

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

April 14, 2025

Constituting a quorum ready to transact business, the meeting called to order by Chairman Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher Chairman

Donald Dehmer Commissioner

Mario Dushi Commissioner

Ernie Lombardi Commissioner

Edwin Schultz Commissioner

Joseph McConnell Secretary

Adam Ross Treasurer

PUBLIC COMMENT

- Town Councilman Jose Berra made the following remarks:
 - The 250th North Castle Anniversary Committee has created a historical film of the Town.
 - The new water line on School Street will begin in Fall 2025.

TREASURER REPORT (attached)

COMMUNICATIONS

- Town of North Castle - Town-Wide Cleanup Day on Saturday, April 26th, 2025

COMMITTEE REPORTS

House -Commissioners Schultz

- Painting is completed in the Firehouse gym and dayroom.
- Commissioner Dushi to follow up on repairs to the front and rear sidewalks.

Truck – Commissioner Fisher

- Ambulance 51B2 is being replaced April 15th.

EMS – Commissioner Lombardi

- Ambulance 51B2 blood pressure monitoring no longer working investigating replacement.
- EMS Day scheduled for May 18th, 2025, at Armonk Square

CHIEFS REPORT (attached)

The Chief reported during the month of March there were 42 Fire and 42 EMS calls totaling 84 alarms. There were 24 false alarms.

OLD BUSINESS

Sexual Harassment & Workplace Violence

- Commissioner Lombardi will be scheduling an in person Sexual Harassment & Workplace Violence class for the Summer, 2025.

NEW BUSINESS

March Minutes

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve March 10, 2025, Regular Meeting minutes. All in favor.

April Expenses

– A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve April payments totaling \$202,018.24. All in favor.

Funds Transfer

– A motion made by Commissioner Schultz, seconded by Commissioner Dushi to make the following account transfers. All in favor.

Account #	Description	\$Amount
To		
A9040.810	Worker's Compensation	\$ 2,335.00
Total		\$ 2,335.00
From		
A3410.40901	Tech Equipment	\$ 2,335.00
Total		\$ 2,335.00

Budget Modification

– A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to increase the “Building Grounds Improvement” budget line to \$125,00.00 to cover the purchase and installation of the new SCBA air compressor. The total cost of the SCBA project is to be reimbursed under the NYS CREST grant. All in favor.

2025 LOSAP Contribution

-The Board agreed to contribute the pension actuary's recommended contribution of \$93,287.00 immediately and consider an additional dollar contribution later in the year. Additionally, the Board instructed the Treasurer to request the pension administrator Hometown Firefighters and EMS Services to provide separate invoices for the annual administrative fees and the annual contribution amount.

National Foam Lawsuit

-The Board discussed the recent lawsuits against fire foam manufacturers due to their link to cancer in firefighters. To the best of the Board's knowledge no such fire foam has been used at the Armonk Firehouse located at 400 Bedford Road, Armonk, NY.

Vehicle Purchase

-A motion was made by Commissioner Lombardi, seconded by Commissioner Dushi approved the [Horton Emergency Vehicles](#) specifications for a new ambulance and signed the work order.

Commissioner Fisher	Aye
Commissioner Dehmer	Aye
Commissioner Schultz	Aye
Commissioner Lombardi	Aye
Commissioner Dushi	Aye

-A motion was made by Commissioner Schultz, seconded by Commissioner Dehmer to purchase a Segrave Fire Apparatus, LLC Marauder Stainless Steel Tanker Pumper at a total cost of \$1,529,921.00 with delivery in 1,300 calendar days, payment upon delivery and pending the District's legal counsel review of the contract.

Commissioner Fisher	Aye
Commissioner Dehmer	Aye
Commissioner Schultz	Aye
Commissioner Lombardi	Aye
Commissioner Dushi	Aye

Town of North Castle Clean Up Day Sign

-A motion was made by Commissioner Schultz, seconded by Commissioner Lombardi to allow the Town of North Castle to place a sign for April 26, 2025, Town wide cleanup day on the Firehouse front lawn. All in favor.

In A Heartbeat, Inc. Event

-A motion was made by Commissioner Lombardi, seconded by Commissioner Schultz to approve the use of the firehouse for the "In A Heartbeat, Inc." heart monitoring of junior athletics scheduled for June 19, 2025, providing the sponsor provides a certificate of insurance. All in favor.

-A motion was made by Commissioner Lombardi, seconded by Commissioner Schultz to allocate \$300.00 for the Junior Heart Monitoring Event advertising. All in favor.

EMS DAY

-A motion was made by Commissioner Lombardi, seconded by Commissioner Schultz to approve the Armonk Fire Company's participation with equipment in EMS Day May 18, 2025, at the Armonk Square. All in favor.

Membership

-A motion was made by Commissioner Schultz, seconded by Commissioner Lombardi to accept Susan Macellaro's request for member status change under the District's Rescue Squad Membership Wavier Policy 1, Section 2, Bullet Point A effective May 1, 2025. All in favor.

-A motion was made by Commissioner Schultz, seconded by Commissioner Dushi to approved Michael Nezaj application for active membership. All in favor.

-A motion was made by Commissioner Schultz, seconded by Commissioner Dushi to approve Mia Monteforte's application for junior membership. All in Favor.

-A motion was made by Commissioner Schultz, seconded by Commissioner Dushi to approve Tyler Boyd's application for junior membership. All in Favor.

There being no further business to be carried out, a motion made by Commissioner Schultz, seconded by Commissioner Lombardi to adjourn the meeting at 9:28 P.M. All in favor.

Sincerely,

Joseph P. McConnell
Fire District Secretary

Chief's Report to Board of Fire Commissioners

April 2025

Calls:

During the month of February there were 42 fire calls and 42 ambulance calls for a total of 84 alarms. There were 24 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 34,696

2022: 11,208

2023: 51,283

Cascade Grant

Training on the new cascade machine will take place, Monday April 21st at 7pm. The training will be conducted by AAA.

We will utilize information gathered from the training, to further develop an SOG on the use of the Cascade machine and present that SOG to the board for review / approval.

Once the Cascade machine has been paid and we receive the canceled check, we should then proceed to seek reimbursement from NYS.

We should have some funds left over as part of the grant for further usage.

Forestry Grant

We have met with the NYS forest ranger who inspected our forestry jackets and the board should be receiving a reimbursement check from NYS for 50% of the cost.

Dry Hydrant

A new dry hydrant / Cistern has been installed by the owners of 40-42 Sarles street for usage on their property.

I am requesting that the board issue a letter / request to the Town of North Castle asking that they install an easily accessible dry hydrant at the "Mud Hole" property on Byram Lake Road. This will help to serve the water supply needs for that area of our district.

Access to Kensico / NYC DEP

The Westchester County Airport has been required to develop a water rescue plan by the FAA as a portion of the reservoir is within close proximity to the airport. In light of this, we plan to meet with a representative of the NYC DEP to discuss access to the boat ramp on RT22 as well as training for our members on the Kensico.

Thank you

Brian Fenster

Chief of Department

Treasurer's Report

April 14, 2025

Final Payment Batch for March:	\$575,288.04
Total Deposits for March:	\$748.00
Number of check payments:	25
Number of EFT payments:	7
Number of Wire payments:	2

- **Budget Modification:** Need to appropriate funds to the account 'Building Grounds Improvement' to cover the purchase and installation of the air compressor. The total cost of the project is reimbursable by the CREST grant.
- **2025 Cash Projection Summary:** A wire request was sent to the Town of North Castle for \$175,000.00 to cover April's expenses. Estimated interest expense will be \$500.
- **2024 Financial Audit:** Submitting final invoice requests.

North Castle Fire District #2

Abstract of Claims

April 2025

Check	Claimant	Amount
5544	AAA Emergency Supply Co.	\$ 87,732.00
5545	ABM Air Conditioning & Heating, Inc.	\$ 5,220.00
5546	Adam F. Ross	\$ 2,104.42
5547	Allclean Building Maintenance	\$ 3,600.00
5548	Amazon Capital Services	\$ 305.77
5549	Better Water Well Systems, Inc.	\$ 764.00
5550	Boomers Gardening Inc.	\$ 960.00
5551	Bound Tree Medical, LLC	\$ 992.81
5552	CCTV Services, Inc.	\$ 250.00
5553	CPR-Blythedale Children's Hospital	\$ 105.00
5554	FDM Preferred Insurance Co., Inc.	\$ 32,629.00
5555	Gleason Plumbing & Heating, LLC	\$ 1,450.00
5556	Hopewell Fire Apparatus Service Co., Inc.	\$ 871.00
5557	Joseph McConnell	\$ 2,132.09
5558	Konica Minolta Business Solutions	\$ 18.10
5559	MES Service Company, LLC	\$ 3,227.40
5560	Metrocom Wireless, Inc	\$ 600.00
5561	Network and Software Solutions, Inc.	\$ 2,249.00
5562	Northeast Radiology, P.C.	\$ 75.00
5563	Northwell Health Laboratories	\$ 25.00
5564	O.S.P. Fire Protection	\$ 340.50
5565	RICOH USA, Inc	\$ 130.37
5566	RICOH USA, Inc.	\$ 215.00

North Castle Fire District #2

Abstract of Claims

April 2025

Check	Claimant	Amount
5567	Securitas Technology Corporation	\$ 1,180.74
5568	Starnet Emergency Services, Inc.	\$ 12,784.83
5569	The Niles Agency	\$ 22,256.22
5570	Town of North Castle	February Electric: \$3,050.45 March Gas: \$671.34 March Repairs: \$1,204.04
5571	Verizon	\$ 318.62
5572	Verizon Wireless	\$ 142.57
5573	Veso Life	\$ 2,700.45
5574	Westchester Health Medical, P.C.	\$ 5,921.56
EFT	Cardmember Service	\$ 139.62
EFT	CLEARFLY	\$ 134.57
EFT	Con Edison	\$ 2,881.22
EFT	Crystal Rock LLC	\$ 101.42
EFT	NYS Dept. of Taxation and Finance	\$ 437.71
EFT	Optimum	\$ 221.92
EFT	United States Treasury	\$ 1,874.50
Check Total		Batch Total
31		\$ 202,018.24

North Castle Fire District #2
Budget Transfer Request Form

April 14, 2025

Requestor: Adam Ross, District Treasurer

Action Requested: Budget Transfer

Date of Submission: April 14, 2025

	Line #	Account	Desc	Amount
To:	5	A9040.810	Workers' Compensation	2,335.00
From:	17	A3410.40901	Tech Equipment	2,335.00

Justification of Request

Budget transfer is needed to cover increased expense for Workers' Compensation premium

Approval by Board of Fire Commissioners:

Date: _____

First Motion: _____

Date: _____

Second Motion: _____

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through March 2025

	<u>Jan - Mar 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	1,880,719.00	1,880,719.00	0.00	100.0%
Total A1001 · Real Property Taxes	<u>1,880,719.00</u>	<u>1,880,719.00</u>	<u>0.00</u>	<u>100.0%</u>
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	0.00	0.00	0.00	0.0%
Total A2262 · Fire Protection Services Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	375.45			
Total A2401 · Interest and Earnings	<u>375.45</u>			
A2680 · Insurance Recoveries	13,854.46	0.00	13,854.46	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	0.00	0.00	0.00	0.0%
A2705.3 · Gifts and Donations - Other	7,622.80			
Total A2705 · Gifts and Donations	<u>7,622.80</u>	<u>0.00</u>	<u>7,622.80</u>	<u>100.0%</u>
A2770 · Other Income				
.999 · Miscellaneous	0.00	0.00	0.00	0.0%
Total A2770 · Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
A3389 · State Aid, Other Public Safety				
.800 · Grant Monies	0.00	0.00	0.00	0.0%
Total A3389 · State Aid, Other Public Safety	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
A5031 · Interfund Transfers				
A5031.4 · Transfer in from Reserve Fund A	0.00	0.00	0.00	0.0%
A5031.5 · Transfer in from Reserve Fund B	0.00	0.00	0.00	0.0%
Total A5031 · Interfund Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
RA2401 · Interest Earned - Res Fund A	1,330.38			
RB2401 · Interest Earned - Res Fund B	2,742.72			
RB5031 · Transfer in to Reserve Fund B				
.200 · Transfer from General Fund	0.00	0.00	0.00	0.0%
Total RB5031 · Transfer in to Reserve Fund B	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	0.00	0.00	0.00	0.0%
TA50.2 · Foreign Insurance Rec'd	0.00	0.00	0.00	0.0%
Total TA50 · Foreign Fire Ins 2% Monies	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Income	<u>1,906,644.81</u>	<u>1,880,719.00</u>	<u>25,925.81</u>	<u>101.38%</u>
Gross Profit	<u>1,906,644.81</u>	<u>1,880,719.00</u>	<u>25,925.81</u>	<u>101.38%</u>
Expense				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	3,084.31	5,000.00	-1,915.69	61.69%
Total A1930 · Judgement and Claims	<u>3,084.31</u>	<u>5,000.00</u>	<u>-1,915.69</u>	<u>61.69%</u>
A3410.1 · Personal Services				
.110 · Treasurer	9,500.01	38,000.00	-28,499.99	25.0%
.111 · FICA	1,472.65	6,418.00	-4,945.35	22.95%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	8,749.97	35,000.00	-26,250.03	25.0%
.170 · Temporary				
.101 · Data Entry Clerk	1,000.00	0.00	1,000.00	100.0%
Total .170 · Temporary	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.0%</u>
Total A3410.1 · Personal Services	<u>20,722.63</u>	<u>79,418.00</u>	<u>-58,695.37</u>	<u>26.09%</u>
A3410.2 · Equipment				
.230 · Equipment Purchased	9,219.43	105,000.00	-95,780.57	8.78%
Total A3410.2 · Equipment	<u>9,219.43</u>	<u>105,000.00</u>	<u>-95,780.57</u>	<u>8.78%</u>

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through March 2025

	Jan - Mar 25	Budget	\$ Over Budget	% of Budget
A3410.4 - Contractual Expenditures				
.40050 - EMT Services	38,354.49	153,420.00	-115,065.51	25.0%
.40100 - Office Supplies				
.40101 - Postage	0.00	500.00	-500.00	0.0%
.40130 - Office Supplies - general	824.35			
.40131 - Secretary Supplies	0.00	0.00	0.00	0.0%
.40140 - Bank Fees	0.00	250.00	-250.00	0.0%
.40150 - Fire House Software	0.00	0.00	0.00	0.0%
.40100 - Office Supplies - Other	7.99	6,000.00	-5,992.01	0.13%
Total .40100 - Office Supplies	832.34	6,750.00	-5,917.66	12.33%
.40200 - Travel Expenses				
.40201 - Convention	0.00	500.00	-500.00	0.0%
.40202 - Motel	0.00	0.00	0.00	0.0%
.40203 - Travel	18.36	5,000.00	-4,981.64	0.37%
Total .40200 - Travel Expenses	18.36	5,500.00	-5,481.64	0.33%
.40300 - Subscriptions				
A40302 Community Awareness	0.00	500.00	-500.00	0.0%
.40301 - Dues / Subscriptions	609.03	4,500.00	-3,890.97	13.53%
Total .40300 - Subscriptions	609.03	5,000.00	-4,390.97	12.18%
.40400 - Uniforms	125.00	8,000.00	-7,875.00	1.56%
.40500 - Public Drills & Inspections				
.40501 - Installation Dinner	0.00	18,000.00	-18,000.00	0.0%
.40502 - Awards	0.00	2,000.00	-2,000.00	0.0%
Total .40500 - Public Drills & Inspections	0.00	20,000.00	-20,000.00	0.0%
.40600 - Election Expense				
.40602 - Public/ Legal Notices	0.00	500.00	-500.00	0.0%
.40604 - Election Teller	400.00	1,240.00	-840.00	32.26%
Total .40600 - Election Expense	400.00	1,740.00	-1,340.00	22.99%
.40700 - Consultants				
.40701 - Training	100.00	13,019.00	-12,919.00	0.77%
.40703 - Consulting	0.00	0.00	0.00	0.0%
Total .40700 - Consultants	100.00	13,019.00	-12,919.00	0.77%
.40800 - Building and Grounds				
.40801 - Fuel, Light, Water	17,133.25	52,000.00	-34,866.75	32.95%
.40804 - Building & Grounds Improvement	107,750.00	36,000.00	71,750.00	299.31%
.40805 - Building & Grounds Maintenance	32,815.64	100,000.00	-67,184.36	32.82%
.40806 - Maintenance Supplies	747.49	9,000.00	-8,252.51	8.31%
Total .40800 - Building and Grounds	158,446.38	197,000.00	-38,553.62	80.43%
.40900 - Fire Apparatus and Equipment				
.40901 - Tech Equipment	5,469.00	35,000.00	-29,511.00	15.68%
.40902 - Equipment Repair	24,793.86	65,000.00	-40,206.14	38.14%
.40903 - Gas,Oil, Lubricants	4,250.37	27,500.00	-23,249.63	15.46%
.40904 - Banksville Contract Share	0.00	7,875.00	-7,875.00	0.0%
.40905 - Medical Supplies	3,246.16	11,000.00	-7,753.84	29.51%
Total .40900 - Fire Apparatus and Equipment	37,779.39	146,375.00	-108,595.61	25.81%
.41000 - Fire Alarm System				
.41001 - Telephones	2,466.68	11,500.00	-9,033.32	21.45%
.41002 - Alarm Maintenance	1,180.74	5,500.00	-4,319.26	21.47%
Total .41000 - Fire Alarm System	3,647.42	17,000.00	-13,352.58	21.46%
.41100 - Hydrant Rentals	0.00	0.00	0.00	0.0%
.41200 - Insurance				
.41202 - Public Liability & Prop Damage	74,905.10	74,925.00	-19.90	99.97%
.41204 - Other Insurance	30,002.67	34,125.00	-4,122.33	87.92%
Total .41200 - Insurance	104,907.77	109,050.00	-4,142.23	96.2%
.41300 - Legal and Auditing Fees				

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through March 2025

	<u>Jan - Mar 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
.41301 · Audit Services Rendered	0.00	9,000.00	-9,000.00	0.0%
.41302 · Legal Fees	0.00	8,500.00	-8,500.00	0.0%
Total .41300 · Legal and Auditing Fees	0.00	17,500.00	-17,500.00	0.0%
Total A3410.4 · Contractual Expenditures	345,220.18	700,354.00	-355,133.82	49.29%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	0.00	86,480.00	-86,480.00	0.0%
.865 · LOSAP - Admin Fee	0.00	5,090.00	-5,090.00	0.0%
Total A9025.8 · Local Pension Fund	0.00	91,570.00	-91,570.00	0.0%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	32,335.00	30,000.00	2,335.00	107.78%
Total A9040.8 · Workers' Compensation	32,335.00	30,000.00	2,335.00	107.78%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	0.00	500.00	-500.00	0.0%
Total A9050.8 · Unemployment Insurance	0.00	500.00	-500.00	0.0%
A9060.8 · Hospital, Medical & Accident Ins				
.806 · Medical Exams	6,637.56	25,950.00	-19,312.44	25.58%
Total A9060.8 · Hospital, Medical & Accident Ins	6,637.56	25,950.00	-19,312.44	25.58%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	425,000.00	425,000.00	0.00	100.0%
.670 · Greene County Serial Bond	0.00	125,000.00	-125,000.00	0.0%
Total A9710.6 · Redemption of Bonds	425,000.00	550,000.00	-125,000.00	77.27%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	19,375.00	28,125.00	-8,750.00	68.89%
.755 · Greene County Bond Interest	0.00	6,303.00	-6,303.00	0.0%
Total A9710.7 · Interest on Bonds	19,375.00	34,428.00	-15,053.00	56.28%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	0.00	220,000.00	-220,000.00	0.0%
.905 · Transfer to Fund B from GF	0.00	65,000.00	-65,000.00	0.0%
Total A9901.9 · Transfer to Other Funds	0.00	285,000.00	-285,000.00	0.0%
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RA9901 · Transfer from Reserve Fund A	0.00	0.00	0.00	0.0%
RB9901 · Transfer from Reserve Fund B				
.920 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RB9901 · Transfer from Reserve Fund B	0.00	0.00	0.00	0.0%
Total Expense	861,594.11	1,907,220.00	-1,045,625.89	45.18%
Net Ordinary Income	1,045,050.70	-26,501.00	1,071,551.70	-3,943.44%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	748.00	0.00	748.00	100.0%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	0.00	0.00	0.00	0.0%
Total A2706 · Grants from Local Governments	0.00	0.00	0.00	0.0%
Total Other Income	748.00	0.00	748.00	100.0%
Net Other Income	748.00	0.00	748.00	100.0%
Net Income	1,045,798.70	-26,501.00	1,072,299.70	-3,946.26%