

**MINUTES OF THE REGULAR MEETING**

**BOARD OF FIRE COMMISSIONERS**

**NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY**

**October 20<sup>th</sup>, 2025**

Constituting a quorum ready to transact business, the meeting called to order by Chairman Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chairman
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Edwin Schultz	Commissioner

Joseph McConnell	Secretary
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Adam Ross	Treasurer
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**PUBLIC COMMENT**

- Town Councilman Jose Berra who advised the Board that the Town of North Castle had adopted an Airbnb policy.

**TREASURER REPORT (attached)**

**COMMUNICATIONS**

- District Legal Counsel Jerome Jefferson retirement notification.
- Hudson Valley Volleyball Officers thank you note.
- Tag Towers LLC. Request to place cell tower on firehouse property.

**COMMITTEE REPORTS**

House -Commissioners Fisher & Lombardi

- Social Room ice machine will need to be replaced.
- Exterior doors have been repaired.
- Contractor bids have been received for repairing the front and rear walkways.
- Generator maintenance is scheduled to be completed at a cost of \$1,000.00.

Truck – Commissioner Fisher

- 51B2 oil leak has been repaired.
- Rescue 85 back in service.
- Hose and ladder testing scheduled for Tuesday November 11<sup>th</sup>.

EMS – Commissioner Lombardi

- Representatives from the District and Fire Company met with the Mt. Kisco Volunteer Ambulance Corp. regarding the recent up surge in mutual aid calls. The Mt Kisco VAC is working on solutions for call coverage.

### **CHIEFS REPORT (attached)**

The Chief reported during the month of September there were 45 Fire and 59 EMS calls totaling 104 alarms. There were 39 false alarms.

**OLD BUSINESS** - None

### **NEW BUSINESS**

#### ***September Minutes***

-A motion made by Commissioner Dushi, seconded by Commissioner Lombardi to approve September 9, 2025, Regular Meeting minutes. All in favor.

#### ***October Expenses***

– A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve October payments totaling \$96,216.94. All in favor.

#### ***Budget Transfer***

– A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve a \$ 2,500.00 transfer from A3410.40200 “Travel” to A3410.40500 “Public Drills & Inspection”. All in favor.

#### ***EMS Billing Proposal***

-EMT Jonathan Goodman presented a proposal to the Board of Fire Commissioners regarding the Fire Districts ability to bill for EMS provided to the public. The Board thanked Mr. Goodman for the presentation and advised him they would take his proposal into consideration.

#### ***Department Physician***

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to appoint Rajni Singh, M.D., as a physician for the Fire Department physicals. All in favor.

#### ***Halloween Event***

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to allow the Fire Company to distribute Halloween candy in front of Hickory & Tween on October 26, 2025. All in favor.

**Fire District Board of Elections**

WHEREAS Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS such register shall be prepared from names of persons who have registered with the Westchester County Board of Elections.

NOW, THEREFORE, BE IT RESOLVED THAT the following resident electors of the North Castle Fire District No. 2 are hereby appointed to constitute the North Castle Fire District No. 2 Board of Elections for the 2024 annual Fire District election:

Lynda Fisher _____	Chairman
Ree Schultz _____	Election Inspector
Leith Colton _____	Ballot Clerk
Dawn Cano _____	Ballot Clerk

and be it further.

RESOLVED that the Chairman, Election Inspector(s), and Ballot Clerk(s) be compensated in the amount of \$100.00 for their services in preparing the registration records and the same sum for their service and attendance at the annual election; and be it further.

RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, the Board of Fire Commissioners or the Secretary of the Fire District may appoint alternates who are resident electors; and be it further.

RESOLVED that, if clerical help is deemed necessary, the Board of Fire Commissioners delegates to the Chairman of the Board of Fire Commissioners the power to appoint such clerical help at a reasonable rate.

– A motion made by Commissioner Dushi, seconded by Commissioner Lombardi to appoint the 2025 Board of Election for the North Castle Fire District No. 2. All in favor.

**Sidewalk Repair**

-A motion was made by Commissioner Lombardi, seconded by Commissioner Schultz to accept the lowest bid proposal for repairing the front and rear walkways from I & M Construction, LLC at a cost of \$6,200.00. All in favor.

***Ice Machine Replacement***

-A motion made by Commissioner Fisher, seconded by Commissioner Lombardi to purchase a new ice machine for the second-floor social room at a cost not to exceed \$1,000.00. All in favor.

***Roof Maintenance***

-A motion made by Commissioner Fisher, seconded by Commissioner Schultz to approve the Precision Roofing 2026 maintenance contract at a cost of \$1,975.00. All in favor.

***Membership***

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve Katherine Shil application for junior membership. All in favor.

There being no further business to be conducted, a motion made by Commissioner Lombardi, seconded by Commissioner Schultz to adjourn the meeting at 9:00 P.M. All in favor.

Sincerely,

Joseph P. McConnell  
Fire District Secretary

# Chief's Report to Board of Fire Commissioners October 2025

## Calls:

During the month of September there were 45 fire calls and 59 ambulance calls for a total of 104 alarms. There were 39 false alarms for the month.

## Apparatus:

The mileage on the Chief cars are as follows:

2021: 41,187  
2022: 18,696  
2023: 56,953

## Equipment:

AAA emergency has replaced the charging case for the tablet that runs the rpid pro software for recording SCBA fills. The new charging case now correctly charges the tablet without issues.

Thank you

Brian Fenster  
Chief of Department

**TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2**  
**Profit & Loss Budget vs. Actual**  
 January through September 2025

Ordinary Income/Expense	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>A1001 · Real Property Taxes</b>				
A1001.1 · Budget Tax Money Rec'd	1,880,719.00	1,880,719.00	0.00	100.0%
<b>Total A1001 · Real Property Taxes</b>	<b>1,880,719.00</b>	<b>1,880,719.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>A2262 · Fire Protection Services Other</b>				
A2262.1 · Banksville Ambulance Contract	22,500.00	22,500.00	0.00	100.0%
<b>Total A2262 · Fire Protection Services Other</b>	<b>22,500.00</b>	<b>22,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>A2401 · Interest and Earnings</b>				
A2401.1 · Interest Eamed	2,013.07	2,500.00	-486.93	80.52%
<b>Total A2401 · Interest and Earnings</b>	<b>2,013.07</b>	<b>2,500.00</b>	<b>-486.93</b>	<b>80.52%</b>
A2680 · Insurance Recoveries	36,787.07	0.00	36,787.07	100.0%
<b>A2705 · Gifts and Donations</b>				
A2705.2 · Misc - Bldg usage for voting	1,200.00	750.00	450.00	160.0%
A2705 · Gifts and Donations - Other	7,622.80	250.00	7,372.80	3,049.12%
<b>Total A2705 · Gifts and Donations</b>	<b>8,822.80</b>	<b>1,000.00</b>	<b>7,822.80</b>	<b>882.28%</b>
<b>A2770 · Other Income</b>				
.999 · Miscellaneous	0.00	0.00	0.00	0.0%
<b>Total A2770 · Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>A3389 · State Aid, Other Public Safety</b>				
.800 · Grant Monies	87,217.70	0.00	87,217.70	100.0%
<b>Total A3389 · State Aid, Other Public Safety</b>	<b>87,217.70</b>	<b>0.00</b>	<b>87,217.70</b>	<b>100.0%</b>
<b>A5031 · Interfund Transfers</b>				
A5031.4 · Transfer in from Reserve Fund A	0.00	0.00	0.00	0.0%
A5031.5 · Transfer in from Reserve Fund B	0.00	0.00	0.00	0.0%
<b>Total A5031 · Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
RA2401 · Interest Eamed - Res Fund A	8,979.39			
RB2401 · Interest Eamed - Res Fund B	8,282.96			
<b>RB5031 · Transfer in to Reserve Fund B</b>				
.200 · Transfer from General Fund	0.00	0.00	0.00	0.0%
<b>Total RB5031 · Transfer in to Reserve Fund B</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TA50 · Foreign Fire Ins 2% Monies</b>				
TA50.1 · 2% Monies	-272,054.53	0.00	-272,054.53	100.0%
TA50.2 · Foreign Insurance Rec'd	272,054.53	0.00	272,054.53	100.0%
<b>Total TA50 · Foreign Fire Ins 2% Monies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>2,055,321.99</b>	<b>1,906,719.00</b>	<b>148,602.99</b>	<b>107.79%</b>
<b>Gross Profit</b>	<b>2,055,321.99</b>	<b>1,906,719.00</b>	<b>148,602.99</b>	<b>107.79%</b>
<b>Expense</b>				
<b>A1930 · Judgement and Claims</b>				
.41 · Refund Of Taxes	2,061.19	5,000.00	-2,938.81	41.22%
<b>Total A1930 · Judgement and Claims</b>	<b>2,061.19</b>	<b>5,000.00</b>	<b>-2,938.81</b>	<b>41.22%</b>
<b>A3410.1 · Personal Services</b>				
.110 · Treasurer	28,500.03	38,000.00	-9,499.97	75.0%
.111 · FICA	4,417.93	6,417.50	-1,999.57	68.84%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	26,249.99	35,000.00	-8,750.01	75.0%
.170 · Temporary				
.101 · Data Entry Clerk	3,000.00	0.00	3,000.00	100.0%
<b>Total .170 · Temporary</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>100.0%</b>
<b>Total A3410.1 · Personal Services</b>	<b>62,167.95</b>	<b>79,417.50</b>	<b>-17,249.55</b>	<b>78.28%</b>
<b>A3410.2 · Equipment</b>				
.230 · Equipment Purchased	60,444.58	105,000.00	-44,555.42	57.57%

**TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2**  
**Profit & Loss Budget vs. Actual**  
January through September 2025

	<u>Jan - Sep 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total A3410.2 · Equipment	60,444.58	105,000.00	-44,555.42	57.57%
A3410.4 · Contractual Expenditures				
.40050 · EMT Services	115,063.47	153,420.00	-38,356.53	75.0%
.40100 · Office Supplies				
.40101 · Postage	0.00	500.00	-500.00	0.0%
.40130 · Office Supplies - general	2,407.62			
.40131 · Secretary Supplies	0.00	0.00	0.00	0.0%
.40140 · Bank Fees	0.00	250.00	-250.00	0.0%
.40150 · Fire House Software	0.00	0.00	0.00	0.0%
.40100 · Office Supplies - Other	7.99	6,000.00	-5,992.01	0.13%
Total .40100 · Office Supplies	2,415.61	6,750.00	-4,334.39	35.79%
.40200 · Travel Expenses				
.40201 · Convention	0.00	500.00	-500.00	0.0%
.40202 · Motel	0.00	0.00	0.00	0.0%
.40203 · Travel	26.46	5,000.00	-4,973.54	0.53%
Total .40200 · Travel Expenses	26.46	5,500.00	-5,473.54	0.48%
.40300 · Subscriptions				
A40302 Community Awareness	0.00	500.00	-500.00	0.0%
.40301 · Dues / Subscriptions	2,386.43	4,500.00	-2,113.57	53.03%
Total .40300 · Subscriptions	2,386.43	5,000.00	-2,613.57	47.73%
.40400 · Uniforms	2,670.00	8,000.00	-5,330.00	33.38%
.40500 · Public Drills & Inspections				
.40501 · Installation Dinner	74.77	18,000.00	-17,925.23	0.42%
.40502 · Awards	498.27	2,000.00	-1,501.73	24.91%
Total .40500 · Public Drills & Inspections	573.04	20,000.00	-19,426.96	2.87%
.40600 · Election Expense				
.40602 · Public/ Legal Notices	0.00	500.00	-500.00	0.0%
.40604 · Election Teller	400.00	1,240.00	-840.00	32.26%
Total .40600 · Election Expense	400.00	1,740.00	-1,340.00	22.99%
.40700 · Consultants				
.40701 · Training	4,826.16	13,019.00	-8,192.84	37.07%
.40703 · Consulting	2,136.00	0.00	2,136.00	100.0%
Total .40700 · Consultants	6,962.16	13,019.00	-6,056.84	53.48%
.40800 · Building and Grounds				
.40801 · Fuel, Light, Water	40,211.57	52,000.00	-11,788.43	77.33%
.40804 · Building & Grounds Improvement	134,460.39	36,000.00	98,460.39	373.5%
.40805 · Building & Grounds Maintenance	85,096.45	100,000.00	-14,903.55	85.1%
.40806 · Maintenance Supplies	4,171.43	9,000.00	-4,828.57	46.35%
Total .40800 · Building and Grounds	263,939.84	197,000.00	66,939.84	133.98%
.40900 · Fire Apparatus and Equipment				
.40901 · Tech Equipment	22,989.35	32,665.00	-9,675.65	70.38%
.40902 · Equipment Repair	47,752.10	65,000.00	-17,247.90	73.47%
.40903 · Gas,Oil, Lubricants	10,949.94	27,500.00	-16,550.06	39.82%
.40904 · Banksville Contract Share	7,875.00	7,875.00	0.00	100.0%
.40905 · Medical Supplies	9,425.84	11,000.00	-1,574.16	85.69%
Total .40900 · Fire Apparatus and Equipment	98,992.23	144,040.00	-45,047.77	68.73%
.41000 · Fire Alarm System				
.41001 · Telephones	7,396.98	11,500.00	-4,103.02	64.32%
.41002 · Alarm Maintenance	3,542.22	5,500.00	-1,957.78	64.4%
Total .41000 · Fire Alarm System	10,939.20	17,000.00	-6,060.80	64.35%
.41100 · Hydrant Rentals	0.00	0.00	0.00	0.0%
.41200 · Insurance				
.41202 · Public Liability & Prop Damage	74,905.10	74,925.00	-19.90	99.97%

**TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2**  
**Profit & Loss Budget vs. Actual**  
 January through September 2025

	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
.41204 · Other Insurance	34,562.85	34,625.00	-62.15	99.82%
<b>Total .41200 · Insurance</b>	<b>109,467.95</b>	<b>109,550.00</b>	<b>-82.05</b>	<b>99.93%</b>
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	9,000.00	9,000.00	0.00	100.0%
.41302 · Legal Fees	780.00	8,000.00	-7,220.00	9.75%
<b>Total .41300 · Legal and Auditing Fees</b>	<b>9,780.00</b>	<b>17,000.00</b>	<b>-7,220.00</b>	<b>57.53%</b>
<b>Total A3410.4 · Contractual Expenditures</b>	<b>623,616.39</b>	<b>698,019.00</b>	<b>-74,402.61</b>	<b>89.34%</b>
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	91,569.85	86,480.00	5,089.85	105.89%
.865 · LOSAP - Admin Fee	0.00	5,090.00	-5,090.00	0.0%
<b>Total A9025.8 · Local Pension Fund</b>	<b>91,569.85</b>	<b>91,570.00</b>	<b>-0.15</b>	<b>100.0%</b>
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	32,335.00	32,335.00	0.00	100.0%
<b>Total A9040.8 · Workers' Compensation</b>	<b>32,335.00</b>	<b>32,335.00</b>	<b>0.00</b>	<b>100.0%</b>
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	579.60	500.00	79.60	115.92%
<b>Total A9050.8 · Unemployment Insurance</b>	<b>579.60</b>	<b>500.00</b>	<b>79.60</b>	<b>115.92%</b>
A9060.8 · Hospital, Medical & Accidnt Ins				
.806 · Medical Exams	13,810.44	25,950.00	-12,139.56	53.22%
<b>Total A9060.8 · Hospital, Medical &amp; Accidnt Ins</b>	<b>13,810.44</b>	<b>25,950.00</b>	<b>-12,139.56</b>	<b>53.22%</b>
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	425,000.00	425,000.00	0.00	100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00	0.00	100.0%
<b>Total A9710.6 · Redemption of Bonds</b>	<b>550,000.00</b>	<b>550,000.00</b>	<b>0.00</b>	<b>100.0%</b>
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	28,125.00	47,500.00	-19,375.00	59.21%
.765 · Greene County Bond Interest	3,651.25	6,302.50	-2,651.25	57.93%
<b>Total A9710.7 · Interest on Bonds</b>	<b>31,776.25</b>	<b>53,802.50</b>	<b>-22,026.25</b>	<b>59.06%</b>
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	0.00	220,000.00	-220,000.00	0.0%
.905 · Transfer to Fund B from GF	0.00	65,000.00	-65,000.00	0.0%
<b>Total A9901.9 · Transfer to Other Funds</b>	<b>0.00</b>	<b>285,000.00</b>	<b>-285,000.00</b>	<b>0.0%</b>
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	0.00	0.00	0.00	0.0%
<b>Total RA9901 · Transfer from Reserve Fund A</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
RB9901 · Transfer from Reserve Fund B				
.920 · Transfer to General Fund	0.00	0.00	0.00	0.0%
<b>Total RB9901 · Transfer from Reserve Fund B</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>1,468,361.25</b>	<b>1,926,594.00</b>	<b>-458,232.75</b>	<b>76.22%</b>
<b>Net Ordinary Income</b>	<b>586,960.74</b>	<b>-19,875.00</b>	<b>606,835.74</b>	<b>-2,953.26%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	0.00	500.00	-500.00	0.0%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	0.00	0.00	0.00	0.0%
<b>Total A2706 · Grants from Local Governments</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>586,960.74</b>	<b>-19,375.00</b>	<b>606,335.74</b>	<b>-3,029.48%</b>

**North Castle Fire District #2**  
**Budget Transfer Request Form**

October 20, 2025

**Requestor:** Adam Ross, District Treasurer

**Action Requested:** Budget Transfer

**Date of Submission:** October 20, 2025

	Line #	Account	Desc	Amount
To:	25	A3410.40500	Public Drills & Inspection	2,500.00
From:	22	A3410.40200	Travel	2,500.00

**Justification of Request**

Budget modification to cover additional incoming expenses for Public Drills & Inspection

Approval by Board of Fire Commissioners:

Date: \_\_\_\_\_

First Motion: \_\_\_\_\_

Date: \_\_\_\_\_

Second Motion: \_\_\_\_\_

## North Castle Fire District #2

### Abstract of Claims

October 2025

Check	Claimant	Amount
5711	Adam F. Ross	\$ 2,004.42
5712	Joseph McConnell	\$ 2,132.09
5713	RICOH USA, Inc.	\$ 185.00
5714	Verizon	\$ 322.54
5715	Verizon Wireless	\$ 142.57
	<b>Pre-Audit Total:</b>	<b>\$ 4,786.62</b>
5716	AAA Emergency Supply Co.	\$ 980.94
5717	ABM Air Conditioning & Heating, Inc.	\$ 1,312.54
5718	Allclean Building Maintenance	\$ 5,400.00
5719	Amazon Capital Services	\$ 112.22
5720	Amore Pizzeria	\$ 246.00
5721	Armonk Hardware Company	\$ 27.54
5722	Assoc. of Fire Districts Westchester Co.	\$ 400.00
5723	Better Water Well Systems, Inc.	\$ 439.00
5724	Boomers Gardening Inc.	\$ 1,755.00
5725	Bound Tree Medical, LLC	\$ 1,053.46
5726	Brian Fenster	\$ 233.27
5727	Crown Trophy	\$ 265.00
5728	Edwin Schultz	\$ 200.27
5729	Everon, LLC	\$ 2,272.52
5730	Fiscal Advisors & Marketing, Inc.	\$ 2,136.00
5731	Henry Schein, Inc.	\$ 880.67

## North Castle Fire District #2

### Abstract of Claims

October 2025

Check	Claimant	Amount
5732	Hopewell Fire Apparatus Service Co., Inc.	\$ 1,405.50
5733	Kinsley Group, Inc.	\$ 1,219.78
5734	Konica Minolta Business Solutions	\$ 12.00
5735	MES Service Company, LLC	\$ 13,711.40
5736	Mitchell Fuel	\$ 1,747.82
5737	Mt. Kisco Country Club	\$ 20,384.00
5738	Network and Software Solutions, Inc.	\$ 1,280.00
5739	O.S.P. Fire Protection	\$ 339.00
5740	Rescuestuff, Inc.	\$ 1,306.00
5741	Securitas Technology Corporation	\$ 1,180.74
5742	Skyline Electric Corp.	\$ 8,732.94
5743	Starnet Emergency Services, Inc.	\$ 12,784.83
5744	Town of North Castle <div style="display: flex; justify-content: flex-end; margin-right: 20px;"> <div style="text-align: right; margin-right: 10px;">August Electric: \$3,460.13</div> <div style="text-align: right; margin-right: 10px;">August Gas: \$515.77</div> <div style="text-align: right;">September Gas: \$808.54</div> </div>	\$ 4,784.44
5745	Westchester Health Medical, P.C.	\$ 1,026.16
EFT	Cardmember Services	\$ 697.58
EFT	CLEARFLY	\$ 134.16
EFT	Con Edison	\$ 147.53
EFT	Primo Brands	\$ 187.88
EFT	Optimum	\$ 221.92
EFT	NYS Dept. of Taxation and Finance	\$ 437.71
EFT	United States Treasury	\$ 1,974.50
<b>Check Total</b>		<b>Batch Total</b>
<b>35</b>		<b>\$ 96,216.94</b>