenditures				
.40050 · EMT Services	63,748.00	160,000.00	-96,252.00	39.84%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through May 2024

	Jan - May 24	Budget	\$ Over Budget	% of Budget
.40100 · Office Supplies				
.40101 · Postage	8.97	500.00	-491.03	1.79%
.40130 · Office Supplies - general	2,520.35	0.00	2,520.35	100.0%
.40140 · Bank Fees	0.00	250.00	-250.00	0.0%
.40150 · Fire House Software	75.00	0.00	75.00	100.0%
.40100 · Office Supplies - Other	0.00	6,500.00	-6,500.00	0.0%
Total .40100 · Office Supplies	2,604.32	7,250.00	-4,645.68	35.92%
.40200 · Travel Expenses				
.40201 · Convention	0.00	500.00	-500.00	0.0%
.40202 · Motel	662.88			
.40203 · Travel	3,040.80	5,000.00	-1,959.20	60.82%
Total .40200 · Travel Expenses	3,703.68	5,500.00	-1,796.32	67.34%
.40300 · Subscriptions				
A40302 Community Awareness	720.00	500.00	220.00	144.0%
.40301 · Dues / Subscriptions	989.83	5,000.00	-4,010.17	19.8%
Total .40300 · Subscriptions	1,709.83	5,500.00	-3,790.17	31.09%
.40400 · Uniforms	3,951.02	10,000.00	-6,048.98	39.51%
.40500 · Public Drills & Inspections				
.40501 · Installation Dinner	0.00	18,000.00	-18,000.00	0.0%
.40502 · Awards	0.00	2,000.00	-2,000.00	0.0%
Total .40500 · Public Drills & Inspections	0.00	20,000.00	-20,000.00	0.0%
.40600 · Election Expense				
.40602 · Public/ Legal Notices	0.00	500.00	-500.00	0.0%
.40604 · Election Teller	400.00	1,000.00	-600.00	40.0%
Total .40600 · Election Expense	400.00	1,500.00	-1,100.00	26.67%
.40700 · Consultants				
.40701 · Training	925.00	9,000.00	-8,075.00	10.28%
.40703 · Consulting	2,092.50	0.00	2,092.50	100.0%
Total .40700 · Consultants	3,017.50	9,000.00	-5,982.50	33.53%
.40800 · Building and Grounds				
.40801 · Fuel, Light, Water	22,274.03	49,000.00	-26,725.97	45.46%
.40804 · Building & Grounds Improvement	0.00	25,000.00	-25,000.00	0.0%
.40805 · Building & Grounds Maintenance	36,131.43	90,000.00	-53,868.57	40.15%
.40806 · Maintenance Supplies	1,646.98	8,500.00	-6,853.02	19.38%
Total .40800 · Building and Grounds	60,052.44	172,500.00	-112,447.56	34.81%
.40900 · Fire Apparatus and Equipment				
.40901 · Tech Equipment	9,989.90	35,000.00	-25,010.10	28.54%
.40902 · Equipment Repair	28,147.54	70,000.00	-41,852.46	40.21%
.40903 · Gas,Oil, Lubricants	7,272.86	25,000.00	-17,727.14	29.09%
.40904 · Banksville Contract Share	0.00	7,000.00	-7,000.00	0.0%
.40905 · Medical Supplies	3,261.19	10,000.00	-6,738.81	32.61%
Total .40900 · Fire Apparatus and Equipment	48,671.49	147,000.00	-98,328.51	33.11%
.41000 · Fire Alarm System				
.41001 · Telephones	4,598.96	12,500.00	-7,901.04	36.79%
.41002 · Alarm Maintenance	2,270.28	5,500.00	-3,229.72	41.28%
Total .41000 · Fire Alarm System	6,869.24	18,000.00	-11,130.76	38.16%
.41100 · Hydrant Rentals	0.00	34,000.00	-34,000.00	0.0%
.41200 · Insurance				
.41202 · Public Liability & Prop Damage	63,387.03	67,500.00	-4,112.97	93.91%
.41204 · Other Insurance	31,488.82	32,500.00	-1,011.18	96.89%
Total .41200 · Insurance	94,875.85	100,000.00	-5,124.15	94.88%
.41300 · Legal and Auditing Fees				

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through May 2024

	Jan - May 24	Budget	\$ Over Budget	% of Budget
.41301 · Audit Services Rendered	0.00	9,000.00	-9,000.00	0.0%
.41302 · Legal Fees	0.00	8,500.00	-8,500.00	0.0%
Total .41300 · Legal and Auditing Fees	0.00	17,500.00	-17,500.00	0.0%
Total A3410.4 · Contractual Expenditures	289,603.37	707,750.00	-418,146.63	40.92%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	4,675.00	54,475.00	-49,800.00	8.58%
.865 · LOSAP - Admin Fee	0.00	4,200.00	-4,200.00	0.0%
Total A9025.8 · Local Pension Fund	4,675.00	58,675.00	-54,000.00	7.97%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	26,816.00	33,000.00	-6,184.00	81.26%
Total A9040.8 · Workers' Compensation	26,816.00	33,000.00	-6,184.00	81.26%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	322.13	200.00	122.13	161.07%
Total A9050.8 · Unemployment Insurance	322.13	200.00	122.13	161.07%
A9060.8 · Hospital, Medical & Accidnt Ins				
.806 · Medical Exams	2,982.57	25,000.00	-22,017.43	11.93%
Total A9060.8 · Hospital, Medical & Accidnt Ins	2,982.57	25,000.00	-22,017.43	11.93%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	405,000.00	405,000.00	0.00	100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00	0.00	100.0%
Total A9710.6 · Redemption of Bonds	530,000.00	530,000.00	0.00	100.0%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	29,500.00	48,875.00	-19,375.00	60.36%
.755 · Greene County Bond Interest	4,463.75	8,115.00	-3,651.25	55.01%
Total A9710.7 · Interest on Bonds	33,963.75	56,990.00	-23,026.25	59.6%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	0.00	200,000.00	-200,000.00	0.0%
.905 · Transfer to Fund B from GF	0.00	60,000.00	-60,000.00	0.0%
Total A9901.9 · Transfer to Other Funds	0.00	260,000.00	-260,000.00	0.0%
H3410.2 · Fire, Equipment, Capital Outlay				
.231 · Equipment Purchased	0.00	0.00	0.00	0.0%
Total H3410.2 · Fire, Equipment, Capital Outlay	0.00	0.00	0.00	0.0%
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	800,000.00			
Total RA9901 · Transfer from Reserve Fund A	800,000.00			
Total Expense	2,715,163.00	2,798,127.00	-82,964.00	97.04%
Net Ordinary Income	-47,248.74	-941,462.00	894,213.26	5.02%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	854.07	500.00	354.07	170.81%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	1.26			
Total A2706 · Grants from Local Governments	1.26			
Total Other Income	855.33	500.00	355.33	171.07%
Net Other Income	855.33	500.00	355.33	171.07%
Net Income	-46,393.41	-940,962.00	894,568.59	4.93%

Chief's Report to Board of Fire Commissioners

June 2024

Calls:

During the month of April there were 40 fire calls and 46 ambulance calls for a total of 86 alarms. There were 29 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 24,263

2022: 624

2023: 41,615

I would like to recommend Robin Lovell and Brendan Molloy be approved to be drivers on U82.

There were some issues found / noted with certain apparatus during our pump-ops class as follows:

E286

- Front Intake is leaking (even when not being used)
- Deck Gun is leaking at its seals

E288

- Pump primer may not be working correctly and should be checked
- Various valves are very hard to pull out / push in (especially when truck is pumping) They may need to be adjusted / greased
- Unsure if the fuel gauge is working correctly.
- Requesting new / repair the velcro straps that hold the hard suction hose

Driver Training Sheet:

I worked with Commissioner Lombardi on creating a new single page driver training sheet for both the ambulance and engines. The idea is to track the progress of each trainee on a single sheet for each piece of apparatus. A sample is attached for review / approval.

Officer Training Requirements:

Article VIII of the district rules and regulations outlines the training requirements for chiefs and officers of the department. Several of the listed classes are either no longer offered or are given very infrequently. The article includes language that allows the district to exempt or substitute training requirements as needed and no modification of this article may be required. I recommend that the board may want to consider modifying this article to provide more flexibility for officers in various positions. This would enable them to demonstrate continued training progression while having some flexibility in selecting classes, balanced by what is available within the required timeframe. I have

attached a sample draft of some classes that could be substituted and would like to work with the board to see if any modifications to this article are needed.

Parades:

I would like to take E286 (or E288 if we don't have a driver for E286), U82 and 51B1 to the following parades:

Mamaroneck - 6/28

Standby Request:

Millwood requested that we standby with engine 288 at their firehouse on Wed 6/26 from 6pm - 10pm.

Training:

10 Members as follows completed our in house pump ops training. I believe it was a success and all members were eager to learn and participate. The invoice has been provided by the instructor. Completion certificates have been provided.

Carlos Cano
Ryan Boyle
Mario Dushi
Harrison Fontaine
Rich Greenwald
Jeff Koslowsky
Liz Markiewicz
Brendan Molloy
Tim Moloney
Charlie Swift

SOG

I would like the board to approve / provide feedback on modifications to the apparatus response order as attached to the report. The changes are to move E287 to second due in hydrant districts, Add a new category for Co Alarms (No Systems) and to clarify the (2) ambulances that should respond to structure fires and the expectations for each one.

Equipment

Requesting a new rubber mallet for R85 as the one that is on it is falling apart.

Requesting a new portable pump / hard suction / strainer for E287. The existing pump does not fit in the compartment on the new truck.

WEMS

It has come to my attention that during the transport of a patient to NWH Sun June 9th around 1pm. A member driving the WEMS fly car may have struck another vehicle in the hospital parking lot. This is still being investigated by WEMS and we are waiting for further information. Nothing was reported to me by any of our members involved in the call.

Brian Fenster

Chief of Department

ARTICLE XIII

TRAINING REQUIREMENTS FOR CHIEFS AND OFFICERS OF THE FIRE DEPARTMENT

Section 1 In order to ensure that Officers and Chiefs have the expertise to command and control the scene at incidents, minimum training standards for each officer position are listed below. These courses must be taken during the term specific to each officer position. In addition, these courses are cumulative and must be taken before a member can be eligible to advance to the next officer position. If a member were to skip an officer position(s), those courses are still required to be taken before being eligible for the desired position.

Section 2 Listed below are training requirements for each position.

- A. **Captain of Patrol:** None
- B. **Second Lieutenant:** Principles of Instruction (15 hrs), ICS-200 (online), Incident Safety Officer (14 hrs)
- C. **First Lieutenant:** NYS Firefighter II (27 hrs)
- D. **Captain:** Fire Officer I (54 hrs)
- E. **2nd Asst. Chief ;** Principles of Building Construction: Combustibles (12 hrs), Principles of Building Construction: Non-combustibles (12 hrs), ICS-300 (24 hrs)
- F. **1st Asst. Chief:** Fire Behavior Arson Awareness (12 hrs), Haz Mat Incident Command (24 hrs)
- G. **Chief:** ICS-400 (16 hrs)

Section 3 All courses are available locally through the Westchester County Department of Emergency Services or online. In the event that a course is not available during an Officer/Chiefs term, or other unusual situation, the Officer/Chief must submit a written statement to the Board, explaining the circumstances. The Board will then make a determination whether or not to exempt them from the requirement, and what other requirements or conditions may be substituted.

Section 4 The effective date for this requirement is January 15, 2016. Those officers/Chiefs already in Officer/Chief positions on January 15, 2016 will be exempt from the cumulative training requirements for the officer/Chief positions below their current position unless that course is a prerequisite for a required course. Ex-Chiefs returning to the position of Chief, 1st or 2nd Assistant Chief are exempt from this requirement. Section 2 lists the Officer/Chief positions in order from lowest (Captain of Patrol) to highest (Chief).

Section 5.

- A. Prior to Fire Company nomination of officers, the Fire District Secretary shall send an updated list of training records for all Officers/Chiefs to the Fire Company Secretary for review during the nomination process.
- B. In the event of a non-officer seeking nomination to a position other than Second Lieutenant or Captain of Patrol his/her place on the ballot will be dependent on meeting the above requirements. If, after review of training records by the Company Secretary, above requirements are not met, he/she will not be eligible for election and will not appear on the ballot.
- C. In the event of a right-in candidate winning election, election results will not be final until training records are reviewed by the Election Inspectors. If the winning candidate does not meet the training requirements, the person with the second most votes would then be the winning candidate. If that candidate did not possess the required training, the next person would be the winning candidate, and so on. Review of training records must be completed within 48 hours of election. The Election Inspectors must report their findings to the Company Secretary in writing.

Adopted by Board of Fire Commissioners 10/5/2015

Possible modifications to Article VIII of the district rules and regulations

Current List of requirements:

A. Captain of Patrol: None

B. Second Lieutenant: Principles of Instruction (15 hrs), ICS-200 (online), Incident Safety Officer (14 hrs)

C. First Lieutenant: NYS Firefighter II (27 hrs)

D. Captain: Fire Officer I (54 hrs)

**E. 2nd Asst. Chief ; Principles of Building Construction: Combustibles (12 hrs),
Principles of Building Construction: Non-combustibles (12 hrs), ICS-300 (24 hrs)**

F. 1st Asst. Chief: Fire Behavior Arson Awareness (12 hrs), Haz Mat Incident Command (24 hrs)

G. Chief: ICS-400 (16 hrs)

Possible substitutions for certain classes if they are not available during the timeframe an officer is seeking or holding a position.

FAST

Truck Co. Ops

Engine Company Ops

Fire Instructor 1

Rescue Tech Basic

Other NYS OFPC classes of at least 12 Hour duration.

Armonk Fire Department Standard Operating Guideline

APPARATUS RESPONSE - HYDRANT DISTRICT

Zones: 202031, 202032, 202011, 259020 + Business Park Drive + IBM Property + Swiss Re +
Labriola Court + Kaysal Court

Note: In all instances below, an officer or member in charge may make changes to the response order due to operational considerations.

Call Type	Apparatus	Notes
Structure Fires / Automatic Alarms	Engine 286 Engine 287 Tanker 9 Engine 288 Rescue 85 2 Ambulances (If confirmed fire) Utility 82 <i>Apparatus may be substituted if no driver is available</i>	All calls to structures are to be treated as working fires. These include fire alarms, chimney fires, alarm sounding, smell of smoke, etc. 1 Ambulance will be for any injured FFs or civilians. 1 Ambulance will be for rehab. (make sure to take ALL rehab supplies)
CO Alarms (No Symptoms)	Engine 286 Engine 288 Utility 82	
CO Alarms (With Symptoms)	Engine 286 Ambulance Engine 288 Utility 82	
Motor Vehicle Accidents	Ambulance Rescue 85 Engine 288	R85 may respond first if the ambulance is only waiting for an EMT
Vehicle Fires	Rescue 85 Tanker 9 Engine 288	
Brush Fires	Engine 288 Tanker 9 Utility 82 / 52	Utilities may respond out of order depending on brush fire location / access
Odor of gas (inside and outside)	Follow structure fire response	
Wires Down / Other Hazards	Rescue 85 Utility 82	
All other call types	Follow structure fire response	

Armonk Fire Department Standard Operating Guideline

APPARATUS RESPONSE - NON HYDRANT DISTRICT

Zones: 202010, 202020, 202030, 202040, 202060 Except: Business Park Drive - IBM Property
- Swiss Re - Labriola Court - Kaysal Court

Note: In all instances below, an officer or member in charge may make changes to the response order due to operational considerations.

Call Type	Apparatus	Notes
Structure Fires / Automatic Alarms / CO Alarms (No Symptoms)	Engine 286 Tanker 9 Engine 287 Rescue 85 2 Ambulances (If confirmed fire) Utility 82 <i>Apparatus may be substituted if no driver is available</i>	All calls to structures are to be treated as working fires. These include fire alarms, chimney fires, alarm sounding, smell of smoke, etc. 1 Ambulance will be for any injured FFs or civilians. 1 Ambulance will be for rehab. (make sure to take ALL rehab supplies)
CO Alarms (No Symptoms)	Engine 286 Engine 288 Utility 82	
CO Alarms (With Symptoms)	Engine 286 Ambulance Engine 288 Utility 82	
Motor Vehicle Accidents	Ambulance Rescue 85 Engine 288	R85 may respond first if the ambulance is only waiting for an EMT
Vehicle Fires	Rescue 85 Tanker 9 Engine 288	
Brush Fires	Engine 288 Tanker 9 Utility 82 / 52	Utilities may respond out of order depending on brush fire location / access
Odor of gas (inside and outside)	Follow structure fire response	
Wires Down / Other Hazards	Rescue 85 Utility 82	
All other call types	Follow structure fire response	

Armonk Fire Apparatus Driver Training

Minimum Times Out
 U82 1x
 288 6-12x 2 hydrant/2 draft
 286 4-8x 2 hydrant/2 draft
 287 1x 1 hydrant/1 draft
 R85 4-8x 2 hydrant
 T9 6-12x 2 shuttle/1 double lay/1 pump to engine

Trainee name _____

Apparatus _____ EVOC date _____ Pump Ops date _____ Drive at night (date) _____

Apparatus Operation and Driving Skills

Date Trainer's Initials												
	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work
Review cab and controls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Operate vehicle smoothly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review refueling vehicle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is familiar with district roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review mirror/back with spotters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum of 20 min of driving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drive on I 684 (minimum one time)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Obey speed limit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signal all moves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform a 3-point U-turn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Back into Apparatus Bay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Apparatus Equipment Familiarization

	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work
ID and explain all equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrate proper use of radios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walk around vehicle, identify cabinet supplies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pumping skills

	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work
Properly engage pump from drive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Return to drive from pump op.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pump from draft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pump from internal tank	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pump from hydrant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foam familiarization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valve and pressure operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of pump panel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check system if can't get water	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Operation of master stream	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Op of multiple discharges at once	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review use of wheel chock during pump operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TANKER: Explain setup of portable tank/operation of dump valve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Driver Test Certification

I certify that I have the above Driver Trainee competent in driving the above referenced apparatus. The trainee has successfully completed the Driver Training test. I recommend the trainee be submitted to the Board of Fire Commissioners as a Driver on this apparatus.

Print _____

Sign _____

Date _____

Armonk FD Ambulance Driver Training

Min Times Out
51-B2 - 6x
51-B3 - 3x
51-B1 - 4x

Trainee name _____

Ambulance _____ EVOC date _____ First ambulance (circle) Yes / No

First Ambulance Skills (Must complete these skills on first ambulance, but can be done on future vehicles as well)

Drive at night (Date)	Drive to hospital (Date) NWH WMC Greenwich
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Skills that should be done more than once

Date Trainer's initials												
	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work
Drive on 684	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stretcher usage and manual controls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Familiar with vehicle refueling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows cab layout & controls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows how to operate radios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows location of Lucas/AED/Reeves/Backboard/Suction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows location of spare batteries for Lucas/Stretcher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identifies equipment in each outside cabinet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Skills that must be done each time out

	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work	OK	Needs work
Min. 20 mins of driving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Obeys speed limit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proper use of signals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Three-point turn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Familiar with roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proper use of mirrors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to reverse/Use spotters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Back into apparatus bay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walk around vehicle and confirm it is safe to operate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Driver Test Certification

I certify that I have the above Driver Trainee competent in driving the above referenced apparatus. The trainee has successfully completed the Driver Training test. I recommend the trainee be submitted to the Board of Fire Commissioners as a Driver on this apparatus.

Print _____

Sign _____

Date _____

Kelbray Fire Service Consultants, Inc.
71 Murray Avenue
Larchmont, N.Y. 10538

INVOICE

PROPOSAL: 2024-06102024-1
DATE: JUNE 10, 2024

TO: CHIEF BRIAN FENSTER
NORTH CASTLE FIRE DISTRICT #2
400 BEDFORD ROAD
ARMONK, N.Y. 10504

FOR: MOTOR PUMP OPERATIONS TRAINING-CONFIDENCE COURSE.

DESCRIPTION	HOURS	RATE	AMOUNT
DEVELOP, PREPARE, AND DELIVER A TRAINING PROGRAM ON A-MPO, (APPARATUS MOTOR PUMP OPERATIONS). A customized training program for Armonk Fire based upon N.Y. STATE training on motor pump operations criteria along with nationally recognized J.P.R.'S.	1 Class@	\$3900.00	\$3,900.00
All students will be given a Certificate upon completion of training.			

		TOTAL	\$3,900.00

Make all checks payable to: **Kelbray Fire Service Consultants, Inc.**