

**MINUTES OF THE REGULAR MEETING**

**BOARD OF FIRE COMMISSIONERS**

**NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY**

**January 13, 2025**

Constituting a quorum ready to transact business, the meeting called to order by Chairman Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chairman
Donald Dehmer	Commissioner
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Edwin Schultz	Commissioner
Joseph McConnell	Secretary
Adam Ross	Treasurer

**PUBLIC COMMENT -**

Town Councilman Jose Berra advised the Board:

- Town of North Castle is seeking NYS grant to construct a walking path from Wampus Brook Park to Sands Mill.

**TREASURER REPORT (attached)**

**COMMUNICATIONS**

- No Correspondence

**COMMITTEE REPORTS**

House -Commissioners Schultz

- Building water pump to be serviced
- Building fire extinguishers to be inspected and charged on January 17, 2025

Truck/Equipment – Commissioner Fisher

- Hopewell Apparatus to begin annual vehicle inspection in January.
- Ambulance 51B1 tires replaced.

EMS – Commissioner Lombardi

- Reported a decline in Bristol Residential calls for the month of December.

**CHIEFS REPORT (attached)**

The Chief reported during the month of December there were 37 Fire and 49 EMS calls totaling 86 alarms. There were 22 false alarms.

**OLD BUSINESS**

- No old business was discussed.

**NEW BUSINESS**

***December Minutes***

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve December 9<sup>th</sup>, 2024, Regular Meeting minutes. All in favor.

***December Expenses***

– A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve January payments totaling \$116,355.68. All in favor.

***Funds Transfer***

– A motion made by Commissioner Schultz, seconded by Commissioner Dushi to make the following account transfers. All in favor.

Account #	Description	\$Amount
<b>To</b>		
A3410.230	Equipment Purchase	\$ 10,000.00
A3410.40902	Equipment Repair	\$ 5,500.00
Total		\$ 15,500.00
<b>From</b>		
A3410.40901	Tech Equipment	\$ 10,000.00
A3410.41001	Telephones	\$ 500.00
A3410.41204	Other Insurance	\$ 2,000.00
A3410.41300	Legal/Audit Fees	\$ 3,000.00
Total		\$ 15,500.00

### ***Stayin' Alive Gift***

– The Treasurer confirmed receipt of the annual Stayin' Alive grant totaling \$7,622.80.

### ***VFIS Insurance Reimbursement***

– The Treasurer confirmed receipt of the VFIS insurance reimbursement check of \$ 38,346.41 for the Rescue 85 body repair. The Board approved depositing the funds into Line #2.

### ***2024 LOSAP Service Awards***

-A motion was made by Commissioner Lombardi, seconded by Commissioner Dushi to approve the 2024 LOSAP Service Awards calculations as presented to the Board by the District Secretary and to forward it to the Hometown Firefighters LOSAP administrator for member accreditation. All in favor.

### ***LOSAP Funds Transfer***

-A motion was made by Commissioner Lombardi, seconded by Commissioner Dushi based on the recommendation of the LOSAP administrator Hometown Firefighters to transfer \$50,000 to a savings account at 4.3% interest from the day to day checking account rate of 1.5% interest. All in favor.

### ***AFDSNY 2025 Mini Summit***

-A motion was made by Commissioner Fisher, seconded by Commissioner Lombardi to approve the Fire District's Secretary attendance and payment for the AFDSNY 2025 Mini Summit at the Sonesta Hotel, White Plains, NY March 28, 2025, at a cost of \$125.00. All in favor.

### ***Forestry/Wildland Jackets***

-A motion was made by Commissioner Dushi, seconded by Commissioner Lombardi to purchase ten (10) forestry/wildland jackets at a cost of \$3,075.40 from MES. A grant from NYS will pay for half the cost of the jackets. All in favor.

### ***Executive Session***

-A motion was made by Commissioner Lombardi, seconded by Commissioner Dushi to enter an executive session at 8:25 P.M. to discuss personnel matters. All in favor.

-A motion was made by Commissioner Dushi, seconded by Commissioner Lombardi to exit executive session at 9:00 P.M. All in favor.

There being no further business to transact, a motion made by Commissioner Schultz, seconded by Commissioner Lombardi to adjourn the meeting at 9:05 P.M. All in favor.

Sincerely,

Joseph P. McConnell  
Fire District Secretary

# Treasurer's Report

January 13, 2025

Final Payment Batch for December:	\$58,719.03
Total Deposits for December:	\$0.00
Number of check payments:	35
Number of EFT payments:	8
Number of Wire payments:	0

- **Insurance Increase:** Hubbinette-Cowell's response to \$11k premium increase below.

Adam

Unfortunately, all insurance carriers seem to be taking rate increases.

We are working to try and mitigate those increases, but NCFD#2 had a very unfortunate accident a few years ago. This resulted in a huge loss, which makes it difficult to justify a flat renewal. We will continue to work on the districts' behalf, but the projected increase is still less than some of the competitors are giving their clients, who don't have the claims activity.

The 5-year losses for NCFD#2, which include paid claims and expenses, are more than \$689,000.

Keith Metz

- **Appropriate Stayin' Alive Gift: \$7,622.80**
- **Appropriate VFIS Insurance Reimbursements: \$38,346.41**

**TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	1,833,165.00	1,833,165.00		100.0%
Total A1001 · Real Property Taxes	1,833,165.00	1,833,165.00		100.0%
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	19,000.00	20,000.00	-1,000.00	95.0%
Total A2262 · Fire Protection Services Other	19,000.00	20,000.00	-1,000.00	95.0%
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	2,899.27	2,500.00	399.27	115.97%
Total A2401 · Interest and Earnings	2,899.27	2,500.00	399.27	115.97%
A2680 · Insurance Recoveries	24,491.95		24,491.95	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	1,800.00	750.00	1,050.00	240.0%
A2705 · Gifts and Donations - Other		250.00	-250.00	
Total A2705 · Gifts and Donations	1,800.00	1,000.00	800.00	180.0%
A2770 · Other Income				
.999 · Miscellaneous	7.00		7.00	100.0%
Total A2770 · Other Income	7.00		7.00	100.0%
A3389 · State Aid, Other Public Safety				
.800 · Grant Monies	5,000.00		5,000.00	100.0%
Total A3389 · State Aid, Other Public Safety	5,000.00		5,000.00	100.0%
A5031 · Interfund Transfers				
A5031.4 · Transfer in from Reserve Fund A	800,000.00			
A5031.5 · Transfer in from Reserve Fund B	120,000.00			
Total A5031 · Interfund Transfers	920,000.00			
RA2401 · Interest Earned - Res Fund A	487.72		487.72	100.0%
RB2401 · Interest Earned - Res Fund B	11,946.00		11,946.00	100.0%
RB5031 · Transfer in to Reserve Fund B				
.200 · Transfer from General Fund	60,000.00			
Total RB5031 · Transfer in to Reserve Fund B	60,000.00			
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	-277,113.76		-277,113.76	100.0%
TA50.2 · Foreign Insurance Rec'd	277,113.76		277,113.76	100.0%
Total TA50 · Foreign Fire Ins 2% Monies				
<b>Total Income</b>	<b>2,878,796.94</b>	<b>1,856,665.00</b>	<b>1,022,131.94</b>	<b>155.05%</b>
<b>Gross Profit</b>	<b>2,878,796.94</b>	<b>1,856,665.00</b>	<b>1,022,131.94</b>	<b>155.05%</b>
<b>Expense</b>				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	423.52	5,000.00	-4,576.48	8.47%
Total A1930 · Judgement and Claims	423.52	5,000.00	-4,576.48	8.47%
A3410.1 · Personal Services				
.110 · Treasurer	35,000.00	35,000.00		100.0%
.111 · FICA	5,339.84	5,750.00	-410.16	92.87%
.112 · Federal Withholding Tax				
.113 · State Tax				
.120 · Secretary	31,500.00	31,500.00		100.0%
.170 · Temporary				
.101 · Data Entry Clerk	3,300.00	3,300.00		100.0%
Total .170 · Temporary	3,300.00	3,300.00		100.0%
Total A3410.1 · Personal Services	75,139.84	75,550.00	-410.16	99.46%
A3410.2 · Equipment				
.230 · Equipment Purchased	1,058,484.58	1,045,962.00	12,522.58	101.2%
Total A3410.2 · Equipment	1,058,484.58	1,045,962.00	12,522.58	101.2%

**TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>A3410.4 • Contractual Expenditures</b>				
.40050 • EMT Services	152,995.20	153,000.00	-4.80	100.0%
<b>.40100 • Office Supplies</b>				
.40101 • Postage	926.14	1,000.00	-73.86	92.61%
.40130 • Office Supplies - general	5,512.87		5,512.87	100.0%
.40131 • Secretary Supplies	34.66			
.40140 • Bank Fees		250.00	-250.00	
.40150 • Fire House Software	75.00		75.00	100.0%
.40100 • Office Supplies - Other	194.35	6,500.00	-6,305.65	2.99%
<b>Total .40100 • Office Supplies</b>	<b>6,743.02</b>	<b>7,750.00</b>	<b>-1,006.98</b>	<b>87.01%</b>
<b>.40200 • Travel Expenses</b>				
.40201 • Convention		500.00	-500.00	
.40202 • Motel	662.88			
.40203 • Travel	3,045.44	5,000.00	-1,954.56	60.91%
<b>Total .40200 • Travel Expenses</b>	<b>3,708.32</b>	<b>5,500.00</b>	<b>-1,791.68</b>	<b>67.42%</b>
<b>.40300 • Subscriptions</b>				
A40302 Community Awareness	720.00	1,500.00	-780.00	48.0%
.40301 • Dues / Subscriptions	3,812.39	5,000.00	-1,187.61	76.25%
<b>Total .40300 • Subscriptions</b>	<b>4,532.39</b>	<b>6,500.00</b>	<b>-1,967.61</b>	<b>69.73%</b>
<b>.40400 • Uniforms</b>	<b>9,688.57</b>	<b>10,000.00</b>	<b>-311.43</b>	<b>96.89%</b>
<b>.40500 • Public Drills &amp; Inspections</b>				
.40501 • Installation Dinner	18,381.42	18,000.00	381.42	102.12%
.40502 • Awards	2,211.02	2,600.00	-388.98	85.04%
<b>Total .40500 • Public Drills &amp; Inspections</b>	<b>20,592.44</b>	<b>20,600.00</b>	<b>-7.56</b>	<b>99.96%</b>
<b>.40600 • Election Expense</b>				
.40602 • Public/ Legal Notices	317.15	500.00	-182.85	63.43%
.40604 • Election Teller	1,600.00	1,600.00		100.0%
<b>Total .40600 • Election Expense</b>	<b>1,917.15</b>	<b>2,100.00</b>	<b>-182.85</b>	<b>91.29%</b>
<b>.40700 • Consultants</b>				
.40701 • Training	9,112.72	14,500.00	-5,387.28	62.85%
.40703 • Consulting	5,344.50		5,344.50	100.0%
<b>Total .40700 • Consultants</b>	<b>14,457.22</b>	<b>14,500.00</b>	<b>-42.78</b>	<b>99.71%</b>
<b>.40800 • Building and Grounds</b>				
.40801 • Fuel, Light, Water	45,437.85	49,000.00	-3,562.15	92.73%
.40804 • Building & Grounds Improvement	97,162.39	145,000.00	-47,837.61	67.01%
.40805 • Building & Grounds Maintenance	101,968.68	102,000.00	-31.32	99.97%
.40806 • Maintenance Supplies	6,029.09	8,500.00	-2,470.91	70.93%
<b>Total .40800 • Building and Grounds</b>	<b>250,598.01</b>	<b>304,500.00</b>	<b>-53,901.99</b>	<b>82.3%</b>
<b>.40900 • Fire Apparatus and Equipment</b>				
.40901 • Tech Equipment	24,072.60	35,000.00	-10,927.40	68.78%
.40902 • Equipment Repair	100,763.71	61,500.00	39,263.71	163.84%
.40903 • Gas,Oil, Lubricants	16,657.50	25,000.00	-8,342.50	66.63%
.40904 • Banksville Contract Share	6,650.00	7,000.00	-350.00	95.0%
.40905 • Medical Supplies	7,680.64	10,000.00	-2,319.36	76.81%
<b>Total .40900 • Fire Apparatus and Equipment</b>	<b>155,824.45</b>	<b>138,500.00</b>	<b>17,324.45</b>	<b>112.51%</b>
<b>.41000 • Fire Alarm System</b>				
.41001 • Telephones	10,542.50	12,500.00	-1,957.50	84.34%
.41002 • Alarm Maintenance	4,540.56	5,500.00	-959.44	82.56%
<b>Total .41000 • Fire Alarm System</b>	<b>15,083.06</b>	<b>18,000.00</b>	<b>-2,916.94</b>	<b>83.8%</b>
<b>.41100 • Hydrant Rentals</b>	<b>33,805.75</b>	<b>34,000.00</b>	<b>-194.25</b>	<b>99.43%</b>
<b>.41200 • Insurance</b>				
.41202 • Public Liability & Prop Damage	63,387.03	64,500.00	-1,112.97	98.27%
.41204 • Other Insurance	33,356.82	35,500.00	-2,143.18	93.96%
<b>Total .41200 • Insurance</b>	<b>96,743.85</b>	<b>100,000.00</b>	<b>-3,256.15</b>	<b>96.74%</b>

**TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	8,900.00	9,000.00	-100.00	98.89%
.41302 · Legal Fees	5,110.29	8,500.00	-3,389.71	60.12%
Total .41300 · Legal and Auditing Fees	14,010.29	17,500.00	-3,489.71	80.06%
Total A3410.4 · Contractual Expenditures	780,699.72	832,450.00	-51,750.28	93.78%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	58,675.00	54,475.00	4,200.00	107.71%
.865 · LOSAP - Admin Fee		4,200.00	-4,200.00	
Total A9025.8 · Local Pension Fund	58,675.00	58,675.00		100.0%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	26,816.00	27,500.00	-684.00	97.51%
Total A9040.8 · Workers' Compensation	26,816.00	27,500.00	-684.00	97.51%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	565.66	1,000.00	-434.34	56.57%
Total A9050.8 · Unemployment Insurance	565.66	1,000.00	-434.34	56.57%
A9060.8 · Hospital, Medical & Accidnt Ins				
.806 · Medical Exams	19,548.47	25,000.00	-5,451.53	78.19%
Total A9060.8 · Hospital, Medical & Accidnt Ins	19,548.47	25,000.00	-5,451.53	78.19%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	405,000.00	405,000.00		100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00		100.0%
Total A9710.6 · Redemption of Bonds	530,000.00	530,000.00		100.0%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	48,875.00	48,875.00		100.0%
.755 · Greene County Bond Interest	8,115.00	8,115.00		100.0%
Total A9710.7 · Interest on Bonds	56,990.00	56,990.00		100.0%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	200,000.00	200,000.00		100.0%
.905 · Transfer to Fund B from GF	60,000.00	60,000.00		100.0%
Total A9901.9 · Transfer to Other Funds	260,000.00	260,000.00		100.0%
H3410.2 · Fire, Equipment, Capital Outlay				
.231 · Equipment Purchased				
Total H3410.2 · Fire, Equipment, Capital Outlay				
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	800,000.00			
Total RA9901 · Transfer from Reserve Fund A	800,000.00			
RB9901 · Transfer from Reserve Fund B				
.920 · Transfer to General Fund	120,000.00			
Total RB9901 · Transfer from Reserve Fund B	120,000.00			
Total Expense	3,787,342.79	2,918,127.00	869,215.79	129.79%
Net Ordinary Income	-908,545.85	-1,061,462.00	152,916.15	85.59%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	5,301.00		5,301.00	100.0%
A2701 · Refunds of Prior Year's Expense	2,423.11	500.00	1,923.11	484.62%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	1.26			
Total A2706 · Grants from Local Governments	1.26			
Total Other Income	7,725.37	500.00	7,225.37	1,545.07%
Net Other Income	7,725.37	500.00	7,225.37	1,545.07%
Net Income	-900,820.48	-1,060,962.00	160,141.52	84.91%

**North Castle Fire District #2****Abstract of Claims****January 2025**

<b>Check</b>	<b>Claimant</b>	<b>Amount</b>
5457	AAA Emergency Supply Co.	\$ 107.00
5458	ABM Air Conditioning & Heating, Inc.	\$ 2,612.50
5459	Adam F. Ross	\$ 2,103.55
5460	Allclean Building Maintenance	\$ 3,600.00
5461	Amazon Capital Services	\$ 163.45
5462	Better Water Well Systems, Inc.	\$ 439.00
5463	Boomers Gardening Inc.	\$ 1,850.00
5464	Bound Tree Medical, LLC	\$ 2,286.22
5465	Bulldog Fire Apparatus of NY, Inc.	\$ 41,652.87
5466	CCTV Services, Inc.	\$ 2,550.00
5467	Crown Trophy	\$ 194.35
5468	Hartford Steam Boiler	\$ 110.00
5469	Joseph McConnell	\$ 1,918.87
5470	Kornfeld,Rew,Newman & Simeone	\$ 2,350.29
5471	Metrocom Wireless, Inc	\$ 4,257.00
5472	Mt. Kisco Truck & Auto Parts	\$ 35.90
5473	Municipal Emergency Services, Inc.	\$ 12,076.16
5474	Network and Software Solutions, Inc.	\$ 370.00
5475	RICOH USA, Inc	\$ 82.27
5476	RICOH USA, Inc.	\$ 215.00
5477	Securitas Technology Corporation	\$ 1,180.74
5478	Skyline Electric Corp.	\$ 1,407.17
5479	Starnet Emergency Services, Inc.	\$ 12,784.83
5480	State Line Fire & Safety, Inc	\$ 191.11
5481	Tolls by Mail	\$ 4.64



# North Castle Fire District #2

## Abstract of Claims

January 2025

Check	Claimant	Amount
5482	Town of North Castle Tahoe Repairs: \$3,005.20 Nov Electric: \$1,911.66 Nov Gas: \$625.94	\$ 5,542.80
5483	Verizon Wireless	\$ 142.57
5484	Westchester Health Medical, P.C.	\$ 5,037.89
5485	William Fisher	\$ 11.02
5486	Konica Minolta Business Solutions	\$ 12.00
5487	TK Elevator Corporation	\$ 4,790.44
5488	Verizon	\$ 311.12
EFT	Cardmember Service	\$ 559.75
EFT	CLEARFLY	\$ 134.49
EFT	Con Edison	\$ 3,004.14
EFT	NYS Dept. of Taxation and Finance	\$ 390.94
EFT	Optimum	\$ 221.92
EFT	United States Treasury	\$ 1,552.26
EFT	Crystal Rock LLC	\$ 101.42
Check Total		Batch Total
32		\$ 116,355.68

**North Castle Fire District #2**  
Budget Transfer Request Form

January 13, 2024

**Requestor:** Adam Ross, District Treasurer

**Action Requested:** Budget Transfer

**Date of Submission:** January 13, 2024

	Line #	Account	Desc	Amount
To:	3	A3410.230	Equipment Purchased	10,000.00
	32	A3410.40902	Equipment Repair	5,500.00
From:	17	A3410.40901	Tech Equipment	10,000.00
	35	A3410.41001	Telephones	500.00
	37	A3410.41204	Other Insurance	2,000.00
	38	A3410.41300	Legal/Audit Fees	3,000.00

**Justification of Request**

Budget transfers to fund end of year expenses.

Approval by Board of Fire Commissioners:

Date: \_\_\_\_\_

First Motion: \_\_\_\_\_

Date: \_\_\_\_\_

Second Motion: \_\_\_\_\_

# Chief's Report to Board of Fire Commissioners

## January 2025

### Calls:

During the month of December there were 37 fire calls and 49 ambulance calls for a total of 86 alarms. There were 22 false alarms for the month.

In total for 2024, the department responded to 1,137 calls.

### Apparatus:

The mileage on the Chief cars are as follows:

2021: 31,576

2022: 8,228

2023: 48,194

### Stayin Alive:

We have received the Hurst Strong Arm that was ordered with the grant from Stayin Aliv and plan to mount it on U-82.

### Forestry Grant:

Please find the attached quote for Forestry / Wildland jackets. We have received a grant from NYS to pay for half of the cost of the jackets. We must first purchase them and have them inspected by a Forest Ranger, then we will receive reimbursement.

Thank you

Brian Fenster

Chief of Department