

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

September 9th, 2025

Constituting a quorum ready to transact business, the meeting called to order by Chairman Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chairman
Donald Dehmer	Commissioner
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Edwin Schultz	Commissioner
Joseph McConnell	Secretary
Adam Ross	Treasurer

PUBLIC COMMENT

- Town Councilman Jose Berra
- Secret Service Agent Ryan Fox

TREASURER REPORT (attached)

COMMUNICATIONS

- District Legal Counsel Jerome Jefferson retirement notification.
- Hudson Valley Volleyball Officers thank you note.
- Tag Towers LLC. Request to place cell tower on firehouse property.

COMMITTEE REPORTS

House -Commissioners Fisher & Lombardi

- Radio Room and Water Meter exterior doors have been repaired.
- Laundry Room exterior door to be repaired.
- Contacting contractors for repair estimate for from walkway.
- Investigating replacing Optimum cable with Starlink.

Truck – Commissioner Fisher

- 51B2 oil leak to be repaired on September 9th.
- 51Bi front light browser to be repaired.
- Rescue 85 to be repaired by Eagle Diesel.

EMS – Commissioner Lombardi

- Sexual Harassment training class for volunteers scheduled for October 27th.
- 51B2 Surface Pro glass screen will need cracked screen repaired.

CHIEFS REPORT (attached)

The Chief reported during the month of August there were 36 Fire and 48 EMS calls totaling 84 alarms. There were 30 false alarms.

OLD BUSINESS

- No response from Town of North Castle regarding the revised hydrant contract.
- No response from Mount Kisco VAC regarding the District's letter regarding mutual aid.

NEW BUSINESS

August Minutes

-A motion made by Commissioner Schultz, seconded by Commissioner Dushi to approve August 11, 2025, Regular Meeting minutes. All in favor.

September Expenses

– A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve August payments totaling \$59,453.91. All in favor.

Budget Transfer

– A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve a \$ 3,500.00 transfer from A3410.40700 "Consulting/Training" to A3410.1 "Personal Services". All in favor.

– A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve a \$ 36,296.10 transfer to A917 Unassigned Fund Balance. All in favor.

– A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve a \$ 85,680.00 transfer to A3389.800 State Aid and Grant Monies. All in favor.

2026 Budget Proposal

-A motion was made by Commissioner Schultz, seconded by Commissioner Lombardi to approve the proposed 2026 District Budget of \$1,964,449.00. All in favor.

Executive Session

-A motion was made by Commissioner Lombardi, seconded by Commissioner Dushi to enter executive session to discuss personnel matters at 9:56 P.M. All in favor.

-A motion was made by Commissioner Schultz, seconded by Commissioner Lombardi to exit executive session at 10:38 P.M. All in favor.

Membership

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve Luke Winn-Land application for active firefighter. All in favor.

-A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve Olivia Han's application for Junior EMT. All in favor.

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve Nathan Khaldarov application for Junior Firefighter. All in favor.

-A motion made by Commissioner Dehmer, seconded by Commissioner Dushi to approve Sarisia Lally's application for Junior EMT. All in favor.

There being no further business to be carried out, a motion made by Commissioner Lombardi, seconded by Commissioner Schultz to adjourn the meeting at 10:46 P.M. All in favor.

Sincerely,

Joseph P. McConnell
Fire District Secretary

Chief's Report to Board of Fire Commissioners September 2025

Calls:

During the month of August there were 36 fire calls and 48 ambulance calls for a total of 84 alarms. There were 30 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 39,776
2022: 17,160
2023: 55,585

Apparatus:

I would like to recommend Brendan Molloy be approved to be a driver on Engine 288. He has completed the necessary training and has taken the pump operators course.

I would like an update on Asst Chief Giaccio's request for dash cameras for all apparatus.

Inspection:

Invitations have been sent out and we are awaiting for all the RSVPs.

ID cards / Tags:

I am requesting \$350 to refresh the balance used for creating ID/Accountability cards. Please note that we are also issuing ID cards to exempt members who request them.

Personnel:

I would like to discuss the status of (2) members.

Thank you

Brian Fenster
Chief of Department

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through August 2025

Ordinary Income/Expense	Jan - Aug 25	Budget	\$ Over Budget	% of Budget
Income				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	1,880,719.00	1,880,719.00	0.00	100.0%
Total A1001 · Real Property Taxes	1,880,719.00	1,880,719.00	0.00	100.0%
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	22,500.00	22,500.00	0.00	100.0%
Total A2262 · Fire Protection Services Other	22,500.00	22,500.00	0.00	100.0%
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	1,418.35	2,500.00	-1,081.65	56.73%
Total A2401 · Interest and Earnings	1,418.35	2,500.00	-1,081.65	56.73%
A2680 · Insurance Recoveries				
A2680 · Insurance Recoveries	36,787.07	0.00	36,787.07	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	1,200.00	750.00	450.00	160.0%
A2705 · Gifts and Donations - Other	7,622.80	250.00	7,372.80	3,049.12%
Total A2705 · Gifts and Donations	8,822.80	1,000.00	7,822.80	882.28%
A2770 · Other Income				
.999 · Miscellaneous	0.00	0.00	0.00	0.0%
Total A2770 · Other Income	0.00	0.00	0.00	0.0%
A3389 · State Aid, Other Public Safety				
.800 · Grant Monies	87,217.70	0.00	87,217.70	100.0%
Total A3389 · State Aid, Other Public Safety	87,217.70	0.00	87,217.70	100.0%
A5031 · Interfund Transfers				
A5031.4 · Transfer in from Reserve Fund A	0.00	0.00	0.00	0.0%
A5031.5 · Transfer in from Reserve Fund B	0.00	0.00	0.00	0.0%
Total A5031 · Interfund Transfers	0.00	0.00	0.00	0.0%
RA2401 · Interest Earned - Res Fund A				
RA2401 · Interest Earned - Res Fund A	6,247.46			
RB2401 · Interest Earned - Res Fund B				
RB2401 · Interest Earned - Res Fund B	6,457.17			
RB5031 · Transfer in to Reserve Fund B				
.200 · Transfer from General Fund	0.00	0.00	0.00	0.0%
Total RB5031 · Transfer in to Reserve Fund B	0.00	0.00	0.00	0.0%
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	-272,054.53	0.00	-272,054.53	100.0%
TA50.2 · Foreign Insurance Rec'd	272,054.53	0.00	272,054.53	100.0%
Total TA50 · Foreign Fire Ins 2% Monies	0.00	0.00	0.00	0.0%
Total Income	2,050,169.55	1,906,719.00	143,450.55	107.52%
Gross Profit	2,050,169.55	1,906,719.00	143,450.55	107.52%
Expense				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	2,061.19	5,000.00	-2,938.81	41.22%
Total A1930 · Judgement and Claims	2,061.19	5,000.00	-2,938.81	41.22%
A3410.1 · Personal Services				
.110 · Treasurer	25,333.36	38,000.00	-12,666.64	66.67%
.111 · FICA	3,876.05	6,417.50	-2,541.45	60.4%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	23,333.32	35,000.00	-11,666.68	66.67%
.170 · Temporary				
.101 · Data Entry Clerk	2,000.00	0.00	2,000.00	100.0%
Total .170 · Temporary	2,000.00	0.00	2,000.00	100.0%
Total A3410.1 · Personal Services	54,542.73	79,417.50	-24,874.77	68.68%
A3410.2 · Equipment				
.230 · Equipment Purchased	54,208.78	105,000.00	-50,791.22	51.63%
Total A3410.2 · Equipment	54,208.78	105,000.00	-50,791.22	51.63%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through August 2025

	Jan - Aug 25	Budget	\$ Over Budget	% of Budget
A3410.4 · Contractual Expenditures				
.40050 · EMT Services	102,278.64	153,420.00	-51,141.36	66.67%
.40100 · Office Supplies				
.40101 · Postage	0.00	500.00	-500.00	0.0%
.40130 · Office Supplies - general	2,210.62			
.40131 · Secretary Supplies	0.00	0.00	0.00	0.0%
.40140 · Bank Fees	0.00	250.00	-250.00	0.0%
.40150 · Fire House Software	0.00	0.00	0.00	0.0%
.40100 · Office Supplies - Other	7.99	6,000.00	-5,992.01	0.13%
Total .40100 · Office Supplies	2,218.61	6,750.00	-4,531.39	32.87%
.40200 · Travel Expenses				
.40201 · Convention	0.00	500.00	-500.00	0.0%
.40202 · Motel	0.00	0.00	0.00	0.0%
.40203 · Travel	26.46	5,000.00	-4,973.54	0.53%
Total .40200 · Travel Expenses	26.46	5,500.00	-5,473.54	0.48%
.40300 · Subscriptions				
A40302 Community Awareness	0.00	500.00	-500.00	0.0%
.40301 · Dues / Subscriptions	1,951.03	4,500.00	-2,548.97	43.36%
Total .40300 · Subscriptions	1,951.03	5,000.00	-3,048.97	39.02%
.40400 · Uniforms	1,364.00	8,000.00	-6,636.00	17.05%
.40500 · Public Drills & Inspections				
.40501 · Installation Dinner	74.77	18,000.00	-17,925.23	0.42%
.40502 · Awards	0.00	2,000.00	-2,000.00	0.0%
Total .40500 · Public Drills & Inspections	74.77	20,000.00	-19,925.23	0.37%
.40600 · Election Expense				
.40602 · Public/ Legal Notices	0.00	500.00	-500.00	0.0%
.40604 · Election Teller	400.00	1,240.00	-840.00	32.26%
Total .40600 · Election Expense	400.00	1,740.00	-1,340.00	22.99%
.40700 · Consultants				
.40701 · Training	4,826.16	13,019.00	-8,192.84	37.07%
.40703 · Consulting	0.00	0.00	0.00	0.0%
Total .40700 · Consultants	4,826.16	13,019.00	-8,192.84	37.07%
.40800 · Building and Grounds				
.40801 · Fuel, Light, Water	35,091.72	52,000.00	-16,908.28	67.48%
.40804 · Building & Grounds Improvement	134,460.39	36,000.00	98,460.39	373.5%
.40805 · Building & Grounds Maintenance	69,068.06	100,000.00	-30,931.94	69.07%
.40806 · Maintenance Supplies	3,532.21	9,000.00	-5,467.79	39.25%
Total .40800 · Building and Grounds	242,152.38	197,000.00	45,152.38	122.92%
.40900 · Fire Apparatus and Equipment				
.40901 · Tech Equipment	21,709.35	32,665.00	-10,955.65	66.46%
.40902 · Equipment Repair	45,440.21	65,000.00	-19,559.79	69.91%
.40903 · Gas, Oil, Lubricants	10,949.94	27,500.00	-16,550.06	39.82%
.40904 · Banksville Contract Share	7,875.00	7,875.00	0.00	100.0%
.40905 · Medical Supplies	8,328.88	11,000.00	-2,671.12	75.72%
Total .40900 · Fire Apparatus and Equipment	94,303.38	144,040.00	-49,736.62	65.47%
.41000 · Fire Alarm System				
.41001 · Telephones	6,576.35	11,500.00	-4,923.65	57.19%
.41002 · Alarm Maintenance	3,542.22	5,500.00	-1,957.78	64.4%
Total .41000 · Fire Alarm System	10,118.57	17,000.00	-6,881.43	59.52%
.41100 · Hydrant Rentals	0.00	0.00	0.00	0.0%
.41200 · Insurance				
.41202 · Public Liability & Prop Damage	74,905.10	74,925.00	-19.90	99.97%
.41204 · Other Insurance	34,562.85	34,625.00	-62.15	99.82%
Total .41200 · Insurance	109,467.95	109,550.00	-82.05	99.93%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through August 2025

	Jan - Aug 25	Budget	\$ Over Budget	% of Budget
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	9,000.00	9,000.00	0.00	100.0%
.41302 · Legal Fees	780.00	8,000.00	-7,220.00	9.75%
Total .41300 · Legal and Auditing Fees	9,780.00	17,000.00	-7,220.00	57.53%
Total A3410.4 · Contractual Expenditures	578,961.95	698,019.00	-119,057.05	82.94%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	91,569.85	86,480.00	5,089.85	105.89%
.865 · LOSAP - Admin Fee	0.00	5,090.00	-5,090.00	0.0%
Total A9025.8 · Local Pension Fund	91,569.85	91,570.00	-0.15	100.0%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	32,335.00	32,335.00	0.00	100.0%
Total A9040.8 · Workers' Compensation	32,335.00	32,335.00	0.00	100.0%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	579.60	500.00	79.60	115.92%
Total A9050.8 · Unemployment Insurance	579.60	500.00	79.60	115.92%
A9060.8 · Hospital, Medical & Accidnt Ins				
.806 · Medical Exams	12,784.28	25,950.00	-13,165.72	49.27%
Total A9060.8 · Hospital, Medical & Accidnt Ins	12,784.28	25,950.00	-13,165.72	49.27%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	425,000.00	425,000.00	0.00	100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00	0.00	100.0%
Total A9710.6 · Redemption of Bonds	550,000.00	550,000.00	0.00	100.0%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	19,375.00	28,125.00	-8,750.00	68.89%
.765 · Greene County Bond Interest	3,651.25	6,302.50	-2,651.25	57.93%
Total A9710.7 · Interest on Bonds	23,026.25	34,427.50	-11,401.25	66.88%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	0.00	220,000.00	-220,000.00	0.0%
.905 · Transfer to Fund B from GF	0.00	65,000.00	-65,000.00	0.0%
Total A9901.9 · Transfer to Other Funds	0.00	285,000.00	-285,000.00	0.0%
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RA9901 · Transfer from Reserve Fund A	0.00	0.00	0.00	0.0%
RB9901 · Transfer from Reserve Fund B				
.920 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RB9901 · Transfer from Reserve Fund B	0.00	0.00	0.00	0.0%
Total Expense	1,400,069.63	1,907,219.00	-507,149.37	73.41%
Net Ordinary Income	650,099.92	-500.00	650,599.92	-130,019.98%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	0.00	500.00	-500.00	0.0%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	0.00	0.00	0.00	0.0%
Total A2706 · Grants from Local Governments	0.00	0.00	0.00	0.0%
Total Other Income	0.00	500.00	-500.00	0.0%
Net Other Income	0.00	500.00	-500.00	0.0%
Net Income	650,099.92	0.00	650,099.92	100.0%

Chief's Report to Board of Fire Commissioners September 2025

Calls:

During the month of August there were 36 fire calls and 48 ambulance calls for a total of 84 alarms. There were 30 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 39,776
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ID cards / Tags:

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Personnel:

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Thank you

Brian Fenster
Chief of Department

North Castle Fire District #2
Budget Transfer Request Form

September 8, 2025

Requestor: Adam Ross, District Treasurer

Action Requested: Budget Transfer

Date of Submission: September 8, 2025

	Line #	Account	Desc	Amount
To:	1	A3410.1	Personal Services	3,500.00
From:	21	A3410.40700	Consultants/Training	3,500.00

Justification of Request

Budget modification required to fund payroll for the rest of the year

Approval by Board of Fire Commissioners:

Date: _____

First Motion: _____

Date: _____

Second Motion: _____

North Castle Fire District #2

Abstract of Claims

September 2025

Check	Claimant	Amount
5685	AAA Emergency Supply Co.	\$ 535.00
5686	Adam F. Ross	\$ 2,004.42
5687	Allclean Building Maintenance	\$ 3,200.00
5688	Better Water Well Systems, Inc.	\$ 439.00
5689	Bound Tree Medical, LLC	\$ 1,286.44
5690	Chef City Restaurant Supplies	\$ 1,603.39
5691	***VOID***	\$ -
5692	Daniella Monteforte	\$ 1,290.39
5693	Hopewell Fire Apparatus Service Co., Inc.	\$ 1,504.80
5694	Joseph McConnell	\$ 2,132.09
5695	***VOID***	\$ -
5696	Konica Minolta Business Solutions	\$ 12.00
5697	MES Service Company, LLC	\$ 15,421.10
5698	Mt. Kisco Refrigeration & AC Co.	\$ 936.50
5699	Mt. Kisco Truck & Auto Parts	\$ 365.26
5700	Network and Software Solutions, Inc.	\$ 670.00
5701	RICOH USA, Inc.	\$ 340.00
5702	Skyline Electric Corp.	\$ 565.49
5703	Starnet Emergency Services, Inc.	\$ 12,784.83
5704	Susan Macellaro	\$ 923.50
5705	Thomas D. Massoni	\$ 1,700.00
5706	Tolls by Mail	\$ 8.10

North Castle Fire District #2

Abstract of Claims

September 2025

Check	Claimant	Amount
5707	Town of North Castle <div style="float: right; margin-right: 20px;"> July Electric: \$3,482.24 July Repairs: \$1,130.37 July Gas: \$554.14 </div>	\$ 5,166.75
5708	Verizon	\$ 321.95
5709	Verizon Wireless	\$ 142.57
5710	Westchester Health Medical, P.C.	\$ 2,658.32
EFT	Cardmember Service	\$ 392.67
EFT	CLEARFLY	\$ 133.60
EFT	Con Edison	\$ 128.61
EFT	NYS Dept. of Taxation and Finance	\$ 437.71
EFT	Optimum	\$ 221.92
EFT	United States Treasury	\$ 2,127.50
Check Total		Batch Total
26		\$ 59,453.91