

MINUTES OF THE REGULAR MEETING
BOARD OF FIRE COMMISSIONERS
NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

August 11, 2025

Constituting a quorum ready to transact business, the meeting called to order by Chairman Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chairman
Donald Dehmer	Commissioner
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Edwin Schultz	Commissioner
Joseph McConnell	Secretary
Adam Ross	Treasurer

PUBLIC COMMENT

- Town Councilman Jose Berra
 - North White Plains Fire District No. 1 has not signed the Town Hydrant Contract.
 - Town considering a law restricting short term rentals.

TREASURER REPORT (attached)

COMMUNICATIONS – None

COMMITTEE REPORTS

House -Commissioners Schultz & Dushi

- Apparatus bay ice machine requires a new interior steel holding tank.
- Apparatus bay replacement light fixtures have been delivered and ready to be installed.

Truck – Commissioner Fisher

- Engine 288 replacement primer has been installed and will be tested in the week of August 11.
- Ambulance 51B1 charger has been replaced.
- Rescue 85
 - Air leak was repaired with the installation of a new valve.
 - Rescue out of service due to a leak in DEF tank, a technician to analyze August 12th.

EMS – Commissioner Lombardi

- Recent uptick in Mt. Kisco VAC mutual aid calls.

CHIEFS REPORT (attached)

The Chief reported during the month of June there were 50 Fire and 69 EMS calls totaling 119 alarms. There were 39 false alarms.

OLD BUSINESS

- Commissioner Fisher noted the current hydrant contract is with the Town Supervisor.
- Frames for the front and two rear apparatus floor doors has been delayed.
- Commissioner Fisher the date for repairing the front sidewalk and rear door concrete pad to be determined.
- Interior firehouse alert being analyzed for cause of problems.

NEW BUSINESS

July Minutes

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve July 14, 2025, Regular Meeting minutes. All in favor.

August Expenses

– A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve August payments totaling \$65,973.47. All in favor.

Apparatus Bay Ice Machine

-A motion was made by Commissioner Schultz, seconded by Commissioner Dushi to purchase a replacement interior steel housing and at a cost of \$3,000.00. All in favor.

Apparatus Bay Ventilation Fan & Gym Vicinity Light Switch

-A motion was made by Commissioner Dushi, seconded by Commissioner Lombardi to have Skyline Electric replace the inoperable apparatus bay ventilation fan and install a vicinity light switch in the gym. All in favor.

Mt. Kisco Volunteer Ambulance Corp Mutual Aid Calls

- The Board requested the District Secretary to draft a letter to the Mt. Kisco VAC President requesting a meeting with the Board to discuss AFD mutual aid response.

Executive Session

- A motion was made by Commissioner Lombardi, seconded by Commissioner Schultz to enter an executive session to discuss personnel matters at 8:54 PM. All in favor.
- A motion was made by Commissioner Lombardi, seconded by Commissioner Dushi to exit executive session at 9:20 PM. All in favor.

There being no further business to be carried out, a motion made by Commissioner Lombardi, seconded by Commissioner Dushi to adjourn the meeting at 9:50 P.M. All in favor.

Sincerely,

Joseph P. McConnell
Fire District Secretary

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through July 2025

	<u>Jan - Jul 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	1,880,719.00	1,880,719.00	0.00	100.0%
Total A1001 · Real Property Taxes	1,880,719.00	1,880,719.00	0.00	100.0%
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	22,500.00	22,500.00	0.00	100.0%
Total A2262 · Fire Protection Services Other	22,500.00	22,500.00	0.00	100.0%
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	1,081.54	2,500.00	-1,418.46	43.26%
Total A2401 · Interest and Earnings	1,081.54	2,500.00	-1,418.46	43.26%
A2680 · Insurance Recoveries	36,787.07	0.00	36,787.07	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	1,200.00	750.00	450.00	160.0%
A2705 · Gifts and Donations - Other	7,622.80	250.00	7,372.80	3,049.12%
Total A2705 · Gifts and Donations	8,822.80	1,000.00	7,822.80	882.28%
A2770 · Other Income				
.999 · Miscellaneous	0.00	0.00	0.00	0.0%
Total A2770 · Other Income	0.00	0.00	0.00	0.0%
A3389 · State Aid, Other Public Safety				
.800 · Grant Monies	0.00	0.00	0.00	0.0%
Total A3389 · State Aid, Other Public Safety	0.00	0.00	0.00	0.0%
A5031 · Interfund Transfers				
A5031.4 · Transfer in from Reserve Fund A	0.00	0.00	0.00	0.0%
A5031.5 · Transfer in from Reserve Fund B	0.00	0.00	0.00	0.0%
Total A5031 · Interfund Transfers	0.00	0.00	0.00	0.0%
RA2401 · Interest Earned - Res Fund A	4,857.42			
RB2401 · Interest Earned - Res Fund B	5,518.60			
RB5031 · Transfer In to Reserve Fund B				
.200 · Transfer from General Fund	0.00	0.00	0.00	0.0%
Total RB5031 · Transfer In to Reserve Fund B	0.00	0.00	0.00	0.0%
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	-272,054.53	0.00	-272,054.53	100.0%
TA50.2 · Foreign Insurance Rec'd	272,054.53	0.00	272,054.53	100.0%
Total TA50 · Foreign Fire Ins 2% Monies	0.00	0.00	0.00	0.0%
Total Income	1,960,286.43	1,906,719.00	53,567.43	102.81%
Gross Profit	1,960,286.43	1,906,719.00	53,567.43	102.81%
Expense				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	2,061.19	5,000.00	-2,938.81	41.22%
Total A1930 · Judgement and Claims	2,061.19	5,000.00	-2,938.81	41.22%
A3410.1 · Personal Services				
.110 · Treasurer	22,166.69	38,000.00	-15,833.31	58.33%
.111 · FICA	3,410.67	6,417.50	-3,006.83	53.15%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	20,416.65	35,000.00	-14,583.35	58.33%
.170 · Temporary				
.101 · Data Entry Clerk	2,000.00	0.00	2,000.00	100.0%
Total .170 · Temporary	2,000.00	0.00	2,000.00	100.0%
Total A3410.1 · Personal Services	47,994.01	79,417.50	-31,423.49	60.43%
A3410.2 · Equipment				
.230 · Equipment Purchased	39,267.58	105,000.00	-65,732.42	37.4%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through July 2025

	<u>Jan - Jul 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total A3410.2 • Equipment	39,267.58	105,000.00	-65,732.42	37.4%
A3410.4 • Contractual Expenditures				
.40050 • EMT Services	89,493.81	153,420.00	-63,926.19	58.33%
.40100 • Office Supplies				
.40101 • Postage	0.00	500.00	-500.00	0.0%
.40130 • Office Supplies - general	1,828.62			
.40131 • Secretary Supplies	0.00	0.00	0.00	0.0%
.40140 • Bank Fees	0.00	250.00	-250.00	0.0%
.40150 • Fire House Software	0.00	0.00	0.00	0.0%
.40100 • Office Supplies - Other	7.99	6,000.00	-5,992.01	0.13%
Total .40100 • Office Supplies	1,836.61	6,750.00	-4,913.39	27.21%
.40200 • Travel Expenses				
.40201 • Convention	0.00	500.00	-500.00	0.0%
.40202 • Motel	0.00	0.00	0.00	0.0%
.40203 • Travel	18.36	5,000.00	-4,981.64	0.37%
Total .40200 • Travel Expenses	18.36	5,500.00	-5,481.64	0.33%
.40300 • Subscriptions				
A40302 Community Awareness	0.00	500.00	-500.00	0.0%
.40301 • Dues / Subscriptions	1,915.63	4,500.00	-2,584.37	42.57%
Total .40300 • Subscriptions	1,915.63	5,000.00	-3,084.37	38.31%
.40400 • Uniforms	1,364.00	8,000.00	-6,636.00	17.05%
.40500 • Public Drills & Inspections				
.40501 • Installation Dinner	0.00	18,000.00	-18,000.00	0.0%
.40502 • Awards	0.00	2,000.00	-2,000.00	0.0%
Total .40500 • Public Drills & Inspections	0.00	20,000.00	-20,000.00	0.0%
.40600 • Election Expense				
.40602 • Public/ Legal Notices	0.00	500.00	-500.00	0.0%
.40604 • Election Teller	400.00	1,240.00	-840.00	32.26%
Total .40600 • Election Expense	400.00	1,740.00	-1,340.00	22.99%
.40700 • Consultants				
.40701 • Training	3,535.77	13,019.00	-9,483.23	27.16%
.40703 • Consulting	0.00	0.00	0.00	0.0%
Total .40700 • Consultants	3,535.77	13,019.00	-9,483.23	27.16%
.40800 • Building and Grounds				
.40801 • Fuel, Light, Water	31,480.87	52,000.00	-20,519.13	60.54%
.40804 • Building & Grounds Improvement	134,460.39	36,000.00	98,460.39	373.5%
.40805 • Building & Grounds Maintenance	63,754.64	100,000.00	-36,245.36	63.76%
.40806 • Maintenance Supplies	2,925.66	9,000.00	-6,074.34	32.51%
Total .40800 • Building and Grounds	232,621.56	197,000.00	35,621.56	118.08%
.40900 • Fire Apparatus and Equipment				
.40901 • Tech Equipment	21,039.35	32,665.00	-11,625.65	64.41%
.40902 • Equipment Repair	42,171.04	65,000.00	-22,828.96	64.88%
.40903 • Gas,Oil, Lubricants	10,395.80	27,500.00	-17,104.20	37.8%
.40904 • Banksville Contract Share	7,875.00	7,875.00	0.00	100.0%
.40905 • Medical Supplies	7,001.23	11,000.00	-3,998.77	63.65%
Total .40900 • Fire Apparatus and Equipment	88,482.42	144,040.00	-55,557.58	61.43%
.41000 • Fire Alarm System				
.41001 • Telephones	5,756.31	11,500.00	-5,743.69	50.06%
.41002 • Alarm Maintenance	3,542.22	5,500.00	-1,957.78	64.4%
Total .41000 • Fire Alarm System	9,298.53	17,000.00	-7,701.47	54.7%
.41100 • Hydrant Rentals	0.00	0.00	0.00	0.0%
.41200 • Insurance				
.41202 • Public Liability & Prop Damage	74,905.10	74,925.00	-19.90	99.97%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through July 2025

	<u>Jan - Jul 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
.41204 · Other Insurance	34,562.85	34,625.00	-62.15	99.82%
Total .41200 · Insurance	109,467.95	109,550.00	-82.05	99.93%
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	9,000.00	9,000.00	0.00	100.0%
.41302 · Legal Fees	780.00	8,000.00	-7,220.00	9.75%
Total .41300 · Legal and Auditing Fees	9,780.00	17,000.00	-7,220.00	57.53%
Total A3410.4 · Contractual Expenditures	548,214.64	698,019.00	-149,804.36	78.54%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	91,569.85	86,480.00	5,089.85	105.89%
.865 · LOSAP - Admin Fee	0.00	5,090.00	-5,090.00	0.0%
Total A9025.8 · Local Pension Fund	91,569.85	91,570.00	-0.15	100.0%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	32,335.00	32,335.00	0.00	100.0%
Total A9040.8 · Workers' Compensation	32,335.00	32,335.00	0.00	100.0%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	579.60	500.00	79.60	115.92%
Total A9050.8 · Unemployment Insurance	579.60	500.00	79.60	115.92%
A9060.8 · Hospital, Medical & Accident Ins				
.806 · Medical Exams	10,125.96	25,950.00	-15,824.04	39.02%
Total A9060.8 · Hospital, Medical & Accident Ins	10,125.96	25,950.00	-15,824.04	39.02%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	425,000.00	425,000.00	0.00	100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00	0.00	100.0%
Total A9710.6 · Redemption of Bonds	550,000.00	550,000.00	0.00	100.0%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	19,375.00	28,125.00	-8,750.00	68.89%
.765 · Greene County Bond Interest	3,651.25	6,302.50	-2,651.25	57.93%
Total A9710.7 · Interest on Bonds	23,026.25	34,427.50	-11,401.25	66.88%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	0.00	220,000.00	-220,000.00	0.0%
.905 · Transfer to Fund B from GF	0.00	65,000.00	-65,000.00	0.0%
Total A9901.9 · Transfer to Other Funds	0.00	285,000.00	-285,000.00	0.0%
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RA9901 · Transfer from Reserve Fund A	0.00	0.00	0.00	0.0%
RB9901 · Transfer from Reserve Fund B				
.920 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RB9901 · Transfer from Reserve Fund B	0.00	0.00	0.00	0.0%
Total Expense	1,345,174.08	1,907,219.00	-562,044.92	70.53%
Net Ordinary Income	615,112.35	-500.00	615,612.35	-123,022.47%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	0.00	500.00	-500.00	0.0%
A2706 · Grants from Local Governments				
.60 · LGRMF Grant	0.00	0.00	0.00	0.0%
Total A2706 · Grants from Local Governments	0.00	0.00	0.00	0.0%
Total Other Income	0.00	500.00	-500.00	0.0%
Net Other Income	0.00	500.00	-500.00	0.0%
Net Income	615,112.35	0.00	615,112.35	100.0%

North Castle Fire District #2

Abstract of Claims

August 2025

Check	Claimant	Amount
5660	AAA Emergency Supply Co.	\$ 6,567.32
5661	Adam F. Ross	\$ 2,113.55
5662	Allclean Building Maintenance	\$ 3,600.00
5663	Amazon Capital Services	\$ 95.27
5664	Armonk Hardware Company	\$ 24.04
5665	Better Water Well Systems, Inc.	\$ 439.00
5666	Boomers Gardening Inc.	\$ 780.00
5667	Calculated Fire Protection Co., Inc.	\$ 1,108.93
5668	ESO Solutions, Inc.	\$ 7,850.35
5669	Hopewell Fire Apparatus Service Co., Inc.	\$ 4,296.71
5670	Joseph McConnell	\$ 2,132.09
5671	Konica Minolta Business Solutions	\$ 12.00
5672	Legacy S. Windows, LLC	\$ 2,800.00
5673	MES Service Company, LLC	\$ 5,594.83
5674	Mitchell Fuel	\$ 2,333.97
5675	National Fire Protection Agency	\$ 225.00
5676	Network and Software Solutions, Inc.	\$ 3,070.00
5677	Northeast Radiology, P.C.	\$ 75.00
5678	RICOH USA, Inc	\$ 8.35
5679	Starnet Emergency Services, Inc.	\$ 12,784.83
5680	Town of North Castle	June Electric: \$2,645.30 June Repairs: \$1,701.84 June Gas: \$753.20
		\$ 5,100.34

North Castle Fire District #2

Abstract of Claims

August 2025

Check	Claimant	Amount
5681	VCI Emergency Vehicle Specialists	\$ 465.90
5682	Verizon Wireless	\$ 142.57
5683	Northeast Radiology, P.C.	\$ 75.00
5684	Verizon	\$ 321.70
EFT	Cardmember Service	\$ 715.34
EFT	CLEARFLY	\$ 133.60
EFT	Con Edison	\$ 129.77
EFT	PRIMO Brands (Water)	\$ 343.88
EFT	NYS Dept. of Taxation and Finance	\$ 437.71
EFT	Optimum	\$ 221.92
EFT	United States Treasury	\$ 1,974.50
Check Total		Batch Total
25		\$ 65,973.47

Chief's Report to Board of Fire Commissioners

August 2025

Calls:

During the month of May there were 50 fire calls and 69 ambulance calls for a total of 119 alarms. There were 39 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 38,977

2022: 16,276

2023: 54,920

EMS / Ambulance:

I would like to discuss if shorts are allowed to be worn on the ambulance / EMS scenes and if a policy / SOG should be written.

Mt. Kisco EMS:

We are continuing to receive substantial requests for EMS mutual aid to Mt. Kisco. The issue does come and go, but would like to have a discussion on how best to address the issue, if it becomes a more sustained problem.

Inspection:

I have worked with the district secretary to compile a list of invitees to this year's inspection. Invitations should be sent out via e-vite over the next couple of days. Please see the attached list for supplies we will need to help clean the apparatus.

ESO:

Just a reminder that NFIRS (the reporting standard in use for the last 20+ years) will be retired at the end of this year and replaced by NERIS. ESO is working to release a new module related to NERIS and we will need to train on it. NFIRS will be discontinued on Jan 1, 2026.

Personnel:

I would like to discuss the status of (2) members.

Thank you

Brian Fenster

Chief of Department