

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

November 10th, 2025

Constituting a quorum ready to transact business, the meeting called to order by Chairman Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chairman
Donald Dehmer	Commissioner
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Edwin Schultz	Commissioner
Joseph McConnell	Secretary
Adam Ross	Treasurer

PUBLIC COMMENT - None

TREASURER REPORT (attached)

COMMUNICATIONS

- Mr. Brendan Molly's email in reference to a resident's remarks regarding "Armonk Parent's Website."
- WREMSCO letter regarding enhanced EMS systems across the State.

COMMITTEE REPORTS

House -Commissioners Schultz

- Future Firehouse bottle water will be purchased through COSTCO contract.
- Concrete repair of front and side pathways has been completed.
- Laundry room washer machine scheduled for repair November 11th.
- Social Room ice machine will need to be replaced.

Truck – Commissioner Fisher

- Hose and ladder testing completed November 10th.

EMS – Commissioner Lombardi

- No updates.

CHIEFS REPORT (attached)

The Chief reported during the month of September there were 55 Fire and 46 EMS calls totaling 101 alarms. There were 37 false alarms.

OLD BUSINESS - None

NEW BUSINESS

October Minutes

-A motion made by Commissioner Schultz, seconded by Commissioner Dushi to approve October 20th, 2025 Public Hearing 2026 Budget Minutes. All in favor.

-A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve October 20th, 2025 Special Meeting Minutes. All in favor.

-A motion made by Commissioner Schultz, seconded by Commissioner Lombardi to approve October 20th, 2025 Regular Meeting Minutes. All in favor.

November Expenses

– A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve October payments totaling \$51,660.01. All in favor.

Budget Transfer

– A motion made by Commissioner Dushi, seconded by Commissioner Lombardi to approve a \$220,000.00 transfer from the General Fund Account to the Reserve Account Fund A. All in favor.

– A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve a \$65,000.00 transfer from the General Fund Account to the Reserve Account Fund B. All in favor.

WEMS 2026 Service Proposal

-The Board requested the District Secretary to contact WEMS to ascertain the logic for developing the 7.7% agreement increase over 2025.

Cyber Security Policy

-A motion made by Commissioner Dushi, seconded by Commissioner Lombardi to adopt the Information Technology Contingency and Continuity Planning Guide. All in favor.

Exterior Door Painting

-A motion made by Commissioner Fisher, seconded by Commissioner Lombardi to obtain bids for painting the Firehouse exterior doors. All in favor.

2026 Hydrant Contract

-The Board noted the Town of North Castle has not responded to the Fire Districts requested changes to the proposed 2026 Hydrant Contract.

There being no further business to be conducted, a motion made by Commissioner Lombardi, seconded by Commissioner Schultz to adjourn the meeting at 9:18 P.M. All in favor.

Sincerely,

Joseph P. McConnell
Fire District Secretary

Chief's Report to Board of Fire Commissioners November 2025

Calls:

During the month of October there were 55 fire calls and 46 ambulance calls for a total of 101 alarms. There were 37 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 41,835

2022: 19,454

2023: 57,565

Equipment:

We have (2) SCBA packs out for repair at AAA.

I am requesting that the board consider new canopy / tents with an Armonk FD logo. This would be used for rehab / recruitment and other events.

I have received a report that the trunk radio on 51-B1 reboots when the engine is started and sometimes does not turn back on by itself. The driver or attendant must turn the radio back on, before responding. I do not think this occurs every time.

The water level gauge on Tanker 9 malfunctioned during our last drill at the airport. The gauge read ½ a tank, yet the water tank was fully empty. This was verified by climbing on top of the tanker and looking directly into the water tank itself.

The tablets used for EPCR have not been updated in a while. I recommend that the district IT vendor may want to take a look at them and ensure all patches are up to date.

Stayin Alive Grant:

We are thinking of requesting the following equipment as part of the 2025 Stayin Alive Grant process. If we are ok to move forward, we need to decide on which apparatus to place the tools. I will ask for the full amount of all the equipment, if for some reason we do not receive sufficient funds to cover everything, the district may decide to cover the balance or we can cut down on what we purchase.

1. Advanced Airway Larry Trainer Head (\$1129)

Per EMS Captain Gallagher:

I'm hoping to start training for supraglottic airway usage and this manikin will allow that training as well as suctioning, oral airway placement and nasal airway placement.

2. Qty 2 x Holmotro T-1 Breaching Tool (\$2850 each)

Thank you

Brian Fenster
Chief of Department

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through October 2025

	<u>Jan - Oct 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
A1001 · Real Property Taxes				
A1001.1 · Budget Tax Money Rec'd	1,880,719.00	1,880,719.00	0.00	100.0%
Total A1001 · Real Property Taxes	1,880,719.00	1,880,719.00	0.00	100.0%
A2262 · Fire Protection Services Other				
A2262.1 · Banksville Ambulance Contract	22,500.00	22,500.00	0.00	100.0%
Total A2262 · Fire Protection Services Other	22,500.00	22,500.00	0.00	100.0%
A2401 · Interest and Earnings				
A2401.1 · Interest Earned	2,013.07	2,500.00	-486.93	80.52%
Total A2401 · Interest and Earnings	2,013.07	2,500.00	-486.93	80.52%
A2680 · Insurance Recoveries	36,787.07	0.00	36,787.07	100.0%
A2705 · Gifts and Donations				
A2705.2 · Misc - Bldg usage for voting	1,200.00	750.00	450.00	160.0%
A2705 · Gifts and Donations - Other	7,622.80	250.00	7,372.80	3,049.12%
Total A2705 · Gifts and Donations	8,822.80	1,000.00	7,822.80	882.28%
A2770 · Other Income				
.999 · Miscellaneous	0.00	0.00	0.00	0.0%
Total A2770 · Other Income	0.00	0.00	0.00	0.0%
A3389 · State Aid, Other Public Safety				
.800 · Grant Monies	87,217.70	0.00	87,217.70	100.0%
Total A3389 · State Aid, Other Public Safety	87,217.70	0.00	87,217.70	100.0%
A5031 · Interfund Transfers				
A5031.4 · Transfer in from Reserve Fund A	0.00	0.00	0.00	0.0%
A5031.5 · Transfer in from Reserve Fund B	0.00	0.00	0.00	0.0%
Total A5031 · Interfund Transfers	0.00	0.00	0.00	0.0%
RA2401 · Interest Eamed - Res Fund A	8,979.39			
RB2401 · Interest Eamed - Res Fund B	8,282.96			
RB5031 · Transfer in to Reserve Fund B				
.200 · Transfer from General Fund	0.00	0.00	0.00	0.0%
Total RB5031 · Transfer in to Reserve Fund B	0.00	0.00	0.00	0.0%
TA50 · Foreign Fire Ins 2% Monies				
TA50.1 · 2% Monies	-272,054.53	0.00	-272,054.53	100.0%
TA50.2 · Foreign Insurance Rec'd	272,054.53	0.00	272,054.53	100.0%
Total TA50 · Foreign Fire Ins 2% Monies	0.00	0.00	0.00	0.0%
Total Income	2,055,321.99	1,906,719.00	148,602.99	107.79%
Gross Profit	2,055,321.99	1,906,719.00	148,602.99	107.79%
Expense				
A1930 · Judgement and Claims				
.41 · Refund Of Taxes	2,061.19	5,000.00	-2,938.81	41.22%
Total A1930 · Judgement and Claims	2,061.19	5,000.00	-2,938.81	41.22%
A3410.1 · Personal Services				
.110 · Treasurer	31,666.70	38,000.00	-6,333.30	83.33%
.111 · FICA	4,883.31	6,417.50	-1,534.19	76.09%
.112 · Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 · State Tax	0.00	0.00	0.00	0.0%
.120 · Secretary	29,166.66	35,000.00	-5,833.34	83.33%
.170 · Temporary				
.101 · Data Entry Clerk	3,000.00	0.00	3,000.00	100.0%
Total .170 · Temporary	3,000.00	0.00	3,000.00	100.0%
Total A3410.1 · Personal Services	68,716.67	79,417.50	-10,700.83	86.53%
A3410.2 · Equipment				
.230 · Equipment Purchased	61,082.24	105,000.00	-43,917.76	58.17%
Total A3410.2 · Equipment	61,082.24	105,000.00	-43,917.76	58.17%
A3410.4 · Contractual Expenditures				

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through October 2025

	<u>Jan - Oct 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
.40050 · EMT Services	127,848.30	153,420.00	-25,571.70	83.33%
.40100 · Office Supplies				
.40101 · Postage	0.00	500.00	-500.00	0.0%
.40130 · Office Supplies - general	2,855.97			
.40131 · Secretary Supplies	0.00	0.00	0.00	0.0%
.40140 · Bank Fees	0.00	250.00	-250.00	0.0%
.40150 · Fire House Software	0.00	0.00	0.00	0.0%
.40100 · Office Supplies - Other	7.99	6,000.00	-5,992.01	0.13%
Total .40100 · Office Supplies	2,863.96	6,750.00	-3,886.04	42.43%
.40200 · Travel Expenses				
.40201 · Convention	0.00	500.00	-500.00	0.0%
.40202 · Motel	0.00	0.00	0.00	0.0%
.40203 · Travel	26.46	5,000.00	-4,973.54	0.53%
Total .40200 · Travel Expenses	26.46	5,500.00	-5,473.54	0.48%
.40300 · Subscriptions				
A40302 Community Awareness	0.00	500.00	-500.00	0.0%
.40301 · Dues / Subscriptions	2,421.83	4,500.00	-2,078.17	53.82%
Total .40300 · Subscriptions	2,421.83	5,000.00	-2,578.17	48.44%
.40400 · Uniforms	7,106.34	8,000.00	-893.66	88.83%
.40500 · Public Drills & Inspections				
.40501 · Installation Dinner	20,704.77	18,000.00	2,704.77	115.03%
.40502 · Awards	1,617.27	2,000.00	-382.73	80.86%
Total .40500 · Public Drills & Inspections	22,322.04	20,000.00	2,322.04	111.61%
.40600 · Election Expense				
.40602 · Public/ Legal Notices	0.00	500.00	-500.00	0.0%
.40604 · Election Teller	400.00	1,240.00	-840.00	32.26%
Total .40600 · Election Expense	400.00	1,740.00	-1,340.00	22.99%
.40700 · Consultants				
.40701 · Training	4,907.74	13,019.00	-8,111.26	37.7%
.40703 · Consulting	2,136.00	0.00	2,136.00	100.0%
Total .40700 · Consultants	7,043.74	13,019.00	-5,975.26	54.1%
.40800 · Building and Grounds				
.40801 · Fuel, Light, Water	43,518.99	52,000.00	-8,481.01	83.69%
.40804 · Building & Grounds Improvement	135,060.39	36,000.00	99,060.39	375.17%
.40805 · Building & Grounds Maintenance	99,697.73	100,000.00	-302.27	99.7%
.40806 · Maintenance Supplies	4,476.02	9,000.00	-4,523.98	49.73%
Total .40800 · Building and Grounds	282,753.13	197,000.00	85,753.13	143.53%
.40900 · Fire Apparatus and Equipment				
.40901 · Tech Equipment	24,034.35	32,665.00	-8,630.65	73.58%
.40902 · Equipment Repair	55,966.84	65,000.00	-9,033.16	86.1%
.40903 · Gas, Oil, Lubricants	12,697.76	27,500.00	-14,802.24	46.17%
.40904 · Banksville Contract Share	7,875.00	7,875.00	0.00	100.0%
.40905 · Medical Supplies	10,540.49	11,000.00	-459.51	95.82%
Total .40900 · Fire Apparatus and Equipment	111,114.44	144,040.00	-32,925.56	77.14%
.41000 · Fire Alarm System				
.41001 · Telephones	8,226.21	11,500.00	-3,273.79	71.53%
.41002 · Alarm Maintenance	4,722.96	5,500.00	-777.04	85.87%
Total .41000 · Fire Alarm System	12,949.17	17,000.00	-4,050.83	76.17%
.41100 · Hydrant Rentals	0.00	0.00	0.00	0.0%
.41200 · Insurance				
.41202 · Public Liability & Prop Damage	74,905.10	74,925.00	-19.90	99.97%
.41204 · Other Insurance	34,562.85	34,625.00	-62.15	99.82%
Total .41200 · Insurance	109,467.95	109,550.00	-82.05	99.93%
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	9,000.00	9,000.00	0.00	100.0%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through October 2025

	Jan - Oct 25	Budget	\$ Over Budget	% of Budget
.41302 · Legal Fees	780.00	8,000.00	-7,220.00	9.75%
Total .41300 · Legal and Auditing Fees	9,780.00	17,000.00	-7,220.00	57.53%
Total A3410.4 · Contractual Expenditures	696,097.36	698,019.00	-1,921.64	99.73%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	91,569.85	86,480.00	5,089.85	105.89%
.865 · LOSAP - Admin Fee	0.00	5,090.00	-5,090.00	0.0%
Total A9025.8 · Local Pension Fund	91,569.85	91,570.00	-0.15	100.0%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	32,335.00	32,335.00	0.00	100.0%
Total A9040.8 · Workers' Compensation	32,335.00	32,335.00	0.00	100.0%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	600.60	500.00	100.60	120.12%
Total A9050.8 · Unemployment Insurance	600.60	500.00	100.60	120.12%
A9060.8 · Hospital, Medical & Accident Ins				
.806 · Medical Exams	13,885.44	25,950.00	-12,064.56	53.51%
Total A9060.8 · Hospital, Medical & Accident Ins	13,885.44	25,950.00	-12,064.56	53.51%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	425,000.00	425,000.00	0.00	100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00	0.00	100.0%
Total A9710.6 · Redemption of Bonds	550,000.00	550,000.00	0.00	100.0%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	28,125.00	47,500.00	-19,375.00	59.21%
.755 · Greene County Bond Interest	3,651.25	6,302.50	-2,651.25	57.93%
Total A9710.7 · Interest on Bonds	31,776.25	53,802.50	-22,026.25	59.06%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	0.00	220,000.00	-220,000.00	0.0%
.905 · Transfer to Fund B from GF	0.00	65,000.00	-65,000.00	0.0%
Total A9901.9 · Transfer to Other Funds	0.00	285,000.00	-285,000.00	0.0%
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RA9901 · Transfer from Reserve Fund A	0.00	0.00	0.00	0.0%
RB9901 · Transfer from Reserve Fund B				
.920 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RB9901 · Transfer from Reserve Fund B	0.00	0.00	0.00	0.0%
Total Expense	1,548,124.60	1,926,594.00	-378,469.40	80.36%
Net Ordinary Income	507,197.39	-19,875.00	527,072.39	-2,551.94%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	0.00	500.00	-500.00	0.0%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	0.00	0.00	0.00	0.0%
Total A2706 · Grants from Local Governments	0.00	0.00	0.00	0.0%
Total Other Income	0.00	500.00	-500.00	0.0%
Net Other Income	0.00	500.00	-500.00	0.0%
Net Income	507,197.39	-19,375.00	526,572.39	-2,617.79%

North Castle Fire District #2**Abstract of Claims**

November 2025

Check	Claimant	Amount
5746	AAA Emergency Supply Co.	\$ 5,423.07
5747	Adam F. Ross	\$ 2,004.42
5748	Alex Kornev	\$ 135.00
5749	Allclean Building Maintenance	\$ 3,600.00
5750	Amazon Capital Services	\$ 527.00
5751	Better Water Well Systems, Inc.	\$ 439.00
5752	Boomers Gardening Inc.	\$ 780.00
5753	Bound Tree Medical, LLC	\$ 424.71
5754	Emergency Services Marketing Corp, Inc	\$ 660.00
5755	Greene County Commercial Bank	\$ 2,651.25
5756	Ivkosic Painting Corp.	\$ 600.00
5757	Jonathan Widder	\$ 424.50
5758	Joseph McConnell	\$ 2,132.09
5759	Julie Gallagher	\$ 81.58
5760	Konica Minolta Business Solutions	\$ 12.00
5761	Leith A. Colton	\$ 135.00
5762	MES Service Company, LLC	\$ 80.00
5763	Michael Gagliardi Jr.	\$ 135.00
5764	Network and Software Solutions, Inc.	\$ 1,195.00
5765	Northeast Radiology, P.C.	\$ 75.00
5766	RICOH USA, Inc.	\$ 194.25
5767	Sal Di Vitto	\$ 825.00

North Castle Fire District #2

Abstract of Claims

November 2025

Check	Claimant	Amount
5768	Starnet Emergency Services, Inc.	\$ 12,784.83
5769	Town of North Castle	\$ 4,817.80
5770	VCI Emergency Vehicle Specialists	\$ 465.94
5771	Verizon	\$ 330.58
5772	Verizon Wireless	\$ 142.57
5773	Westchester Health Medical, P.C.	\$ 6,171.40
EFT	Cardmember Service	\$ 1,628.74
EFT	CLEARFLY	\$ 134.16
EFT	Con Edison	\$ 237.91
EFT	NYS Dept. of Taxation and Finance	\$ 437.71
EFT	United States Treasury	\$ 1,974.50
Check Total		Batch Total
28		\$ 51,660.01