

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

September 9th, 2024

Constituting a quorum ready to transact business, the meeting called to order by Chair Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chair
Donald Dehmer	Commissioner
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Edwin Schultz	Commissioner
Joseph McConnell	Secretary
Adam Ross	Treasurer

PUBLIC COMMENT

Town Councilman Jose Berra

- The Town Council vote on September 11th on direct hydrant fees billing to residents.

TREASURER REPORT (attached)

COMMUNICATIONS

- Hudson Valley Volleyball Association letter of thanks for using Firehouse Training Room.
- St. Christopher's, Inc. notification that Jennie Clarkson Campus to close.

COMMITTEE REPORTS

House -Commissioners Dushi/Fisher

- Front entrance door awaiting curved glass.
- Awaiting information from the electrical contractor on updating the firehouse interior lighting with LED fixtures.
- Roofing contractor repairing additional leaks.

Truck/Equipment – Commissioner Fisher

- Engine 286 goes to the dealer for a new clutch.
- Rescue 85 bumper parts anticipated mid-September.
- Received additional bids for the Maxim Engine 287.

EMS – Commissioner Lombardi

- “Who We Play For” screened over 170 children for heart abnormalities. Scheduling a June 2025 screening.

CHIEFS REPORT (attached)

The Chief reported during the month of August there were 53 Fire calls, 59 EMS calls totaling 112 alarms.

OLD BUSINESS

-No old business discussed.

NEW BUSINESS

August Minutes

-A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve August 12th, 2024, Regular Meeting minutes. All in favor

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve August 28th, 2024, Special Meeting minutes. All in favor

September Expenses

- A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve June payments totaling \$60,978.34. All in favor

Executive Session

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to enter an executive session to discuss personnel matters at 8:07 P.M. All in favor

-A motion made by Commissioner Dushi, seconded by Commissioner Lombardi to exit executive session at 8:57 P.M. All in favor

Membership Status

-A motion made by Commissioner Fisher, seconded by Commissioner Lombardi to notify Vincent Denich and Elizabeth Markiewicz that they are not compliant with “Article V, Section 3.4 of the North Castle Fire District No. 2 Rules, and Regulations. All in favor.

-The Board instructed the Chief of the Department to contact Vincent Denich and Elizabeth Markiewicz about the Board’s decision regarding membership status.

Tanker 9 Search Committee

-The Board approved the creation of a search committee to replace the current KME Tanker 9 consisting of William Fisher, Ron Macellaro, Phil Goulet, and the Chief of the Department.

Executive Session

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to enter executive session to discuss personnel matters at 10:10 P.M. All in favor

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to exit executive session at 10:40 P.M. All in favor

Vehicle Donations

-The Board requested the Chairperson to contact the Fire District's legal lawyer regarding the rules and regulations for accepting vehicle donations.

Training Seminar

-A motion made by Commissioner Dushi, seconded by Commissioner Lombardi to allow five (5) members to attend the Lt. Andy Fredericks Memorial Seminar & Exhibits Saturday, January 25, 2025, at a cost of \$45.00 each. All in favor.

EMS Jackets

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve the purchase of ten (10) EMS jackets at a cost of \$275.00 each. All in favor.

Boat Waders

-A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve four (4) sets of waders at cost not to exceed \$1,500.00. All in favor.

There being no further business to transact, a motion made by Commissioner Dehmer, seconded by Commissioner Schultz to adjourn the meeting at 11:30 P.M.

Sincerely,

Joseph P. McConnell
Fire District Secretary

Chief's Report to Board of Fire Commissioners

September 2024

Calls:

During the month of July there were 53 fire calls and 59 ambulance calls for a total of 112 alarms. There were 36 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 27,195
2022: 3706
2023: 44,218

I would like to know the status of R-85 as it pertains to inspection, does the board know if it will be in the firehouse or out for repair?

Cascade System Grant

We are waiting for an updated quote from AAA as the originally quoted cascade machine will not fit in the room that was planned to house it. The alternate machine should fit our needs and fit in the space. Once the quote is received, we should plan to proceed with ordering the unit.

Gear / Jackets for EMS

Please find the attached list of members we might want to consider giving reflective jackets to be used on calls. I am open to suggestions / discussion on how to proceed.

Inspection 2024

Our Evite invitation for inspection has been sent to invited guests. The current count of replies are 42 yes, 6 no and we have not heard for 30 additional guests.

Seminar / Training

A couple of members have expressed interest in attending the following seminar. I am requesting approval for up to 5 members to attend:

**Lt. Andy Fredericks, FDNY
Memorial Seminar & Exhibits
Hosted by the Elmsford Fire Department**

Saturday, January 25, 2025
Registration, refreshments & exhibits at 7:30 AM
Program: 9:00 AM to 1:00 PM

"Training & Teamwork: Why It Matters on Game Day" and "Common Occupancy, Uncommon Response"

Presented by
FDNY Deputy Assistant Chief Frank Leeb

Proceeds donated to:

Lt. Andrew Fredericks Scholarship Fund
Lt. Tyler Rush Memorial Scholarship Fund
New York State Firemen's Home
Chief Bob Schnibbe Scholarship Fund

Registration: \$45
To register as an exhibitor, please email seminar@elmsfordfd.com

Westchester Marriott Hotel
670 White Plains Road (Route 119)
Tarrytown, NY 10591

Donation of Cars for Drill Purposes

We have been offered the donation of car(s) to be used for drill / extrication purposes. I would like to discuss the possibility of how to accept these donations and any receipt that should be provided.

Equipment

I am requesting the purchase of a couple of pairs of waders to be used with the boats.

Misc

I was informed by 1st Lt Boyle that during the alarm at 43 Wrights Mill Road on 9/6/24 a piece of glass artwork was accidentally knocked off a wall by one of our firefighters, as they were going down a staircase to help with ventilation of the house. The homeowner was advised of what occurred and they seemed to indicate they did not want to pursue anything further.

Brian Fenster

Chief of Department

North Castle Fire District #2

Abstract of Claims

September 2024

Check	Claimant	Amount
5324	AAA Emergency Supply Co.	\$ 471.44
5325	ABM Air Conditioning & Heating, Inc.	\$ 6,971.49
5326	Adam F. Ross	\$ 2,029.35
5327	Allclean Building Maintenance	\$ 3,600.00
5328	Amazon Capital Services	\$ 170.58
5329	Better Water Well Systems, Inc.	\$ 439.00
5330	Carpet Trends, Inc.	\$ 300.00
5331	Everon, LLC	\$ 2,272.52
5332	Gleason Plumbing & Heating, LLC	\$ 2,272.35
5333	Hopewell Fire Apparatus Service Co., Inc.	\$ 1,212.09
5334	Joseph McConnell	\$ 1,921.18
5335	Konica Minolta Business Solutions	\$ 12.00
5336	Kornfeld,Rew,Newman & Simeone	\$ 3,077.15
5337	Metrocom Wireless, Inc	\$ 1,118.01
5338	Mt. Kisco Country Club	\$ 1,000.00
5339	Mt. Kisco Truck & Auto Parts	\$ 338.49
5340	Municipal Emergency Services, Inc.	\$ 472.00
5341	Network and Software Solutions, Inc.	\$ 1,554.50
5342	Precision Roofing Inc.	\$ 4,950.00
5343	RICOH USA, Inc.	\$ 215.00
5344	Skyline Electric Corp.	\$ 1,286.85
5345	Starnet Emergency Services, Inc.	\$ 12,749.60
5346	Superior Telephone Systems	\$ 375.00
5347	Susan Macellaro	\$ 761.89

North Castle Fire District #2

Abstract of Claims

September 2024

Check	Claimant	Amount
5348	Town of North Castle July Electric: \$3,654.40 August Gas: \$619.78 August Repairs: \$2,448.64	\$ 6,722.82
5349	Verizon	\$ 308.95
5350	Verizon Wireless	\$ 142.57
EFT	Cardmember Service	\$ 504.97
EFT	CLEARFLY	\$ 130.52
EFT	Con Edison	\$ 151.92
EFT	Crystal Rock LLC	\$ 138.89
EFT	NYS Dept. of Taxation and Finance	\$ 420.94
EFT	Optimum	\$ 189.79
EFT	United States Treasury	\$ 1,766.48
Check Total		Batch Total
27		\$ 60,048.34

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through August 2024

	<u>Jan - Aug 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	1,833,165.00	1,833,165.00	0.00	100.0%
Total A1001 · Real Property Taxes	1,833,165.00	1,833,165.00	0.00	100.0%
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	19,000.00	20,000.00	-1,000.00	95.0%
Total A2262 · Fire Protection Services Other	19,000.00	20,000.00	-1,000.00	95.0%
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	1,730.96	2,500.00	-769.04	69.24%
Total A2401 · Interest and Earnings	1,730.96	2,500.00	-769.04	69.24%
A2680 · Insurance Recoveries	24,491.95	0.00	24,491.95	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	1,200.00	750.00	450.00	160.0%
A2705 · Gifts and Donations - Other	0.00	250.00	-250.00	0.0%
Total A2705 · Gifts and Donations	1,200.00	1,000.00	200.00	120.0%
A2770 · Other Income				
.999 · Miscellaneous	7.00	0.00	7.00	100.0%
Total A2770 · Other Income	7.00	0.00	7.00	100.0%
A3389 · State Aid, Other Public Safety				
.800 · Grant Monies	5,000.00	0.00	5,000.00	100.0%
Total A3389 · State Aid, Other Public Safety	5,000.00	0.00	5,000.00	100.0%
A5031 · Interfund Transfers				
A5031.4 · Transfer in from Reserve Fund A	800,000.00			
A5031.5 · Transfer in from Reserve Fund B	120,000.00			
Total A5031 · Interfund Transfers	920,000.00			
RA2401 · Interest Earned - Res Fund A	412.75	0.00	412.75	100.0%
RB2401 · Interest Earned - Res Fund B	8,182.60	0.00	8,182.60	100.0%
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	-277,113.76	0.00	-277,113.76	100.0%
TA50.2 · Foreign Insurance Rec'd	277,113.76	0.00	277,113.76	100.0%
Total TA50 · Foreign Fire Ins 2% Monies	0.00	0.00	0.00	0.0%
Total Income	2,804,594.91	1,856,665.00	947,929.91	151.06%
Gross Profit	2,804,594.91	1,856,665.00	947,929.91	151.06%
Expense				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	423.52	5,000.00	-4,576.48	8.47%
Total A1930 · Judgement and Claims	423.52	5,000.00	-4,576.48	8.47%
A3410.1 · Personal Services				
.110 · Treasurer	23,333.36	35,000.00	-11,666.64	66.67%
.111 · FICA	3,517.81	5,750.00	-2,232.19	61.18%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	21,000.00	31,500.00	-10,500.00	66.67%
.170 · Temporary				
.101 · Data Entry Clerk	1,650.00	3,300.00	-1,650.00	50.0%
Total .170 · Temporary	1,650.00	3,300.00	-1,650.00	50.0%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
Total A3410.1 · Personal Services	49,501.17	75,550.00	-26,048.83	65.52%
A3410.2 · Equipment				
.230 · Equipment Purchased	1,032,426.93	1,045,962.00	-13,535.07	98.71%
Total A3410.2 · Equipment	1,032,426.93	1,045,962.00	-13,535.07	98.71%
A3410.4 · Contractual Expenditures				
.40050 · EMT Services	101,996.80	160,000.00	-58,003.20	63.75%
.40100 · Office Supplies				
.40101 · Postage	73.54	500.00	-426.46	14.71%
.40130 · Office Supplies - general	3,476.67	0.00	3,476.67	100.0%
.40140 · Bank Fees	0.00	250.00	-250.00	0.0%
.40150 · Fire House Software	75.00	0.00	75.00	100.0%
.40100 · Office Supplies - Other	0.00	6,500.00	-6,500.00	0.0%
Total .40100 · Office Supplies	3,625.21	7,250.00	-3,624.79	50.0%
.40200 · Travel Expenses				
.40201 · Convention	0.00	500.00	-500.00	0.0%
.40202 · Motel	662.88			
.40203 · Travel	3,040.80	5,000.00	-1,959.20	60.82%
Total .40200 · Travel Expenses	3,703.68	5,500.00	-1,796.32	67.34%
.40300 · Subscriptions				
A40302 Community Awareness	720.00	1,500.00	-780.00	48.0%
.40301 · Dues / Subscriptions	2,095.03	5,000.00	-2,904.97	41.9%
Total .40300 · Subscriptions	2,815.03	6,500.00	-3,684.97	43.31%
.40400 · Uniforms	4,157.62	10,000.00	-5,842.38	41.58%
.40500 · Public Drills & Inspections				
.40501 · Installation Dinner	0.00	18,000.00	-18,000.00	0.0%
.40502 · Awards	614.85	2,000.00	-1,385.15	30.74%
Total .40500 · Public Drills & Inspections	614.85	20,000.00	-19,385.15	3.07%
.40600 · Election Expense				
.40602 · Public/ Legal Notices	317.15	500.00	-182.85	63.43%
.40604 · Election Teller	800.00	1,000.00	-200.00	80.0%
Total .40600 · Election Expense	1,117.15	1,500.00	-382.85	74.48%
.40700 · Consultants				
.40701 · Training	9,112.72	14,500.00	-5,387.28	62.85%
.40703 · Consulting	4,144.50	0.00	4,144.50	100.0%
Total .40700 · Consultants	13,257.22	14,500.00	-1,242.78	91.43%
.40800 · Building and Grounds				
.40801 · Fuel, Light, Water	30,793.58	49,000.00	-18,206.42	62.84%
.40804 · Building & Grounds Improvement	13,443.60	145,000.00	-131,556.40	9.27%
.40805 · Building & Grounds Maintenance	68,569.85	90,000.00	-21,430.15	76.19%
.40806 · Maintenance Supplies	4,146.75	8,500.00	-4,353.25	48.79%
Total .40800 · Building and Grounds	116,953.78	292,500.00	-175,546.22	39.98%
.40900 · Fire Apparatus and Equipment				
.40901 · Tech Equipment	22,220.60	35,000.00	-12,779.40	63.49%
.40902 · Equipment Repair	38,198.34	68,500.00	-30,301.66	55.76%
.40903 · Gas, Oil, Lubricants	12,797.61	25,000.00	-12,202.39	51.19%
.40904 · Banksville Contract Share	0.00	7,000.00	-7,000.00	0.0%
.40905 · Medical Supplies	5,279.04	10,000.00	-4,720.96	52.79%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2

Profit & Loss Budget vs. Actual

January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
Total .40900 · Fire Apparatus and Equipment	78,495.59	145,500.00	-67,004.41	53.95%
.41000 · Fire Alarm System				
.41001 · Telephones	7,363.82	12,500.00	-5,136.18	58.91%
.41002 · Alarm Maintenance	3,405.42	5,500.00	-2,094.58	61.92%
Total .41000 · Fire Alarm System	10,769.24	18,000.00	-7,230.76	59.83%
.41100 · Hydrant Rentals	33,805.75	34,000.00	-194.25	99.43%
.41200 · Insurance				
.41202 · Public Liability & Prop Damage	63,387.03	64,500.00	-1,112.97	98.27%
.41204 · Other Insurance	33,743.82	35,500.00	-1,756.18	95.05%
Total .41200 · Insurance	97,130.85	100,000.00	-2,869.15	97.13%
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	8,900.00	9,000.00	-100.00	98.89%
.41302 · Legal Fees	2,760.00	8,500.00	-5,740.00	32.47%
Total .41300 · Legal and Auditing Fees	11,660.00	17,500.00	-5,840.00	66.63%
Total A3410.4 · Contractual Expenditures	480,102.77	832,750.00	-352,647.23	57.65%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	4,675.00	54,475.00	-49,800.00	8.58%
.865 · LOSAP - Admin Fee	0.00	4,200.00	-4,200.00	0.0%
Total A9025.8 · Local Pension Fund	4,675.00	58,675.00	-54,000.00	7.97%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	26,816.00	28,000.00	-1,184.00	95.77%
Total A9040.8 · Workers' Compensation	26,816.00	28,000.00	-1,184.00	95.77%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	548.33	200.00	348.33	274.17%
Total A9050.8 · Unemployment Insurance	548.33	200.00	348.33	274.17%
A9060.8 · Hospital, Medical & Accident Ins				
.806 · Medical Exams	4,682.73	25,000.00	-20,317.27	18.73%
Total A9060.8 · Hospital, Medical & Accident Ins	4,682.73	25,000.00	-20,317.27	18.73%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	405,000.00	405,000.00	0.00	100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00	0.00	100.0%
Total A9710.6 · Redemption of Bonds	530,000.00	530,000.00	0.00	100.0%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	29,500.00	48,875.00	-19,375.00	60.36%
.755 · Greene County Bond Interest	4,463.75	8,115.00	-3,651.25	55.01%
Total A9710.7 · Interest on Bonds	33,963.75	56,990.00	-23,026.25	59.6%
Total Expense	2,163,140.20	2,918,127.00	-754,986.80	74.13%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	2,400.07	500.00	1,900.07	480.01%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	1.26			
Total A2706 · Grants from Local Governments	1.26			
Total Other Income	2,401.33	500.00	1,901.33	480.27%