

MINUTES OF THE REGULAR MEETING

BOARD OF FIRE COMMISSIONERS

NORTH CASTLE FIRE DISTRICT NO. 2, ARMONK, NY

December 8th, 2025

Constituting a quorum ready to transact business, the meeting called to order by Chairman Fisher at 7:00 p.m. with the following Commissioners attending:

William Fisher	Chairman
Donald Dehmer	Commissioner
Mario Dushi	Commissioner
Ernie Lombardi	Commissioner
Edwin Schultz	Commissioner

Joseph McConnell	Secretary
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Adam Ross	Treasurer
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PUBLIC COMMENT –

- Councilman Jose Berra advised the Board of a public hearing for the 2026 Town Budget on December 12th, 2025.

TREASURER REPORT (attached)

COMMUNICATIONS - None

COMMITTEE REPORTS

House -Commissioners Schultz

- Utility air hose on the buildings northside is out of service.

Truck – Commissioner Fisher

- Rescue 85's generator and DEF tank have been repaired.

EMS – Commissioner Lombardi

- Will discuss with WEMS the District’s EMS transportation policy to Stamford Hospital.

CHIEFS REPORT (attached)

The Chief reported during the month of November there were 43 Fire and 44 EMS calls totaling 87 alarms. There were 35 false alarms.

The Chief advised the Board that the Town wide fire siren was not working.

OLD BUSINESS - None

NEW BUSINESS

November Minutes

-A motion made by Commissioner Dushi, seconded by Commissioner Schultz to approve November 10th, 2025 Regular Meeting Minutes. All in favor.

-A motion made by Commissioner Lombardi, seconded by Commissioner Dushi to approve November 17th, 2025 Special Meeting Minutes. All in favor.

December Expenses

– A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve December payments totaling \$66,577.50. All in favor.

Budget Transfer

– A motion made by Commissioner Lombardi, seconded by Commissioner Fisher to approve the following funds transfer. All in favor.

From

Account #	Description	Amount
A3410.230	Equipment	\$ 15,000.00
A3410.40901	Tech Equip.	\$ 3,000.00
A3410.40700	Consulting/Train.	\$ 1,600.00
A3410.40200	Travel Expenses	\$ 1,600.00
A3410.40903	Gas, Oil, Lubricants	\$ 7,000.00
	Total	\$ 28,200.00

To

Account #	Description	Amount
A3410.1	Personal Services	\$ 1,000.00
A3410.40400	Uniforms	\$ 1,200.00
A3410.40805	Bldg. Grounds Maint.	\$ 9,000.00
A3410.40902	Equip. Repair	\$ 17,000.00
	Total	\$ 28,200.00

LOSAP Annual Plan Review

-Kevin Parrett of Hometown Firefighter Services presented an annual review of the District's LOSAP investments and plan.

Firehouse Roof Repair

– A motion made by Commissioner Dushi, seconded by Commissioner Dehmer to approve Precision Roofing's proposal to repair the firehouse upper and lower EPDM roofs at a cost of \$4,995.00. All in favor.

Blood Drive

-A motion made by Commissioner Lombardi, seconded by Commissioner Schultz to approve EMT Joelle Margolin's request to hold a blood drive on January 11, 2026, in the firehouse for a local child with cancer providing the organization provides a COI. All in favor.

New Member Application

-A motion made by Commissioner Dushi, seconded by Commissioner Schultz to approve Thomas Vataj application for firefighter. All in favor.

There being no further business to be conducted, a motion made by Commissioner Lombardi, seconded by Commissioner Schultz to adjourn the meeting at 9:43 P.M. All in favor.

Sincerely,

Joseph P. McConnell
Fire District Secretary

Chief's Report to Board of Fire Commissioners December 2025

Calls:

During the month of November there were 43 fire calls and 44 ambulance calls for a total of 87 alarms. There were 35 false alarms for the month.

Apparatus:

The mileage on the Chief cars are as follows:

2021: 42,512

2022: 20,356

2023: 58,436

Equipment:

I just want to remind the board that NCPD is switching radios to a new digital system in the very near future and that the police radios in all apparatus will need to be updated at some point. I recommend starting with the chiefs and ambulances.

Bristol:

We have a meeting scheduled with Bristol management this week, to discuss some difficulties / challenges on recent calls in their facility.

Thank You:

As this is my final Commissioner's report as Chief, I want to express my sincere appreciation for your support over the past two years. Serving as Chief of Department has been a tremendous honor, and I am incredibly proud of what we have accomplished together to strengthen our operations, our membership, and our service to the community.

While my time in this role comes to a close, I look forward to continuing to serve as an active member and to supporting the next generation of leadership. Thank you again for the trust and confidence you have placed in me, it has truly been a privilege.

Thank you

Brian Fenster
Chief of Department

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through November 2025

	<u>Jan - Nov 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
A1001 • Real Property Taxes				
A1001.1 • Budget Tax Money Rec'd	1,880,719.00	1,880,719.00	0.00	100.0%
Total A1001 • Real Property Taxes	<u>1,880,719.00</u>	<u>1,880,719.00</u>	<u>0.00</u>	<u>100.0%</u>
A2262 • Fire Protection Services Other				
A2262.1 • Banksville Ambulance Contract	22,500.00	22,500.00	0.00	100.0%
Total A2262 • Fire Protection Services Other	<u>22,500.00</u>	<u>22,500.00</u>	<u>0.00</u>	<u>100.0%</u>
A2401 • Interest and Earnings				
A2401.1 • Interest Earned	2,296.75	2,500.00	-203.25	91.87%
Total A2401 • Interest and Earnings	<u>2,296.75</u>	<u>2,500.00</u>	<u>-203.25</u>	<u>91.87%</u>
A2680 • Insurance Recoveries	36,787.07	0.00	36,787.07	100.0%
A2705 • Gifts and Donations				
A2705.2 • Misc - Bldg usage for voting	1,200.00	750.00	450.00	160.0%
A2705 • Gifts and Donations - Other	7,622.80	250.00	7,372.80	3,049.12%
Total A2705 • Gifts and Donations	<u>8,822.80</u>	<u>1,000.00</u>	<u>7,822.80</u>	<u>882.28%</u>
A2770 • Other Income				
.999 • Miscellaneous	0.00	0.00	0.00	0.0%
Total A2770 • Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
A3389 • State Aid, Other Public Safety				
.800 • Grant Monies	87,217.70	0.00	87,217.70	100.0%
Total A3389 • State Aid, Other Public Safety	<u>87,217.70</u>	<u>0.00</u>	<u>87,217.70</u>	<u>100.0%</u>
A5031 • Interfund Transfers				
A5031.4 • Transfer in from Reserve Fund A	0.00	0.00	0.00	0.0%
A5031.5 • Transfer in from Reserve Fund B	0.00	0.00	0.00	0.0%
Total A5031 • Interfund Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
RA2401 • Interest Earned - Res Fund A	10,334.18			
RB2401 • Interest Earned - Res Fund B	9,161.90			
RB5031 • Transfer in to Reserve Fund B				
.200 • Transfer from General Fund	0.00	0.00	0.00	0.0%
Total RB5031 • Transfer in to Reserve Fund B	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
TA50 • Foreign Fire Ins 2% Monies				
TA50.1 • 2% Monies	-272,054.53	0.00	-272,054.53	100.0%
TA50.2 • Foreign Insurance Rec'd	272,054.53	0.00	272,054.53	100.0%
Total TA50 • Foreign Fire Ins 2% Monies	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Income	<u>2,057,839.40</u>	<u>1,906,719.00</u>	<u>151,120.40</u>	<u>107.93%</u>
Gross Profit	2,057,839.40	1,906,719.00	151,120.40	107.93%
Expense				
A1930 • Judgement and Claims				
.41 • Refund Of Taxes	2,061.19	5,000.00	-2,938.81	41.22%
Total A1930 • Judgement and Claims	<u>2,061.19</u>	<u>5,000.00</u>	<u>-2,938.81</u>	<u>41.22%</u>
A3410.1 • Personal Services				
.110 • Treasurer	34,833.37	38,000.00	-3,166.63	91.67%
.111 • FICA	5,348.69	6,417.50	-1,068.81	83.35%
.112 • Federal Withholding Tax	0.00	0.00	0.00	0.0%
.113 • State Tax	0.00	0.00	0.00	0.0%
.120 • Secretary	32,083.33	35,000.00	-2,916.67	91.67%
.170 • Temporary				
.101 • Data Entry Clerk	3,000.00	0.00	3,000.00	100.0%
Total .170 • Temporary	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>100.0%</u>
Total A3410.1 • Personal Services	<u>75,265.39</u>	<u>79,417.50</u>	<u>-4,152.11</u>	<u>94.77%</u>
A3410.2 • Equipment				

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through November 2025

	<u>Jan - Nov 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
.230 · Equipment Purchased	67,771.57	105,000.00	-37,228.43	64.54%
Total A3410.2 · Equipment	67,771.57	105,000.00	-37,228.43	64.54%
A3410.4 · Contractual Expenditures				
.40050 · EMT Services	140,633.13	153,420.00	-12,786.87	91.67%
.40100 · Office Supplies				
.40101 · Postage	0.00	500.00	-500.00	0.0%
.40130 · Office Supplies - general	3,209.53			
.40131 · Secretary Supplies	0.00	0.00	0.00	0.0%
.40140 · Bank Fees	0.00	250.00	-250.00	0.0%
.40150 · Fire House Software	0.00	0.00	0.00	0.0%
.40100 · Office Supplies - Other	7.99	6,000.00	-5,992.01	0.13%
Total .40100 · Office Supplies	3,217.52	6,750.00	-3,532.48	47.67%
.40200 · Travel Expenses				
.40201 · Convention	0.00	500.00	-500.00	0.0%
.40202 · Motel	0.00	0.00	0.00	0.0%
.40203 · Travel	26.46	5,000.00	-4,973.54	0.53%
Total .40200 · Travel Expenses	26.46	5,500.00	-5,473.54	0.48%
.40300 · Subscriptions				
A40302 Community Awareness	0.00	500.00	-500.00	0.0%
.40301 · Dues / Subscriptions	2,457.23	4,500.00	-2,042.77	54.61%
Total .40300 · Subscriptions	2,457.23	5,000.00	-2,542.77	49.15%
.40400 · Uniforms	8,396.34	8,000.00	396.34	104.95%
.40500 · Public Drills & Inspections				
.40501 · Installation Dinner	20,704.77	18,000.00	2,704.77	115.03%
.40502 · Awards	1,617.27	2,000.00	-382.73	80.86%
Total .40500 · Public Drills & Inspections	22,322.04	20,000.00	2,322.04	111.61%
.40600 · Election Expense				
.40602 · Public/ Legal Notices	0.00	500.00	-500.00	0.0%
.40604 · Election Teller	805.00	1,240.00	-435.00	64.92%
Total .40600 · Election Expense	805.00	1,740.00	-935.00	46.26%
.40700 · Consultants				
.40701 · Training	4,907.74	13,019.00	-8,111.26	37.7%
.40703 · Consulting	2,136.00	0.00	2,136.00	100.0%
Total .40700 · Consultants	7,043.74	13,019.00	-5,975.26	54.1%
.40800 · Building and Grounds				
.40801 · Fuel, Light, Water	47,562.67	52,000.00	-4,437.33	91.47%
.40804 · Building & Grounds Improvement	148,760.39	157,976.00	-9,215.61	94.17%
.40805 · Building & Grounds Maintenance	107,820.84	100,000.00	7,820.84	107.82%
.40806 · Maintenance Supplies	4,633.11	9,000.00	-4,366.89	51.48%
Total .40800 · Building and Grounds	308,777.01	318,976.00	-10,198.99	96.8%
.40900 · Fire Apparatus and Equipment				
.40901 · Tech Equipment	25,278.85	32,665.00	-7,386.15	77.39%
.40902 · Equipment Repair	73,292.69	65,000.00	8,292.69	112.76%
.40903 · Gas,Oil, Lubricants	12,697.76	27,500.00	-14,802.24	46.17%
.40904 · Banksville Contract Share	7,875.00	7,875.00	0.00	100.0%
.40905 · Medical Supplies	10,765.18	11,000.00	-234.82	97.87%
Total .40900 · Fire Apparatus and Equipment	129,909.48	144,040.00	-14,130.52	90.19%
.41000 · Fire Alarm System				
.41001 · Telephones	8,830.33	11,500.00	-2,669.67	76.79%
.41002 · Alarm Maintenance	4,722.96	5,500.00	-777.04	85.87%
Total .41000 · Fire Alarm System	13,553.29	17,000.00	-3,446.71	79.73%
.41100 · Hydrant Rentals	0.00	0.00	0.00	0.0%

TOWN OF NORTH CASTLE FIRE DISTRICT NO. 2
Profit & Loss Budget vs. Actual
January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
.41200 · Insurance				
.41202 · Public Liability & Prop Damage	74,905.10	74,925.00	-19.90	99.97%
.41204 · Other Insurance	34,562.85	34,625.00	-62.15	99.82%
Total .41200 · Insurance	109,467.95	109,550.00	-82.05	99.93%
.41300 · Legal and Auditing Fees				
.41301 · Audit Services Rendered	9,000.00	9,000.00	0.00	100.0%
.41302 · Legal Fees	780.00	8,000.00	-7,220.00	9.75%
Total .41300 · Legal and Auditing Fees	9,780.00	17,000.00	-7,220.00	57.53%
Total A3410.4 · Contractual Expenditures	756,389.19	819,995.00	-63,605.81	92.24%
A9025.8 · Local Pension Fund				
.803 · Length Of Service Awards	91,569.85	86,480.00	5,089.85	105.89%
.865 · LOSAP - Admin Fee	0.00	5,090.00	-5,090.00	0.0%
Total A9025.8 · Local Pension Fund	91,569.85	91,570.00	-0.15	100.0%
A9040.8 · Workers' Compensation				
.810 · Workmens Comp	32,335.00	32,335.00	0.00	100.0%
Total A9040.8 · Workers' Compensation	32,335.00	32,335.00	0.00	100.0%
A9050.8 · Unemployment Insurance				
.811 · Unemployment Taxes	600.60	500.00	100.60	120.12%
Total A9050.8 · Unemployment Insurance	600.60	500.00	100.60	120.12%
A9060.8 · Hospital, Medical & Accident Ins				
.806 · Medical Exams	20,056.84	25,950.00	-5,893.16	77.29%
Total A9060.8 · Hospital, Medical & Accident Ins	20,056.84	25,950.00	-5,893.16	77.29%
A9710.6 · Redemption of Bonds				
.611 · Serial Bond Prin Pyt	425,000.00	425,000.00	0.00	100.0%
.670 · Greene County Serial Bond	125,000.00	125,000.00	0.00	100.0%
Total A9710.6 · Redemption of Bonds	550,000.00	550,000.00	0.00	100.0%
A9710.7 · Interest on Bonds				
.711 · Bond Interest Due	28,125.00	47,500.00	-19,375.00	59.21%
.755 · Greene County Bond Interest	6,302.50	6,302.50	0.00	100.0%
Total A9710.7 · Interest on Bonds	34,427.50	53,802.50	-19,375.00	63.99%
A9901.9 · Transfer to Other Funds				
.904 · Transfer to Fund A from GF	220,000.00	220,000.00	0.00	100.0%
.905 · Transfer to Fund B from GF	65,000.00	65,000.00	0.00	100.0%
Total A9901.9 · Transfer to Other Funds	285,000.00	285,000.00	0.00	100.0%
RA9901 · Transfer from Reserve Fund A				
.910 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RA9901 · Transfer from Reserve Fund A	0.00	0.00	0.00	0.0%
RB9901 · Transfer from Reserve Fund B				
.920 · Transfer to General Fund	0.00	0.00	0.00	0.0%
Total RB9901 · Transfer from Reserve Fund B	0.00	0.00	0.00	0.0%
Total Expense	1,915,477.13	2,048,570.00	-133,092.87	93.5%
Net Ordinary Income	142,362.27	-141,851.00	284,213.27	-100.36%
Other Income/Expense				
Other Income				
A2665 · Sales of Equipment	0.00	0.00	0.00	0.0%
A2701 · Refunds of Prior Year's Expense	0.00	500.00	-500.00	0.0%
A2706 · Grants from Local Governments				
.50 · LGRMIF Grant	0.00	0.00	0.00	0.0%
Total A2706 · Grants from Local Governments	0.00	0.00	0.00	0.0%
Total Other Income	0.00	500.00	-500.00	0.0%
Net Other Income	0.00	500.00	-500.00	0.0%

North Castle Fire District #2
Budget Transfer Request Form

December 8, 2025

Requestor: Adam Ross, District Treasurer

Action Requested: Budget Transfer

Date of Submission: December 8, 2025

	Line #	Account	Desc	Amount
To:	1	A3410.1	Personal Services	1,000.00
	24	A3410.40400	Uniforms	1,200.00
	29	A3410.40805	Buildings Grounds Maint	9,000.00
	32	A3410.40902	Equipment Repair	17,000.00
From:	3	A3410.230	Equipment	15,000.00
	17	A3410.40901	Tech Equipment	3,000.00
	21	A3410.40700	Consultants/Training	1,600.00
	22	A3410.40200	Travel Expense	1,600.00
	33	A3410.40903	Gas, Oil, Lubricants	7,000.00

Justification of Request

Budget modifications to address deficits in various accounts

Approval by Board of Fire Commissioners:

Date: _____

First Motion: _____

Date: _____

Second Motion: _____

North Castle Fire District #2

Abstract of Claims

December 2025

Check	Claimant	Amount
5780	AAA Emergency Supply Co.	\$ 871.46
5781	Adam F. Ross	\$ 2,004.38
5782	Allclean Building Maintenance	\$ 3,200.00
5783	Amazon Capital Services	\$ 523.56
5784	Assoc. of Fire Districts of NYS	\$ 675.00
5785	Better Water Well Systems, Inc.	\$ 439.00
5786	Calculated Fire Protection Co., Inc.	\$ 412.50
5787	Dawn Cano	\$ 100.00
5788	Eagle Diesel Power Co. Inc.	\$ 13,867.08
5789	Hopewell Fire Apparatus Service Co., Inc.	\$ 881.50
5790	Hudson Valley Fire Equipment	\$ 468.13
5791	Ivkosic Painting Corp.	\$ 7,500.00
5792	Joseph McConnell	\$ 2,132.09
5793	Konica Minolta Business Solutions	\$ 12.00
5794	Leith A. Colton	\$ 100.00
5795	Lynda A. Fisher	\$ 100.00
5796	MES Service Company, LLC	\$ 1,290.00
5797	Network and Software Solutions, Inc.	\$ 1,120.00
5798	New York State Dept of Health	\$ 200.00
5799	Precision Roofing Inc.	\$ 1,975.00
5800	Prodigy EMS, Inc.	\$ 1,820.00
5801	Reliant Fire Hose Testing Inc.	\$ 5,625.84

North Castle Fire District #2

Abstract of Claims

December 2025

Check	Claimant	Amount
5802	RICOH USA, Inc.	\$ 341.56
5803	Rosary Schultz	\$ 100.00
5804	Standard Security Life Insurance Co.	\$ 424.88
5805	Starnet Emergency Services, Inc.	\$ 12,784.83
5806	Susan Macellaro	\$ 923.50
5807	Town of North Castle October Gas	\$ 2,109.73
5808	Verizon	\$ 327.39
5809	Verizon Wireless	\$ 142.57
EFT	Cardmember Service	\$ 192.49
EFT	CLEARFLY	\$ 134.16
EFT	Con Edison	\$ 1,071.73
EFT	NYS Dept. of Taxation and Finance	\$ 437.71
EFT	Primo Brands	\$ 141.91
EFT	United States Treasury	\$ 2,127.50
Check Total		Batch Total
30		\$ 66,577.50